

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 6th January 2020 at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr John Lloyd (JL), Cllr Derek Day (DD), Cllr Gerard Pearson (GP), Cllr Connor Farrelly (CF), Cllr Chris Hand (CH)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance (YC)

District Councillors: Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

Public: Mr Coffey

20/01	APOLOGIES FOR ABSENCE Cllr Liz Jenkins, Cllr Bjorn Watson, Cllr Julia Jones, Cllr David Pratt	Action:
20/02	DECLARATIONS OF INTEREST None.	
20/03	MINUTES OF THE MEETING HELD ON 2nd DECEMBER 2019 Cllr Day proposed approving the minutes. Cllr Hand seconded. RESOLVED. The minutes were signed.	
20/04	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 19/248 (19/225 - 19/204 - 19/182 - 19/159 - 19/145) – Road Surface on B4000. Cllrs Ware and Constance are in discussion on this matter. b) 19/248 (19/204 - 19/189) – To consider the 75th Anniversary of VE day on 8th May 2020. Cllr Bartle has met with the Vicar. Cllrs Bartle and Lloyd to meet to discuss VJ Day. c) 19/248 - (19/232) – Letter to Cllr Constance. Cllr Bartle to write to Cllr Constance again about the state of village roads. d) 19/255 – Leaves at the top of Fairthorne Way. The situation is improved. Cllr Lloyd volunteered to complete the work. e) 19/264 – Bus Shelter by Allotments. Cllr Hand reported that the S106 funding has not yet been received. Cllr Constance reported that it may be possible to carry over the grant from the Councillor Priority fund to the next financial year. She will confirm this. Cllr Lloyd reported that OCC Highways have agreed to the proposal. Written confirmation is awaited. Planning permission is not required. There is a potential issue with the siting, as it conflicts with the Neighbourhood Plan. f) 19/264 – Tree Preservation Orders. Cllr Lloyd has written to Carter Jonas.	EW/YC LJ/JJ/RB/JL RB CLOSED JL/CH CLOSED
20/05	PUBLIC REPRESENTATION No members of the public present.	
20/06	COUNTY COUNCILLORS REPORT Cllr Constance reported that the cost of social care had increased. 53% of the County Council budget will be spent on 2% of the population. An additional 2% will be added to the Council Tax for Social care. The Highways budget and the Councillor priority fund have been preserved.	

SHRIVENHAM PARISH COUNCIL

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	<p>Cllr Constance will discuss the B4000 issues with Cllr Ware, and she will look into the problems with potholes.</p> <p>Cllr Constance reported 4 major accidents that have recently occurred on the A420 including a fatality just before Christmas. She is proposing action to try and reduce the speed and safety on the road.</p> <p>The consultation on zero emissions for Oxford City launches on 7th January. The scheme may be exported to other towns if it proves a success, however it is dependent on civic parking enforcement. Traffic Management is to be introduced to Oxford City by 2021.</p> <p>The development of the Local Plan in Swindon is promising improvement to their section of the A420. A feasibility study is to be undertaken.</p> <p>Oxford City is to introduce EV charging points.</p> <p>Cllr Constance was thanked for attending.</p>	
<p>20/07</p>	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllrs Ware and Howell reported: December was a quiet month due to the General Election. As this report is prepared at the beginning of January there will be a further update on these issues in the February report.</p> <p>VWHDC Full Council Meeting held on 18 December 2019 – Five Motions were considered by the Council and all agreed.</p> <ol style="list-style-type: none"> 1) In context of Climate Emergency – Council commits to exploring planning policies which positively encourage all renewable sources of energy as part of the next Vale Local Plan and Oxfordshire Plan 2050. 2) Council notes the International Holocaust Remembrance Alliance (IHRA) definition of antisemitism – Council to adopt the IHRA definition. Adopt the All Party Parliamentary Group on British Muslims (APPG) and officers to update the Council’s equality policies 3) Votes for 16 and 17 year olds – The Leader to write to relevant Ministers and local MP’s expressing the Vale’s support for the Votes at 16 campaign and for the Vale to consider participating in any pilot scheme 4) Proportional Representation – The Leader to write to the relevant Government minister and two local MP’s requesting that all elections be run using a form of Proportional Representation 5) Unitary Authority/Merger – Three requests were agreed <ul style="list-style-type: none"> – officers to contact MHCLG to explore the approach the Secretary of State will take on any proposals for unitary based reorganisation - The Chief Executive and Leader to report to full Council by summer 2020 outlining their understanding of the Governments intentions - Officers bring forward proposals to consider a formal merger with South Oxfordshire District Council with the same number of District Councillors, creating a single district council based on their combined geography and increased financial resilience. <p>Cllr Howell noted that the Unitary Authority/Merger with SODC would not impact on the Vale Local Plan, which would remain in place until it is reviewed.</p> 	

