

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 1st April at 7pm

Present: Cllr Richard Bartle (RB), Chair, Cllr David Pratt (DP), Cllr Penny Hockley (PH), Cllr Liz Jenkins (LJ), Cllr John Lloyd (JL), Cllr Julia Jones (JJ), Cllr Peter Saunders (PS), Cllr Bjorn Watson (BW), Cllr Chris Hand (CH), Cllr Gerard Pearson (GP)

In Attendance: Julia Evans

County Councillor:

District Councillor: Cllr Simon Howell (SH), Cllr Elaine Ware (EW)

Public: Seven members of the public

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| 19/67 | APOLOGIES FOR ABSENCE Cllr Church and <u>District Councillor Constance</u> . | Action: |
| 19/68 | DECLARATIONS OF INTEREST None. | |
| 19/69 | MINUTES OF THE MEETINGS HELD ON 4th MARCH 2019 Cllr Saunders proposed approving the minutes. Cllr Hand seconded. RESOLVED. The minutes were signed. | |
| 19/70 | MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 19/52 – Meeting with Thames Water. The meeting regarding issues in Vicarage Lane has been postponed. Still awaiting a new date. A meeting is to be held on 2 nd April to discuss the forthcoming works. | RB |
| 19/71 | PUBLIC REPRESENTATION Residents from Chestnut Gardens spoke about the impact of the L&G development. They raised concern about the proximity of the new houses and quoted a number of planning policies. There were concerns about the accuracy of the L&G plans in respect of the Chestnut Garden properties. The residents have written to L&G with their concerns. Further complaints were raised regarding the planning process; the residents feel that the Vale has not followed due process. They are seeking Parish Council support for their formal complaint. Cllr Ware noted that if there had been a breach of planning permission, the enforcement team should be notified. Cllr Bartle to discuss the matter with Cllr Ware. Residents of Chestnut Gardens complained about the excessive noise and dust arising from the development. Cllr Bartle reported that the plans for the new access road were progressing and it was hoped that it would be built soon, which could help alleviate some of these issues. | RB/EW |
| 19/72 | COUNTY COUNCILLORS REPORT Cllr Constance had sent a written report which had been circulated. Highlights of the report were: - £218m secured for major transport links in Didcot Garden Town. The main schemes Didcot are: <ul style="list-style-type: none"> • A4130 widening from A34 Milton Interchange towards Didcot; • A new “Science Bridge” over the A4130, Great Western Railway Line and Milton Road into the former Didcot A Power Station site; • A new Culham to Didcot river crossing between the A415 and A4130; • A Clifton Hampden bypass - County Council backs Joint Strategic Spatial Plan. OCC supports the aspirations of the Oxfordshire Plan 2050 , which was out to consultation until 26 March 2019. This plan will consider issues such as housing and infrastructure while also keeping and enhancing Oxfordshire’s heritage and natural environment. The plan will also promote public transport, cycling and walking and will make healthy living and wellbeing a priority. | |

