

# VISCOUNTESS BARRINGTON TRUST

## Minutes of meeting held on 2<sup>nd</sup> December 2019 at 8.30pm

**Present:** Chris Hand, Chair (CH), Julia Jones (JJ), David Pratt (DP), Derek Day (DD), John Lloyd (JL), Gerard Pearson (GP)

**Secretary:** Julia Evans (JE), Lyn Frape (LF)

**Other:**

19/166	<b>APOLOGIES FOR ABSENCE</b> Liz Jenkins, Richard Bartle, Bjorn Watson	<b>Action:</b>
19/167	<b>DECLARATION OF INTERESTS</b> None.	
19/168	<b>MINUTES OF MEETING HELD ON 4<sup>th</sup> NOVEMBER 2019</b> The minutes were approved and signed. Proposed: DP; Seconded: JJ.	
19/169	<b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b> a) <b>19/164 – Update on Electrical Works.</b> The new distribution board has been installed, the cooker has been connected and the new outside lights have been installed. Steve Honey was thanked for providing his expertise on the hall electrical upgrades.	<b>CLOSED</b>
19/170	<b>PUBLIC REPRESENTATION</b> None	
19/171	<b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b> None	
19/172	<b>CHAIRMAN'S ANNOUNCEMENTS:</b> a) <b>Hall Supervisor.</b> The role is changing and will become full time from April 2020.	
19/172	<b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b> <b>Hall Management Group</b> – The minutes of the Hall Management Group meeting held on 28 <sup>th</sup> November were not available. CH reported on the key items discussed: <ul style="list-style-type: none"><li>- Chairs have been moved to the Barrington Room cupboard. The purchase of new chairs for that side of the building to be considered.</li><li>- Steve Honey is looking into the replacement of the bulbs in the Chandeliers with LEDs.</li><li>- The new window cleaner is to be booked to come every 6 months.</li><li>- Insulation of the garage is currently on hold.</li><li>- Worcester are to come and fix the boiler issue as they are still under guarantee.</li><li>- Duct cleaning is to be carried out every 12 months despite ultra low usage. To be arranged for April 2020.</li><li>- Considering the installation of collapsible bollards to prevent driving on the grass at the front of the Memorial Hall</li><li>- BW and LH to look into the flooding issues in the car park.</li><li>- Shooting club lease is with the Solicitors for finalisation.</li><li>- A new fence is to be installed between the cricket club garage and the football club fence.</li></ul> JL reported that the access route from the disabled bay is dirty and requested that it be swept. He also requested shingle be placed around the hard standing. He asked for this to be done before Christmas. CH agreed to arrange a working party to do this on 3 <sup>rd</sup> December.	<b>BW</b>  <b>CH</b>

## VISCOUNTESS BARRINGTON TRUST

### Minutes of meeting held on 2<sup>nd</sup> December 2019 at 8.30pm

19/173	<p><b>TO RECEIVE REPORTS FROM TRUSTEES ATTENDING MEETINGS ON BEHALF OF THE TRUST</b>            CH has held a second meeting with SADS. It was agreed to limit access to the balcony and to restrict the number of keys available. The issues raised have been resolved.</p>	
19/174	<p><b>FINANCIAL MATTERS</b>  <b>Financial Statement for October 2019</b> – The Financial statement was reviewed and approved. It had been signed at the O&amp;F meeting.            Proposed: DP, Seconded: JL. RESOLVED.  <b>November Payments</b> – The payments were reviewed and approved.            Proposed: DD, Seconded: GP. RESOLVED.</p>	
19/175	<p><b>UPDATE ON SPORTS PAVILION</b>            The meeting in November was cancelled as there has been no progress on the funding issue.</p>	
19/176	<p><b>RECREATION GROUND MATTERS</b></p> <ul style="list-style-type: none"> <li>a) <b>Playground Accessibility.</b> c/f to January. LJ to consider future upgrades.</li> <li>b) <b>MUGA</b> – there will be no progress on this until after Christmas.</li> <li>c) <b>Playground Repairs.</b> A contractor has been appointed and the work is scheduled for later this week.</li> </ul>	c/F LJ
19/177	<p><b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA</b>            JJ reminded the Trust of the performance of Wind in the Willows on 6<sup>th</sup> December.</p>	
19/178	<p><b>DATE OF NEXT MEETING</b>            Monday 6<sup>th</sup> January.</p>	

Meeting closed at 8.50pm