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 6th January 2020 at 7pm

	<p>Cllr Constance noted that the plans for an Oxfordshire Unitary Authority would be unlikely to be implemented until Northamptonshire and Buckinghamshire have been completed.</p> <p>Climate Emergency Advisory Committee – The next meeting of this committee will take place on Tuesday 28 January at Milton Park. This is a public meeting and will commence at 6.30pm.</p> <p>Local Plan Part 2 – As previously reported the decision to adopt the Plan was agreed by full Council on Wednesday 9 October 2019. However, the issue with South Oxfordshire’s Local Plan still remains. A decision on the way forward is awaited from the Secretary of State for Housing, Communities and Local Government Robert Jenrick.</p> <p>Construction continues on all four sites in Shrivenham. The objection by OCC on application P19/V2162/FUL-2(VAR) at the L&G development has now been resolved.</p> <p>Civic Parking Enforcement – There has been a slight delay in preparing the final report which is now expected in the next couple of months This is to enable OCC to do more sampling of signs and lines in order to determine the potential capital outlay.</p> <p>Cllrs Ware and Howell were thanked for attending.</p>	
20/08	<p>CLIMATE EMERGENCY ACTIONS Carried forward to February.</p> <p>Cllr Bartle reported that he had spoken with Legal and General about EV charging points but fast charging facilities would put too much demand on the current electricity supply.</p>	BW
20/09	<p>CHAIRMAN’S ANNOUNCEMENTS</p> <ul style="list-style-type: none"> a) Cllr Bartle welcome Mr Coffey, who had applied to fill the vacant position on the Parish Council. b) The O&FWG had agreed not to raise cemetery fees in 2020, but to review them again at the end of the year. 	
20/10	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>Minutes of the O&F Working Group – The draft minutes of the O&F Working Group held on 17th December were not available. Cllr Bartle reported on the key points:</p> <ul style="list-style-type: none"> a) New hard drives for the server have been ordered. The expenditure was approved by the O&FWG as it was under £500. b) Systemagic are working on the Winmail issues. 	
20/11	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <ul style="list-style-type: none"> a) Communication with Inspector Nick Cain. Following Cllr Bartle’s letter to the Chief Constables and Police and Crime Commissioners of both Thames Valley Police and Wiltshire Constabulary, Inspector Nick Cain has offered to address the Council. It was agreed that he would be invited to attend the February meeting. b) Manor Lane. Correspondence has been received from two residents about issues in Manor Lane. As these are highways matters they have been passed on to OCC Highways for consideration. Cllr Constance suggested that the Parish Council apply for a no parking zone. Clerk to request an 	Clerk

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 6th January 2020 at 7pm

	<p>assessment of what is required and what the cost would be. If this were to be implemented, there would be an issue over who would enforce it. Cllr Howell suggested considering expanding the consultation to include Stainswick Lane and Fairthorne Way. Cllr Constance suggested asking the Head Teacher to request that parents do not park in Manor Lane.</p> <p>c) Waste bin in the Churchyard. The waste bin in the Churchyard was not emptied while the handyman was off work. A resident has kindly been doing this. Investigations are continuing into how this will be managed going forward. Cllr Lloyd reported that the issues with the bin at Salop Close had been resolved.</p>	
20/12	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>None.</p>	
20/13	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – November 2019 – The reports were presented and approved. They had previously been signed at the O&FWG. Proposed: Cllr Day, Seconded: Cllr Lloyd. RESOLVED.</p> <p>b) December Payments – Cllr Pearson proposed ratifying the payments which had been approved at the O&FWG. Cllr Farrelly seconded. RESOLVED. The payments list was signed.</p> <p>c) 2020/21 Budget and Precept. The proposed precept was £106,1000. The increase is due to various factors including increases in the real living wage, NJC pay scales and the VBT grant. This will mean an increase of £10 per year on a band D property. Proposed Cllr Hand, Seconded Cllr Pearson. Agreed unanimously. RESOLVED.</p>	
20/14	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P19/V3216/FUL - Beckett Lodge. A public museum open to visitors, housing artefacts owned by the Armed Forces Chaplaincy Centre. The museum contains the following accommodation arranged over a single storey: Exhibition space, Reception and Entrance Area, AV suite, WC Facilities and Plant Room. The scheme also comprises an integrated hard and soft landscaping scheme with a footbridge crossing Bower Brook. The Parish Council had no objections.</p> <p>b) P19/V2162/FUL - Land at North of Shrivenham Highworth Road. Variation of condition 1 (approved Plans) of application P18/V0862/RM. As amended by plans JSL2882_501C, JSL2882_502C, JSL2882_503C, JSL2882_504E, JSL2882_505E, JSL2882_506C, JSL2882_507C, JSL2882_508C, JSL2882_509C and updated Residential Travel plan submitted on 22 August 2018. Amended plans dated 21st November. The Parish Council had no objection.</p> <p>c) P19/V3282/HH - 19 Stainswick Lane. Erection of a two-storey side and single-storey rear extension. It was agreed that the Planning Committee would consider this application further.</p>	