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| | <p>There will be another round of consultation in the summer, which will cover: place-shaping principles, policy options including levels of housing and employment growth, and broad locations for new development.</p> <ul style="list-style-type: none"> - Delivering an Older People's strategy for Oxfordshire. A strategy setting out how agencies will work together to deliver a positive future for the county's older population has been approved. - Council sets out plans for Oxfordshire's home care. A review that explored options for the future of home care in Oxfordshire has concluded OCC should not provide its own in-house service but should create a new partnership model. - Oxfordshire to get boost from Women's cycle race. Oxfordshire can expect economic and health benefits from hosting a stage of the prestigious OVO Energy Women's Tour professional cycling race on Wednesday, June 12. - Joint council crackdown on blue badge fraud. OCC, in partnership with Oxford City Council's anti-fraud team and Cherwell District Council, recently undertook an on-street operation to detect and prevent abuse of the Blue Badge scheme in Oxfordshire last week. During the operation, it was estimated that 1,000 Blue Badges were checked, with 21 seized. Blue Badge misuse is a criminal offence and can result in a fine of up to £1,000 and a criminal record. A Penalty Charge Notice will also be issued to anyone misusing a disabled parking bay. | |
| 19/73 | <p>DISTRICT COUNCILLORS REPORT</p> <p>Cllrs Ware and Howell reported that they will be providing a full report at the Parish Assembly.</p> <ul style="list-style-type: none"> - The consultation on LPP2 closed today. - A taxi driver has been fined for refusing to take an assistance dog in his vehicle. - Cllr Lloyd asked about the Vale releasing S106 funds to OCC for bus shelters. - Cllr Lloyd asked about the crisp packet recycling scheme. This has not been very successful due to contamination issues. <p>Cllrs Ware and Howell were thanked for attending.</p> | |
| 19/74 | <p>CHAIRMAN'S ANNOUNCEMENTS:</p> <p>Cllr Bartle thanked the gardening club for their work around the village and especially on Pump Island.</p> | |
| 19/75 | <p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) Minutes of the O&F Working Group – The draft minutes of the O&F Working Group held on 26th March were summarised by Cllr Bartle:</p> <ul style="list-style-type: none"> - VAS at Townsend Road. This has been reported on fix my street. Cllr Lloyd has raised the matter with Cllr Constance. - Memorial Tree and Plaque. The tree has been planted. A photo of the ceremony will be published in The News. - The new defibrillator has been delivered. The Clerk is obtaining quotes for the installation. - It was agreed to continue with website advertising. | |
| 19/76 | <p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Road Works. OCC have been notified of the issues arising from contractors working in the village. They have advised that they are aware of the poor standard of the works and are monitoring the situation daily. Contractors are being financially penalised.</p> <p>b) Accident on Highworth Road. The meeting was made aware of a</p> | |

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| | <p>recent accident involving a young cyclist. The matter has been investigated by L&G and Cllr Ware is following it up.</p> <p>c) Oxfordshire 2050 plan. Cllr Bartle read out the Parish Council's response to this consultation, which centred around the lack of consideration the plan has given to the A420.</p> <p>d) Gate at the top of Stallpits Road. Cllr Jenkins circulated photographs illustrating the issue. Cllr Bartle to discuss with Cllr Ware.</p> | RB |
| 19/77 | <p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) Meeting with L&G. Cllr Bartle reported that the temporary road should be built shortly. The CCG have not yet made a decision on an additional health-care facility on site. There have been problems with the utilities contractors who have been told that their work must be completed asap. L&G have agreed to send regular progress reports for publication in The News. L&G have asked for details of local charities that they can support. They are already in discussion with Pennyhooks Farm.</p> <p>Cllr Jenkins reported that there were issues over the delivery of the school from the OCC perspective. Cllr Bartle to discuss with Cllr Ware.</p> | RB |
| 19/78 | <p>FINANCIAL MATTERS</p> <p>a) Finance Reports – February 2019 – The reports were presented and approved. Proposed: Cllr Pratt, Seconded: Cllr Hand. RESOLVED. It was noted that there is an overspend on weed killing as the first spray was carried out early this year.</p> <p>b) March Payments – Cllr Pratt proposed approving the payments. Cllr Hand seconded. RESOLVED. The payments list was signed.</p> <p>c) Interim Audit Report – Cllr Bartle reported on the recommendations from the Interim Audit Report: a) Risk Assessment to be adopted by the Council. The draft report has been produced and will be presented to the Parish Council at the May meeting; b) the auditor is pleased to note that bank reconciliation and income/expenditure payments are being appropriately signed; c) list of payments over £500. These will be shown on the website with effect from April 2019; d) a social media policy is to be developed.</p> <p>d) Bank Charges – It was noted that bank charges have increased.</p> <p>e) Proposal for Parish Council debit card. It was agreed that the Parish Council should apply for a debit card at a cost of £3 per month. Proposed: Cllr Bartle, Seconded: Cllr Jenkins. RESOLVED.</p> | |
| 19/79 | <p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>1. S/OUT/17/1990 – Great Stall East – Land South of A420, South Marston. Amended application for outline permission for up to 1700 houses, schools, a sports hub, green space, a park and ride and a local centre. Response due by 18th April. It was agreed to reiterate the original response. Cllr Bartle to draft.</p> <p>2. P19/V0631/FUL – Land off Townsend Road. Variation of condition 1. Cllr Jones reported that the case officer, Adrian Butler, had suggested that as the amendments were mostly internal, the Parish Council need not respond to this application. It was agreed that no response was necessary.</p> <p>PLANNING MATTERS – DECISIONS</p> <p>1. P19/V0183/FUL – Land North of Shrivenham. Erection of Marketing Suite. Permission granted.</p> <p>2. P19/V0157A – Land North of Shrivenham. Marketing suite Fascia Sign and Flag advertisements. Awaiting</p> | RB |

