

VISCOUNTESS BARRINGTON TRUST

Minutes of meeting held on Monday 1st April 2019 at 8.25pm

Present: David Pratt, Chair (DP), Richard Bartle (RB), Penny Hockley (PH), Liz Jenkins (LJ), John Lloyd (JL), Julia Jones (JJ), Peter Saunders (PS), Bjorn Watson (BW), Chris Hand (CH), Gerard Pearson (GP)

Secretary: Julia Evans (JE)

Other: Three members of the public

19/59	APOLOGIES FOR ABSENCE Olly Church	Action:
19/60	DECLARATION OF INTERESTS PS declared an interest in Table Tennis, which it was advised would be raised during the public representation. JL reported that his wife was also a member of the Table Tennis club.	
19/61	MINUTES OF MEETING HELD ON 4th MARCH 2019 The minutes were approved and signed. Proposed: RB; Seconded: JL.	
19/62	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 19/45 (19/19 - 19/4 - 18/176 - 18/162 - 18/148 - 18/133 - 18/103 - 18/87 - 18/70 - 18/50 - 18/34 - 18/22) – Track across the Recreation Ground. Awaiting a meeting with Matt Hirst. b) 19/45 (19/19 - 19/4 - 18/176 - 18/162 - 18/148 - 18/133 - 18/103 – 18/78) Shooting Club building. Three quotes from new contractors are in hand.	JE/DP JE
19/63	PUBLIC REPRESENTATION A representative of the Table Tennis Group addressed the Trustees. The group does not want to move into the Sports Pavilion when it is built. They believe that the area will be too small, that there will be insufficient storage and the glass frontage will produce glare. The wanted assurance that they could stay in the hall. The Trustees responded that the issue of size and glare would need to be taken up with the architects. BW to do this. The requested assurances could not be given at this point in time. Mr Gay asked why badminton was not included in the proposed usage for the pavilion. BW replied that it was because the badminton required too much height. DP raised the issue of four table tennis tables being stored in the hall. The Trust had previously given permission to store only 3 tables. DP to arrange a meeting with representatives of the Table Tennis group.	BW DP
19/64	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL a) Beer Festival 2020 – The beer festival organisers would like to book the hall for the next three years. At a meeting with Kevin Hegg it was agreed that the hall would be booked for the next three years at the current full rate. Proposed: DP, Seconded: CH. RESOLVED.	
19/65	CHAIRMAN'S ANNOUNCEMENTS: None	
19/66	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS Hall Management Group – The minutes of the Hall Management Group meeting held on 21 st March were reviewed. - Gift Aid. It has been agreed that the gains were too small to be worth the effort (<£10). - the curtains are being made. - the mobility scooter is currently in use. It is unclear what will happen to it afterwards. - three quotes are being sought for the upgrade of the outside lighting	

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	<ul style="list-style-type: none"> - hall crockery requires a regular audit - the issue with the cleaning station is to be rectified - the comfort station is to be fitted with a fireproof cabinet for flammable products. - the H&S policy has been completed. - there is a draught from the fire doors in the main hall. A resolution is being sought. Curtains are being considered. 	
19/67	<p>TO RECEIVE REPORTS FROM TRUSTEES ATTENDING MEETINGS ON BEHALF OF THE TRUST</p> <p>None</p>	
19/68	<p>FINANCIAL MATTERS</p> <p>Antony & Cleopatra – This event raised a small profit for the hall. The bar did well.</p> <p>Financial Statement for March 2019 – The Financial statement was reviewed and approved. It had been signed at the O&F meeting. Proposed: DP, Seconded: RB.</p> <p>April Payments – The payments were reviewed and approved. Proposed: RB, Seconded: PS.</p> <p>Bad Debt – A bad debt of £230 was reported. Numerous attempts to recover the debt have failed. It was agreed to write this off. Proposed: RB, Seconded: CH. RESOLVED.</p> <p>Debit Card – It was agreed that the Trust should obtain a debit card. Proposed: RB, Seconded: LJ. RESOLVED.</p>	
19/69	<p>UPDATE ON SPORTS PAVILION</p> <p>BW reported that the draft tender documents are expected shortly. It is anticipated that the tenders will go out by early May, at which point applications for funding will be developed.</p>	JE/BW/CH
19/70	<p>RECREATION GROUND MATTERS</p> <p>Playground upgrade – The new equipment has been ordered. Final confirmation of the installation programme is due shortly.</p>	LJ
19/71	<p>PROPOSAL FOR A SPORTS FESTIVAL</p> <p>The advertising banner has been installed and there has been a lot of publicity. 28 groups will be taking part. All preparations are progressing well. Demonstrations will be held in the Vic Day room and the fete committee are running the bar. JL asked whether the press had been contacted. CH explained that Matt Hirst will be using his contacts.</p> <p>DP asked for volunteers to man the Trust stand. JJ, BW, RB, JS and PS volunteered.</p>	CH
19/72	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA</p> <p>A debate took place on the repair of the sack truck. The cost of the repair exceeded the amount allocated but no authorisation was given for the additional spend. DP stated that he and PH would pay the additional cost.</p> <p>No business for the May agenda.</p>	
19/73	<p>DATE OF NEXT MEETING</p> <p>Tuesday 7th May at 9pm. This will also be the AGM.</p>	

Meeting closed at 9.15pm