

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 2nd December 2019 at 7pm

Present: Cllr David Pratt, Chair (DP), Cllr Julia Jones (JJ), Cllr John Lloyd (JL), Cllr Derek Day (DD), Cllr Gerard Pearson (GP), Cllr Chris Hand (CH)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance (YC)

District Councillor: Cllr Elaine Ware (EW)

Public:

19/245	APOLOGIES FOR ABSENCE Cllr Liz Jenkins, Cllr Richard Bartle, Cllr Bjorn Watson, Cllr Connor Farrelly, District Cllr Simon Howell.	Action:
19/246	DECLARATIONS OF INTEREST None.	
19/247	MINUTES OF THE MEETING HELD ON 4th NOVEMBER 2019 Cllr Pearson proposed approving the minutes. Cllr Jones seconded. RESOLVED. The minutes were signed.	
19/248	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 19/225 (19/204 - 19/182 - 19/159 - 19/145) – Road Surface on B4000. Cllr Ware to discuss with Cllr Constance. b) 19/204 (19/189) – To consider the 75th Anniversary of VE day on 8th May 2020. Cllrs Watson and Jones have discussed the matter with the Heritage Society. It will be discussed at their next meeting in February. SADS will be putting on a production. Cllr Lloyd is working with Cllr Bartle regarding VJ day. This will involve the Royal British Legion. c) 19/232 – Letter to Cllr Constance. Cllr Bartle to respond to Cllr Constance's reply. It was noted that Matt Archer from OCC has visited the village. d) 19/241 – What's on in the village leaflet. Cllr Lloyd has distributed this to all the new developments.	EW/YC LJ/JJ/RB/JL RB CLOSED
19/249	PUBLIC REPRESENTATION No members of the public present.	
19/250	COUNTY COUNCILLORS REPORT Cllr Constance reported that the County are currently budget setting. There will be difficulties ahead due to funding required for social care. The Climate Action agenda continues at OCC. It is an ambitious plan. DEFRA has announced that Oxfordshire is the top recycler in the country with 57-59% of waste being recycled. The target is 70% by 2025. A new officer has been appointed to deal with recycling. Residents can help by separating food waste from general waste and by using public transport. A congestion management zone is to be introduced into Oxford city next year. There will be charges for vehicles which are not zero emissions. OCC is also engaging in a tree planting initiative. The Oxford-Cambridge expressway is experiencing massive opposition. The Government has stated that the plans must be reviewed. Cllr Constance stated that the new road is the only opportunity to relieve pressure on the A34. SODC local plan is still on hold and will be so until after the general election. A discussion followed on housing numbers and the types of housing required.	

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	<p>Cllr Hand raised the matter of the funds being held by the Parish Council, from the Councillor Priority Fund. The project for which the funds were intended cannot continue because S106 funds are awaited from OCC. Cllr Hand expressed concern that the grant funding may have to be returned by the end of the financial year. Cllr Constance to discuss with Howard Cox.</p>	YC
19/251	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllr Ware reported: There is FREE car parking in Abingdon, Wantage and Faringdon leading up to Christmas. Abingdon and Wantage Sat 7th, 14th and 21st. Faringdon 7th and 14th.</p> <p>The new Climate Emergency Advisory Committee has recommended overarching goals in achieving carbon neutrality. Work has begun on seven themes – council business, housing, partnership, infrastructure, transport, biodiversity and behaviour change. These goals are currently being evaluated along with identifying the feasibility of some of the options. In addition, student consultancy support from the Oxford University programme has been secured. The students will prepare a report and the Committee will consider it in the New Year.</p> <p>Town and Parish Forum Survey – Clerks and Chairs are encouraged to complete the survey which will provide feedback to determine the way forward. The survey closes on 16 December at 1700 hrs.</p> <p>Future Homes Standard Consultation – The consultation on options to increase the energy efficiency requirements of new homes is open until 10 January 2020. Details are available on the Government website.</p> <p>Protect yourself online - The Community Safety Partnership is sharing some tips to help residents avoid scam particularly over the festive period.</p> <p>Cllr Ware was thanked for attending.</p>	
19/252	<p>CLIMATE EMERGENCY ACTIONS</p> <p>Carried forward to January.</p>	BW/JL
19/253	<p>CHAIRMAN'S ANNOUNCEMENTS</p> <p>None.</p>	
19/254	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>Minutes of the O&F Working Group – The draft minutes of the O&F Working Group held on 26th November were not available. Cllr Pratt reported on the key points:</p> <ul style="list-style-type: none"> a) It was agreed that SPC would appoint the gravedigger in future. b) Budgets to be put before the Council in January. c) It was agreed to join the ONPA. d) There are issues with WinMail; some councillors are unable to open attachments sent from the office. <p>Cllr Lloyd raised the issue of the grass cutting contractor.</p>	
19/255	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Request to remove litter bin at Salop Close. A resident has requested the removal of the small litter bin at Salop Close as it is being abused. Cllr Lloyd suggested setting up a rota to empty the bin.</p> <p>b) Shrivenham Deep Clean. Cllr Lloyd presented a list of areas to be cleaned. It was agreed to switch the first two priorities around. Cllr Pearson noted that there were a lot of leaves in Manor Lane by the school. It was agreed to remove Sandhill from the list and add Manor Lane instead.</p>	<p>JL</p> <p>Clerk</p>

