

## SHRIVENHAM PARISH COUNCIL

### Minutes of meeting held on Monday 4th November 2019 at 7pm

**Present:** Cllr Richard Bartle, Chair (RB), Cllr Julia Jones (JJ), Cllr David Pratt (DP), Cllr Derek Day (DD), Cllr John Lloyd (JL), Cllr Connor Farrelly, Cllr Bjorn Watson (BW), Cllr Gerard Pearson (GP), Cllr Chris Hand (CH)

**In Attendance:** Julia Evans

**County Councillor:**

**District Councillor:** Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

**Public:**

<b>19/222</b>	<b>APOLOGIES FOR ABSENCE</b> Cllr Liz Jenkins, County Cllr Yvonne Constance.	<b>Action:</b>
<b>19/223</b>	<b>DECLARATIONS OF INTEREST</b> None.	
<b>19/224</b>	<b>MINUTES OF THE MEETING HELD ON 7<sup>th</sup> OCTOBER 2019</b> Cllr Hand proposed approving the minutes. Cllr Lloyd seconded. RESOLVED. The minutes were signed.	
<b>19/225</b>	<b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b> a) <b>19/204 (19/182 - 19/159 - 19/136)- Update on IT Upgrade.</b> This is now complete. There have been a few problems with voicemail and an issue with Winmail remains. Clerk to contact support. b) <b>19/204 (19/182 - 19/159 - 19/145) – Road Surface on B4000.</b> Cllr Ware has a meeting with Cllr Constance at the end of the week. c) <b>19/204 (19/182 - 19/166) – Repair of VAS on Townsend Road.</b> The new VAS has been installed. d) <b>19/204 (19/182 - 19/166) – Update on Gardening Club tree.</b> This been completed. e) <b>19/204 (19/189) – To consider the 75<sup>th</sup> Anniversary of VE day on 8<sup>th</sup> May 2020.</b> Cllr Bartle to meet with the Vicar to discuss VE day. Cllrs Jones and Jenkins to look into a display in the Heritage centre. Cllr Lloyd suggested remembering VJ day as well which is on 15 <sup>th</sup> August. Cllrs Bartle and Lloyd to discuss.	<b>CLOSED</b>  <b>EW</b>  <b>CLOSED</b>  <b>CLOSED</b>  <b>LJ/JJ/RB/JL</b>
<b>19/226</b>	<b>PUBLIC REPRESENTATION</b> No members of the public present.	
<b>19/227</b>	<b>COUNTY COUNCILLORS REPORT</b> Cllr Constance sent a written report which was circulated. She reported that OCC's ambitious Climate Action Plan will be announced on Tuesday. This will set a target to be carbon neutral by 2031; will replace all 400 m/v fleet with electric vehicles; will complete the streetlight programme to replace 50,000 lamps with LEDs; aim to recycle 70% of waste, and will announce the arrival of a new officer funded with City/District Councils to drive the County's recycling programme; will work with SSE and EdF on radical new Local Energy distribution, and press Government to raise the building standards for energy efficiency to Code 4 as soon as possible. OCC Highways continues to repair and resurface roads west of Wantage. Cllr Lloyd will report progress on plans to provide dropped pavement kerbs for wheeled access. The plan is ambitious and it is not yet known how much can be funded by Highways, but it may be possible to make a start on the No.1 priority sites.	
<b>19/228</b>	<b>DISTRICT COUNCILLORS REPORT</b> Cllrs Ware and Howell reported: <b>Climate Emergency Advisory Committee</b> – The inaugural meeting of this Committee took place on	

