

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Tuesday 8th May at 7pm

Present: Cllr Chris Hand (CH), Cllr David Pratt (DP), Cllr Bjorn Watson (BW), Cllr Gerard Pearson (GP), Cllr John Lloyd (JL), Cllr Liz Jenkins (LJ), Cllr Julia Jones (JJ)

In Attendance: Julia Evans

County Councillor:

District Councillor: Cllr Simon Howell (SH), Cllr Elaine Ware (EW)

Public:

19/89	DECLARATIONS OF ACCEPTANCE OF OFFICE All councillors completed the declarations of acceptance of office.	Action:
19/90	ELECTION OF CHAIRMAN Cllr Hand presided. Cllr Pratt proposed Cllr Bartle <i>in absentia</i> . Cllr Pearson seconded. RESOLVED.	
19/91	ELECTION OF VICE-CHAIRMAN Cllr Hand proposed Cllr Pratt. Cllr Jenkins seconded. RESOLVED. Cllr Pratt signed the declaration of acceptance of office and took the Chair.	
19/92	APOLOGIES FOR ABSENCE Cllr Bartle and County Councillor Constance.	
19/93	DECLARATIONS OF INTEREST None.	
19/94	APPOINTMENT OF COUNCILLOR WITH SPECIAL RESPONSIBILITIES FOR FINANCE Cllr Hand proposed Cllr Barlte. Cllr Watson seconded. RESOLVED.	
19/95	APPOINTMENT OF COUNCILLOR WITH SPECIAL RESPONSIBILITY FOR THE ENVIRONMENT AND PUBLIC TRANSPORT MATTERS Cllr Pratt proposed Cllr Lloyd. Cllr Peason seconded. RESOLVED.	
19/96	APPOINTMENT OF COUNCILLOR WITH SPECIAL RESPONSIBILITY FOR EMERGENCY PLANNING (INCLUDING THE DEFIBRILLATORS) Cllr Pratt proposed Cllr Lloyd. Cllr Jenkins seconded. RESOLVED.	
19/97	APPOINTMENT OF COUNCILLOR WITH SPECIAL RESPONSIBILITY FOR SPEEDWATCH AND NAG Cllr Hand proposed Cllr Pearson. Cllr Jones seconded. RESOLVED.	
19/98	APPOINTMENT OF COUNCILLORS TO SIT ON THE PLANNING WORKING GROUP. Cllr Lloyd proposed Cllr Bartle, Cllr Pratt, Cllr Watson and Cllr Jones. Cllr Pearson seconded. RESOLVED.	
19/99	APPOINTMENT OF COUNCILLORS TO SIT ON THE NEIGHBOURHOOD PLAN STEERING GROUP Cllr Hand proposed Cllrs Watson and Jones. Cllr Lloyd seconded. RESOLVED.	
19/100	APPOINTMENT OF COUNCILLORS TO SIT ON THE PERSONNEL COMMITTEE Cllr Watson proposed Cllr Bartle, Cllr Jones, Cllr Pratt and Cllr Hand. Cllr Jenkins seconded. RESOLVED.	