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	Cllr Lloyd reported that there was an issue with leaves at the top for Fairthorne Way. Cllr Lloyd to speak to the property owners.	JL
19/256	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) Social Value Charter. Cllr Bartle sent a report by email: Only about 20 people turned out from the village. This is a government initiative that aims to obtain value for the community from the workforce employed on the L&G development. He used Crowthorne as an example where the community had fitted out a bus to provide mobile classrooms. The attendees were asked to make wish lists of the improvements that they would like to see in the village and suggest ways in which they could be achieved. The next step will be to prioritise opportunities that can benefit the village, and these will be used to develop a Community Charter in January. Cllr Bartle had some reservations about this scheme because nothing was mentioned about money. He has been in touch with L&G who have confirmed that the scheme is about utilising manpower. There is no money to fund the projects. The aim is to launch the Charter on 26th Jan 2020. Cllr Ware reported that a survey will be sent out which will be open until 20th January.</p> <p>b) Meeting with Revd Normal Fergusson. Cllr Bartle sent a report by email: The meeting was held on 20th November. The following were discussed:</p> <ol style="list-style-type: none"> 1. Celebrations for VE Day. Cllr Bartle explained that this was in hand, that it was the Fete Committee who were taking the lead in this and the PC would be offering any assistance needed. Cllr Bartle also explained that Cllr Lloyd and he were working on a village celebration for VJ day and the end of WW2. 2. A Welcome for Village Newcomers. Revd Fergusson asked whether the Church and the Parish Council could join and organise something along the lines of the welcome day that Richard Hancock and Cllr Bartle organised a few years ago. Cllr Lloyd's welcome letter was discussed and Cllr Bartle copy of John Lloyd's welcome sheet and explained that this was being mentioned that he had spoken to Cllr Hand about expanding the proposed sports day next year to include clubs and societies, so that we could have something similar to the previous welcome day. This was well received and the need for a continued liaison between the church and the PC was discussed. <p>c) Planning Training. Cllr Jones reported that the training had been helpful and gave some good suggestions on how to reply to planning applications. She has slides which she will circulate to the planning committee.</p>	JJ
19/257	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – October 2019 – The reports were presented and approved. They had previously been signed at the O&FWG. Proposed: Cllr Jones, Seconded: Cllr Hand. RESOLVED.</p> <p>b) November Payments – Cllr Day proposed ratifying the payments which had been approved at the O&FWG. Cllr Hand seconded. RESOLVED. The payments list was signed.</p> <p>c) Interim Audit Report. The interim audit report was presented and its findings accepted. Proposed Cllr Hand, Seconded Cllr Pearson. RESOLVED.</p>	