## SHRIVENHAM PARISH COUNCIL

### Minutes of meeting held on Monday 4th November 2019 at 7pm

	<p>15 October 2019. The Committee has recommended that the Council should aspire to become Carbon Neutral by 2030 and the District by 2045. In the first instance the Council should aim for a 75% reduction in carbon emissions in its own operations by 2025 and for the whole district by 2030.</p> <p><b>Local Plan</b> – Although the Vale has adopted Part 2 of the Local Plan there is still an issue with the plan for South Oxfordshire. As mentioned in our October Report the Secretary of State for Housing, Communities and Local Government has stepped in and instructed that for the time being their Plan is on hold. It is doubtful that any further progress will be made on this matter until after the General Election.</p> <p><b>Planning</b> – Construction on all four sites in Shrivenham continue. The access road from the A420 to Cross Trees Park is now fully operational.</p> <p><b>Oxford-Cambridge Expressway</b> - The public consultation on the Oxford to Cambridge Expressway is still to be published by Highways England.</p> <p><b>Oxfordshire Plan 2050</b> details are available on the Oxfordshire County Council website where there is a 30 page document entitled A vision for the Future.</p> <p><b>Festival Grants from the Vale</b> – The scheme is open all year round for application up to £1000. The Grants Team are available to advised on the suitability of applications. Contact details on the Vale website.</p> <p><b>Civil Parking Enforcement</b> – Cllr Ware will be attending a presentation on 11 November and will report back in December.</p> <p><b>Thames Valley Police presentation to Council on 9 October.</b> A copy of the Power point presentation was circulated to the Parish Council.</p> <p><b>Additional Garden Waste w/c 11 November</b> – Residents with Brown Bins may leave additional waste next to the bins in bin liners or sacks. <b>Please note</b> that trade waste sacks are not accepted.</p> <p><b>Safe Places</b> – The Safe Places Scheme provides people who may experience difficulties in public places with the assurance that support is available. In our area there are 7 places and these are all in Faringdon – Costa Coffee Marlborough Street, Information Centre, Library, Stay Grounded Coffee Shop, Mustard Seed, Perry Bishop Estate Agents and the Leisure Centre. More details may be found on the Vale website.</p> <p><b>General Election</b> – Three public meetings are affected by the General Election details are as follows: Joint Scrutiny scheduled for 3 December has been cancelled. Cabinet meeting scheduled for 6 December has been moved to The Beacon at Wantage and the full Council meeting scheduled for 11 December has been moved to 18 December.</p> <p>Cllrs Ware and Howell were thanked for attending.</p>	
19/229	<p><b>CLIMATE EMERGENCY ACTIONS</b> Cllr Watson volunteered to act as liaison between all the groups acting on the Climate Emergency, including the Vale and Sustainable Shrivenham. Cllr Lloyd also volunteered as he has been attending the Sustainable Shrivenham meetings.</p>	BW/JL
19/230	<p><b>CHAIRMAN'S ANNOUNCEMENTS:</b></p> <p>a) <b>Handyman.</b> The handyman is off ill and autumn tidy-up work in the village has been delayed. Cllr Bartle has received complaints. Clerk to appoint a contractor to clear the leaves.</p>	Clerk

## SHRIVENHAM PARISH COUNCIL

### Minutes of meeting held on Monday 4th November 2019 at 7pm

	<p><b>b) Neighbourhood Plan</b> Cllr Bartle thanked Cllrs Watson and Jones and the Clerk for their work on the Neighbourhood Plan and for answering the questions put by the Inspector.</p> <p><b>c) Casual Vacancy.</b> The Council still has one vacancy. RB to put an item in the next Parish Jottings.</p>	RB
19/231	<p><b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b></p> <p><b>a) Minutes of the O&amp;F Working Group –</b> The draft minutes of the O&amp;F Working Group held on 29<sup>th</sup> October were summarised by Cllr Bartle. Most of the matters were already included on the agenda for the Parish Council meeting. It was noted that Thames Water work in the High Street is progressing.</p> <p>Cllr Lloyd reported that OCC are withdrawing funds for the dial-a-ride services at the end of the Financial Year. Ashbury Parish Council will be asking other local Councils if they can help fund the retention of the service. Shrivenham usage is four single trips per month. To be discussed when a letter from Ashbury is received.</p>	
19/232	<p><b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b></p> <p><b>a) Request for support from the Sustainable Shrivenham Group.</b> The group have requested support to pay for room space at the Memorial Hall. The O&amp;FWG suggested that the parcel wrapping event should be chargeable and therefore no support would be offered. However, it was proposed that the Parish Council would make a one off payment for the room hire for the groups next monthly meeting to help them get started. Proposed Cllr Bartle, Seconded Cllr Pratt. RESOLVED.</p> <p><b>b) Consideration of a Christmas Tree Collection point.</b> It was agreed not to participate in this scheme. There are other options available within the parish for the disposal of Christmas Trees.</p> <p><b>c) Responses from the Police.</b> Cllr Bartle reported that he had received responses to his letter from both Thames Valley and Wiltshire Police. He did not feel that they were very helpful. Cllr Howell reported that officers from Gable Cross were not able to attend the incident at the One Stop because they were deployed elsewhere. However, there is video evidence of the raid and enquiries are being pursued. Cllr Ware has spoken to Nick Cain who is working on reassuring the community.</p> <p><b>d) Letter to Cllr Constance.</b> Cllr Constance has replied to Cllr Bartle's letter. He does not feel it addresses the issues, especially road and pavement repairs, and will write again.</p>	RB
19/233	<p><b>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</b></p> <p><b>ab) Social Value Charter.</b> Cllrs Bartle and Ware attending a meeting about the Social Value Charter. The Charter is about providing community benefit from tradesmen working on developments in the area. A workshop is to be held on 19<sup>th</sup> November between 7pm and 9pm. Cllr Ware pointed out that this is a Government initiative. Cllr Watson stated that he would be attending the workshop.</p> <p><b>b) Circular Walk Leaflet.</b> Cllrs Bartle and Ware reported that they had spoken with L&amp;G about the Circular Walk leaflet and they have agreed to pay for it to be reprinted.</p>	BW  CLOSED
19/234	<b>FINANCIAL MATTERS</b>	