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 6th January 2020 at 7pm

	<p>PLANNING MATTERS – DECISIONS</p> <p>d) S/OUT/17/1990 - Great Stall East - Land South Of The A420, South Marston. Outline planning application (with means of access to the A420 not reserved for up to 1,700 homes; education provision including a 10 form entry secondary school and a 3 form entry primary school with attendant sports pitches; a sports hub and open space; a park and ride; a local centre up to 1,000sqm including classes A1, A2, A3, A4, A5 and D1 uses; public open space/green infrastructure; new informal and formal recreation spaces and the formation of two new accesses from the A420. Amended plans. Awaiting determination.</p> <p>e) P19/V2464/LB - Beckett House. Minor modifications to fabric to facilitate new use as a base for the Armed Forces Chaplaincy Centre (AFCC), including formation of new openings for improved disabled access, fire safety upgrades, essential maintenance and amenity works. Awaiting determination.</p> <p>f) P19/V2656/HH - 11 Stallpits Road. Proposed single-storey front and side extension. Permission granted.</p> <p>g) P19/V2098/LB– Swiss Cottage, Northford Road. Erection of a new linked extension building to provide a master bedroom with en-suite bathroom on ground floor and living/dining/kitchen area with external sunken patio on lower ground floor. Revised Heritage Impact Assessment. Permission granted.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>L&G site, Highworth Road. Nothing further to report.</p>	
20/15	<p>LOCAL BUSINESS SECURITY CONSULTATION</p> <p>Cllr Farrelly has spoken to the majority of the businesses on the High Street. Interest had died down after a couple of weeks. Most businesses would like CCTV on the High Street, but the Parish Council does not have the resources for this. Cllr Farrelly asked that businesses come back to him with issues and concerns, but to date no one has responded. During his meetings Cllr Farrelly suggested that business representatives attend Parish Council meetings from time to time.</p> <p>Cllr Farrelly stated that he would like to engage with Community Watch. It was suggested that he attend the NAG meetings.</p>	CLOSED
20/16	<p>COMMUNITY SPEEDWATCH</p> <p>No progress to report. Cllr Ware suggested discussing it with Inspection Nick Cain.</p>	RB
20/17	<p>NEIGHBOURHOOD PLAN UPDATE</p> <p>Comments on the draft Inspector’s report have been returned. Awaiting the final report. It is expected that the referendum will be held in the spring.</p>	BW/Clerk
20/18	<p>S106/CIL FUNDING</p> <p>No progress to report.</p>	CH
20/19	<p>COMMUNITY ART PROJECT</p>	

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	Carried forward.	C/f LJ
20/20	REPORT ON ENVIRONMENTAL MATTERS a) Allotments. Cllr Lloyd requested a meeting with Cllr Bartle and the Clerk to discuss the proposed Allotments Association. b) Recycling banks. There have been problems with the banks being over-full during the Christmas period. Cllr Lloyd contacted the relevant organisations and the banks have now been emptied. c) Deep Clean. BIFFA will be carrying out the annual deep clean between the 8 th and 14 th January.	
20/21	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. None.	
20/22	DATE OF NEXT MEETING Monday 3 rd February at 7pm	

The meeting closed at 8.25pm