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19/101	<p>APPOINTMENT OF COUNCILLORS TO SIT ON THE DISCIPLINARY AND GRIEVANCE COMMITTEE Cllr Pratt proposed Cllr Hand, Cllr Watson, Cllr Jones and Cllr Pratt. Cllr Pearson seconded. RESOLVED.</p>	
19/102	<p>APPOINTMENT OF COUNCILLORS TO SIT ON THE ORGANISATION AND FINANCE WORKING GROUP Cllr Watson proposed Cllr Bartle, Cllr Hand, Cllr Watson, Cllr Pratt and Cllr Lloyd. Cllr Jones seconded. RESOLVED.</p>	
19/103	<p>APPOINTMENT OF COUNCILLORS TO SIT ON THE COMMUNITY ART WORKING GROUP Cllr Hand proposed Cllrs Jenkins and Jones. Cllr Lloyd seconded. RESOLVED.</p>	
19/104	<p>MEETING DATES FOR THE COMING YEAR It was agreed to continue holding meetings on the first Monday of the month, except when this fell on a bank holiday. There will no meeting in August. Proposed: Cllr Lloyd, Seconded: Cllr Watson. RESOLVED.</p>	
19/105	<p>MINUTES OF THE MEETINGS HELD ON 1ST APRIL 2019 Cllr Jenkins proposed approving the minutes. Cllr Pearson seconded. RESOLVED. The minutes were signed.</p>	
19/106	<p>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 19/64 – Emergency Plan Table Top exercise. There has been no response on this. It was agreed to close the matter. b) 19/64 – Dog Waste Bin on Stainswick Lane. It was agreed that there was no further action to be taken on this matter.</p>	<p>CLOSED CLOSED</p>
19/107	<p>PUBLIC REPRESENTATION No members of the public present. Cllr Lloyd requested an update on the Chestnut Gardens issue raised last month. Cllr Ware has liaised with the residents and Legal & General. The matter is now being dealt with by Legal & General. It was noted that the residents have raised a complaint with the Vale.</p>	
19/108	<p>COUNTY COUNCILLORS REPORT No report.</p>	
19/109	<p>DISTRICT COUNCILLORS REPORT Cllrs Ware and Howell reported that there will be extra garden waste collected next week. They also reported on the fly tipping prosecution, and warned that people will be chased for fly tipping. Cllrs Ware and Howell were thanked for attending.</p>	
19/110	<p>CHAIRMAN'S ANNOUNCEMENTS: None</p>	
19/111	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS a) Minutes of the O&F Working Group – The draft minutes of the O&F Working Group held on 30th April were not available. The highlights were summarised by Cllr Pratt: - The BGG quote for the allotment work has been accepted - The repair to the VAS on Townsend Road will be carried out by OCC as a priority. - Awaiting quotes for the installation of the defibrillator. Cllr Lloyd to be the guardian. - PAT testing kit to be purchased. Hall Supervisor to obtain quotes.</p>	

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	<p>- Request to make payments on the last day of the month. Supported by O&FWG. The meeting agreed. Proposed Cllr Jones, Seconded Cllr Hand. RESOLVED.</p> <p>- Bird bath on cemetery plot. This was agreed. Clerk to ring Mrs Morrison.</p> <p>- Letter to Mr East. This was agreed. Clerk to send it off.</p>	<p>Clerk Clerk</p>
19/112	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>None</p>	
19/113	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) Meeting with Thames Water. This meeting was to discuss the road works that are about to take place in the village. It did not cover residents concerns; a separate meeting has been requested for this. The work currently being undertaken is for test borings. So far the drillings have been favourable.</p> <p>b) Meeting with Systemagic. A roadmap for proposed IT upgrades has been produced and discussed. Awaiting costs.</p>	<p>RB</p> <p>RB/Clerk</p>
19/114	<p>GENERAL POWER OF COMPETENCE</p> <p>The Parish Council is eligible to adopt the General Power of Competence and adoption was recommended. Proposed Cllr Watson, Seconded Cllr Pearson. RESOLVED.</p>	
19/115	<p>RISK ASSESSMENT</p> <p>This was deferred to the June meeting to allow time for a full review.</p>	<p>All Councillors</p>
19/116	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – March 2019 – The reports were presented and approved. Proposed: Cllr Jenkins, Seconded: Cllr Lloyd. RESOLVED.</p> <p>b) April Payments – Cllr Pearson proposed approving the payments. Cllr Hand seconded. RESOLVED. The payments list was signed.</p> <p>c) Annual Governance Statement 2018/19 – Reviewed and approved. Proposed Cllr Jenkins, Seconded Cllr Lloyd. RESOLVED</p> <p>d) Accounting Statement 2018/19 – Reviewed and approved. Proposed Cllr Jones, Seconded Cllr Jenkins. RESOLVED.</p> <p>e) Insurance proposal. The proposals were considered. It was agreed to accept the Hiscox recommendation. Proposed Cllr Lloyd, Seconded Cllr Pearson. RESOLVED.</p>	<p>Clerk</p>
19/117	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>1. P19/V0377/HH – 12 Charlotte Close. Amendment to application for two storey side extension and the addition of new windows. The Parish Council had no objection. Permission granted.</p> <p>2. APP/V3120/W/19/3225150 – The Old Surgery, Northford Close. Appeal against decision for planning application P18/V2762/FUL. Cllr Jones had submitted the Parish Council's objection.</p> <p>3. P19/V0157A – Land North of Shrivenham. Amendments to application for Marketing suite Fascia Sign and Flag advertisements. The Parish Council had no objection.</p> <p>4. S/OUT/19/0582 - Lotmead Site, Eastern Villages, Swindon. Outline Planning Application (means of access off Wanborough Road not reserved) for demolition and/or conversion of existing buildings and redevelopment to provide up to 2,500 homes (Use Class C3); up to 1,780 sqm of community/retail uses (Use Class D1/D2/A1/A3/A4); up to 2,500 sqm of employment use (Use Class B1); sports hub; playing pitches; 2no. 2 Form entry primary schools; green infrastructure; indicative primary access road</p>	