## SHRIVENHAM PARISH COUNCIL

### Minutes of meeting held on Monday 4th November 2019 at 7pm

	<p><b>a) Finance Reports – September 2019</b> – The reports were presented and approved. They had previously been signed at the O&amp;FWG. Proposed: Cllr Hand, Seconded: Cllr Lloyd. RESOLVED.</p> <p><b>b) October Payments</b> – Cllr Pratt proposed ratifying the payments which had been approved at the O&amp;FWG. Cllr Day seconded. RESOLVED. The payments list was signed.</p> <p><b>c) Request for a grant from WBCT.</b> The purpose of the grant is to purchase a Flail Mower. It was noted that the application did not include how much funding had already been secured. The total cost of the purchase is just over £4k. Following in depth discussion it was agreed that the Parish Council would not be able to support this application. Proposed Cllr Watson, Seconded Cllr Bartle. RESOLVED.</p>	
19/235	<p><b>PLANNING MATTERS - NEW APPLICATIONS</b></p> <ol style="list-style-type: none"> <li>1. <b>Proposed Zebra Crossing on the newly constructed road at Cross Trees Park.</b> The Parish Council agreed to fully support this proposal.</li> <li>2. <b>P19/V2500/HH – 6 Pound Close.</b> Erection of a single storey rear extension and new fence. The Parish Council had no objection to this application.</li> </ol> <p><b>PLANNING MATTERS – DECISIONS</b></p> <ol style="list-style-type: none"> <li>1. <b>P19/V2162/FUL - Land at North of Shrivenham Highworth Road.</b> Variation of condition 1 (approved Plans) of application P18/V0862/RM. As amended by plans JSL2882_501C, JSL2882_502C, JSL2882_503C, JSL2882_504E, JSL2882_505E, JSL2882_506C, JSL2882_507C, JSL2882_508C, JSL2882_509C and updated Residential Travel plan submitted on 22 August 2018. Awaiting determination.</li> <li>2. <b>P19/V2091/HH – Swiss Cottage, Northford Road.</b> Erection of a new linked extension building to provide a master bedroom with en-suite bathroom on ground floor and living/dining/kitchen area with external sunken patio on lower ground floor. Awaiting determination.</li> <li>3. <b>P19/V2179/HH – 7 Berens Road.</b> Shelter and charging point for electric vehicle. Awaiting determination.</li> <li>4. <b>P19/V1677/HH – 1 Constantine Close.</b> Single storey rear</li> <li>5. <b>P19/V1930/HH – 48 Charlbury Road.</b> A garage conversion which includes a small extension to join house with roof and 2 x windows. A first floor side extension about the garage to include 2x roof lights and 2 x windows. Permission granted.</li> <li>6. <b>S/OUT/19/0582 - Lotmead Site, Eastern Villages, Swindon.</b> Outline Planning Application (means of access off Wanborough Road not reserved) for demolition and/or conversion of existing buildings and redevelopment to provide up to 2,500 homes (Use Class C3); up to 1,780 sqm of community/retail uses (Use Class D1/D2/A1/A3/A4); up to 2,500 sqm of employment use (Use Class B1); sports hub; playing pitches; 2no. 2 Form entry primary schools; green infrastructure; indicative primary access road corridors to A420; improvements to Wanborough Road and associated works. Awaiting determination.</li> <li>7. <b>S/OUT/17/1990 – Great Stall East – Land South of A420, South Marston.</b> Amended application for outline permission for up to 1700 houses, schools, a sports hub, green space, a park and ride and a local centre. Response due by 18<sup>th</sup> April. It was agreed to reiterate the original response. Awaiting determination.</li> </ol>	