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| | <p>determination.</p> <p>3. P19/V0377/HH – 12 Charlotte Close. Two Storey side extension and addition of new windows. Awaiting determination.</p> <p>4. P18/V3061/FUL – Land North of Shrivenham. Proposed temporary access and access track for construction traffic off the A420. Awaiting determination.</p> <p>5. P19/V0071/HH – 25 Sand Hill. 2 bedroom annexe in rear garden. Permission granted.</p> <p>6. P18/V2957/N4A - The Wharf, Station Road. Proposed conversion of the building to residential use. Permission granted.</p> <p>7. S/OUT/18/1943 - Inlands Farm, The Marsh Wanborough Swindon SN4 0AS. A Hybrid Planning Application for a Science park and associated works to include full details of 33,507 sqm (GIA) of use Class B1c (light industrial), with associated access, parking, landscaping and drainage and an outline proposal for up to 32,281 sqm (GIA) of use Class B1b (research and development) and up to 16,400 sqm (GIA) of B1c (light industrial), with associated access, parking, landscaping and drainage (all matters reserved). Awaiting determination.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS None</p> | |
| 19/80 | <p>COMMUNITY SPEEDWATCH Cllr Bartle reported that a meeting had been held with Uffington Parish Council to discuss joint operation of the speedwatch initiative. Uffington Parish Council has investigated the type of equipment and it has been agreed to purchase the basic unit, and the more expensive one would not make any difference to the outcome. Before operations can start the sites in Shrivenham need to be risk assessed by the Police. Cllr Bartle is liaising with them over this.</p> | RB |
| 19/81 | <p>NEIGHBOURHOOD PLAN UPDATE The Health check has been returned. It is essentially good news; the changes required are mostly textual and should not take too long to complete.</p> | BW |
| 19/82 | <p>S106 FUNDING Cllr Hand reported that he is still trying to obtain S106 funds for the Sports Pavilion. L&G are supporting the project. A meeting is to be held with Cllr Ware to discuss the issues being experienced.</p> | CH |
| 19/83 | <p>Community Art Project Cllr Hockley reported that the steering group are meeting with the Heritage Centre and the school on 4th April. Cllr Hockley will report back afterwards.</p> | PH/LJ |
| 19/84 | <p>REPORT ON ENVIRONMENTAL MATTERS The work on the bus stop island trees has been completed. The annual allotment holders meeting was held last week; there were 31 attendees. Tree work in the next financial year will focus on the plane tree on pump island and the trees on 'garage' island. A litter pick is to be held on 13th April. The fallen lamp post has been stored beside the garage; OCC will</p> | |

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| | be replacing the post in due course. Cllr Lloyd suggested that the Parish Council ask the Defence Academy to instruct their staff to avoid the High Street for the duration of the Thames Water works. Grass cutting needs to start asap. Clerk to chase the contractor. Cllr Bartle expressed concern about the state of the gap where the ATM used to be and asked Cllr Lloyd to speak to the co-op. <u>Afternote:</u> Cllr Lloyd has passed this on to the Clerk. | JE JE |
| 19/85 | PROPOSAL FOR A PARISH DIARY Cllr Jones reported that the Parish Diary has been launched. Not all societies have been included at the moment; they will be added if the scheme proves successful. Cllr Jones was thanked for her work on this. | CLOSED |
| 19/86 | ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. None. Cllr Bartle thanked all the Councillors for their work over the last four years. | |
| 19/87 | DATE OF NEXT MEETING Parish Assembly – Wednesday 24 th April at 7pm. AGM and Ordinary meeting – Tuesday 7 th May at 7pm. | |

The meeting closed at 8.05pm