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19/258	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <ol style="list-style-type: none"> 1. P19/V2464/LB - Beckett House. Minor modifications to fabric to facilitate new use as a base for the Armed Forces Chaplaincy Centre (AFCC), including formation of new openings for improved disabled access, fire safety upgrades, essential maintenance and amenity works. The Parish Council had no objection to this application. 2. P19/V2656/HH - 11 Stallpits Road. Proposed single-storey front and side extension. The Parish Council had no objection to this application. 3. S/OUT/17/1990 - Great Stall East - Land South Of The A420, South Marston. Outline planning application (with means of access to the A420 not reserved for up to 1,700 homes; education provision including a 10 form entry secondary school and a 3 form entry primary school with attendant sports pitches; a sports hub and open space; a park and ride; a local centre up to 1,000sqm including classes A1, A2, A3, A4, A5 and D1 uses; public open space/green infrastructure; new informal and formal recreation spaces and the formation of two new accesses from the A420. Amended plans. Cllrs Ware and Constance have raised the issue of the impact on the A420 with the Vale and OCC. They will continue to raise this issue. The Parish Council agreed to reiterate it's previous respons. 4. P19/V2098/LB– Swiss Cottage, Northford Road. Erection of a new linked extension building to provide a master bedroom with en-suite bathroom on ground floor and living/dining/kitchen area with external sunken patio on lower ground floor. Revised Heritage Impact Assessment. The Parish Council had no objection to this application. <p>PLANNING MATTERS – DECISIONS</p> <ol style="list-style-type: none"> 1. P19/V2500/HH – 6 Pound Close. Erection of a single storey rear extension and new fence. Permission granted. 2. P19/V2162/FUL - Land at North of Shrivenham Highworth Road. Variation of condition 1 (approved Plans) of application P18/V0862/RM. As amended by plans JSL2882_501C, JSL2882_502C, JSL2882_503C, JSL2882_504E, JSL2882_505E, JSL2882_506C, JSL2882_507C, JSL2882_508C, JSL2882_509C and updated Residential Travel plan submitted on 22 August 2018. Awaiting determination. <p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>L&G site, Highworth Road. Nothing to report.</p>	
19/259	<p>LOCAL BUSINESS SECURITY CONSULTATION</p> <p>Carried forward to January.</p>	C/F: CF
19/260	<p>COMMUNITY SPEEDWATCH</p> <p>Cllr Ware has spoken to the Deputy Police Commissioner. He is trying to resolve this.</p>	EW
19/261	<p>NEIGHBOURHOOD PLAN UPDATE</p> <p>A draft report from the examiner has been received. The headline is that he is recommending that the plan can go to referendum. However, a number of policies have been moved to community aspirations and there are a few changes to the wording of others. Clerk and Cllr Watson to work on this.</p>	BW/Clerk
19/262	<p>S106/CIL FUNDING</p>	

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	No progress to report.	CH
19/263	COMMUNITY ART PROJECT Carried forward.	C/f LJ
19/264	<p>REPORT ON ENVIRONMENTAL MATTERS</p> <p>a) Bus Shelter. Cllr Lloyd is hopeful that money may soon be available for a new bus shelter. The options are a) a shelter on highways land. This would be a basic shelter without sides or b) a full shelter on parish council land (the allotments). This will require the removal of part of the beech hedge. Cllr Lloyd proposes option b). Clerk to check whether it is permissible to build on allotment land. Cllr Lloyd to establish whether planning permission is required.</p> <p>b) TPOs. Cllr Lloyd has requested TPOs on two oak trees on Glebe land. The Vale tree officer wants an arboricultural consultation before proceeding. Cllr Lloyd to write to Carter Jonas requesting that they consider this.</p> <p>c) Allotment Association. There have been no serious objections from plot holders to the proposals. He has sufficient volunteers to form a committee. To be progressed in the new year.</p> <p>d) Street Cleaning. Cllr Lloyd requested that a street clean be ordered. The clerk reported that this had already been done.</p> <p>e) Litter picking. Cllr Lloyd requested that local residents be thanked for clearing leaves and litter picking in the community. It was agreed to include this in Parish Jottings. The deadline is 12th December.</p> <p>f) Churchyard bin emptying. It was noted that a resident was very kindly emptying the bin in the Churchyard. Clerk to write to the Church wardens requesting that they do this instead.</p>	<p>JL/Clerk</p> <p>JL</p> <p>JL</p> <p>RB</p> <p>Clerk</p>
19/265	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. None.	
19/266	DATE OF NEXT MEETING Monday 6 th January at 7pm Cllr Pratt extended the compliments of the season to all present.	

The meeting closed at 8.30pm