## SHRIVENHAM PARISH COUNCIL

### Minutes of meeting held on Monday 4th November 2019 at 7pm

	<p><b>8. S/OUT/18/1943 - Inlands Farm, The Marsh Wanborough Swindon SN4 0AS.</b> A Hybrid Planning Application for a Science park and associated works to include full details of 33,507 sqm (GIA) of use Class B1c (light industrial), with associated access, parking, landscaping and drainage and an outline proposal for up to 32,281 sqm (GIA) of use Class B1b (research and development) and up to 16,400 sqm (GIA) of B1c (light industrial), with associated access, parking, landscaping and drainage (all matters reserved). Awaiting determination.</p> <p>It was agreed to remove the Swindon applications from the agenda from next month until any further information becomes available.</p> <p><b>PLANNING MATTERS – MAJOR DEVELOPMENTS</b>  <b>L&amp;G site, Highworth Road.</b> The slip road of the A420 is now in use.</p>	
19/236	<p><b>COMMUNITY SPEEDWATCH</b>            No progress. Cllr Ware to speak to the Deputy Police Commissioner.</p>	EW
19/237	<p><b>NEIGHBOURHOOD PLAN UPDATE</b>            The examiner sent a number of questions which have now been answered.</p>	
19/238	<p><b>S106/CIL FUNDING</b>            Cllr Hand has been in contact with Persimmon; funds are due from that development on or before 18<sup>th</sup> Occupation. It is hoped that this will be before Christmas.            Cllr Hand has also been in contact with Howard Cox at OCC regarding funding for the bus shelter. Awaiting feedback on when the funds will be available.            L&amp;G are unable to release any further S106 funds until after Christmas. This will hold up the MUGA and other projects.            CIL funding has been received. Consideration is being given to smaller projects within the community which could qualify for the funds.            Suggestions so far include supporting the installation of bollards on the High Street and repairing the children's play area.</p>	CH
19/239	<p><b>COMMUNITY ART PROJECT</b>            No progress to report.</p>	C/f LJ
19/240	<p><b>REPORT ON ENVIRONMENTAL MATTERS</b></p> <p><b>a) Dropped Kerbs.</b> Cllr Lloyd has walked the village and developed a list of prioritised areas for dropped kerbs. OCC will cost this and the list may be prioritised even further.</p> <p><b>b) Pavement on west side of Highworth Road.</b> OCC have agreed to look at this, along with the pavement of the High Street. Confidence is not high that they will be repaired due to lack of funds.</p> <p><b>c) Trees in the village.</b> OCC has carried out a tree survey. One rotten tree has been removed and there is a lime tree in the High Street that may need to be removed. If it were to be replaced it could mean the loss of a parking space. OCC are considering the situation; no decision has yet been made.</p>	

## SHRIVENHAM PARISH COUNCIL

### Minutes of meeting held on Monday 4th November 2019 at 7pm

	<p><b>d) WBCT</b> – The path to stepping stones bridge has been cleared. Plans are in place to re-water the canal adjacent to Pocket Park.</p> <p><b>e) Tree Preservation Order (TPO).</b> Two trees between Glebe Close and the cemetery had previously been put forward to be given a TPO, but the orders were not made permanent. Cllr Lloyd is chasing this.</p> <p><b>f) Lamp post 26</b> has now been reinstated.</p> <p><b>g) Allotments.</b> Cllr Lloyd requested £300 to clear an overgrown plot. This was approved. Proposed Cllr Bartle, Seconded Cllr Farrelly. <b>RESOLVED.</b></p>	<p><b>JL</b></p> <p><b>JL</b></p>
<b>19/241</b>	<p><b>WELCOME LEAFLET/EVENT</b> Cllr Bartle has a meeting arranged with the Vicar, who has indicated that a welcome event is one of the topics she would like to cover, Cllr Bartle suggested that this could perhaps be combined with the Sports Festival. Cllr Lloyd has prepared a draft leaflet which he would like to distribute door to door. Cllr Ware offered to help with the distribution. Leaflet to be circulated to all Councillors for review. Comments to be sent to Cllr Lloyd by the end of the week.</p>	<p><b>RB</b></p> <p><b>JL</b></p>
<b>19/242</b>	<p><b>RAIN OR SHINE 6<sup>TH</sup> DECEMBER</b> Cllr Jones reported that tickets are now on sale in IV Florists and the Post Office. Posters will be put up shortly. She asked for volunteers to help put the chairs out.</p>	
<b>19/243</b>	<p><b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</b> a) Local Businesses security consultation – Cllr Farrelly</p>	<p><b>Clerk (agenda)</b></p>
<b>19/244</b>	<p><b>DATE OF NEXT MEETING</b> Monday 2<sup>nd</sup> December at 7pm Cllr Bartle gave his apologies. Cllr Pratt will chair the December meeting.</p>	

The meeting closed at 8.25pm