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	<p>corridors to A420; improvements to Wanborough Road and associated works. The Parish Council had no comment.</p> <p>PLANNING MATTERS – DECISIONS</p> <ol style="list-style-type: none"> 1. S/OUT/17/1990 – Great Stall East – Land South of A420, South Marston. Amended application for outline permission for up to 1700 houses, schools, a sports hub, green space, a park and ride and a local centre. Response due by 18th April. It was agreed to reiterate the original response. Awaiting determination. 2. P19/V0631/FUL – Land off Townsend Road. Variation of condition 1. Cllr Jones reported that the case officer, Adrian Butler, had suggested that as the amendments were mostly internal, the Parish Council need not respond to this application. It was agreed that no response was necessary. Awaiting determination. 3. P18/V3061/FUL – Land North of Shrivenham. Proposed temporary access and access track for construction traffic off the A420. Awaiting determination. 4. S/OUT/18/1943 - Inlands Farm, The Marsh Wanborough Swindon SN4 0AS. A Hybrid Planning Application for a Science park and associated works to include full details of 33,507 sqm (GIA) of use Class B1c (light industrial), with associated access, parking, landscaping and drainage and an outline proposal for up to 32,281 sqm (GIA) of use Class B1b (research and development) and up to 16,400 sqm (GIA) of B1c (light industrial), with associated access, parking, landscaping and drainage (all matters reserved). Awaiting determination. <p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>Nothing to report on the L&G development. Another progress meeting will be arranged in 4-6 weeks time.</p>	
19/118	<p>COMMUNITY SPEEDWATCH</p> <p>A Police Health and Safety assessment has been carried out. The equipment used by Watchfield is not approved by the Police. New equipment to be sourced. Cllr Ware has escalated to Matthew Barber. He is investigating.</p>	RB/GP/EW
19/119	<p>NEIGHBOURHOOD PLAN UPDATE</p> <p>Still awaiting the SEA screening opinion. It is with the Vale for sign off.</p>	BW
19/120	<p>S106 FUNDING</p> <p>The amended Football Club application to relay the pitch has been submitted. Awaiting a response from the Vale.</p>	CH
19/121	<p>COMMUNITY ART PROJECT</p> <p>There has been no progress since the last meeting. Another meeting is scheduled before the June PC meeting. It has been agreed to use Steve Tomlinson.</p>	LJ
19/122	<p>REPORT ON ENVIRONMENTAL MATTERS</p> <p>Roads have been allocated for the adopt a road litter pick. The trees adjacent to the bowls club will be cut on 20th May. The allotment side will be done later in the year. Cllr Ware was asked for an update on the S106 money for the bus shelter. Money can't be released until 18 houses are occupied. Cllr Ware was asked for an update on Tuckmill Meadows. Negotiations with Earth Trust are ongoing. Cllr Ware was asked to obtain a management plan once the negotiations were complete.</p>	

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19/123	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. a) Noticeboards – complaints from two residents. Cllr Jones. b) Stainswick Lane – Cllr Watson has received a complaint about the traffic situation at the top of Stainswick Lane. To be raised with OCC. c) Co-option procedure – Clerk to produce for next meeting.	BW Clerk
19/124	DATE OF NEXT MEETING Monday 3 rd June at 7pm	

The meeting closed at 8.15pm