

VISCOUNTESS BARRINGTON TRUST

Minutes of meeting held on 3rd February 2020 at 9pm

Present: Chris Hand, Chair (CH), Richard Bartle (RB), David Pratt (DP), Stuart Coffey (SC), Bjorn Watson (BW), Derek Day (DD), Gerard Pearson (GP), Connor Farrelly (CF)

Secretary: Julia Evans (JE), Lyn Frape (LF)

Other:

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| 20/15 | APOLOGIES FOR ABSENCE Liz Jenkins, Julia Jones, John Lloyd | Action: |
| 20/16 | DECLARATION OF INTERESTS None. | |
| 20/17 | MINUTES OF MEETING HELD ON 6th JANUARY 2020 The minutes were approved and signed. Proposed: DD; Seconded: SC. RESOLVED. | |
| 20/18 | MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 20/04 (19/172) – Flooding issues in the car park. BW is still looking into drainage options. b) 20/16 – School Lease for use of the Recreation Ground. CH has a meeting with the school on Friday to finalise the proposed new agreement. | BW CH |
| 20/19 | PUBLIC REPRESENTATION None | |
| 20/20 | TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL None. | |
| 20/21 | CHAIRMAN'S ANNOUNCEMENTS: a) Update on the wate leak. The hall supervisor is managing the insurance claim for remedial works. CH noted that he was pleased with the way this was being handled. | |
| 20/22 | TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS The minutes of the HMG meeting held on 30 th January were not available. CH outlined the key points: a) Electrical work. A quote is being prepared for the installation of a new distribution board at the Vic Day end of the building. A proposal is being developed to upgrade the lighting in the main hall to LED. In the meantime all the bulbs in the Chandeliers will be replaced prior to the Parish Dinner. It was noted that kitchen and toilet refurbishments also need to be considered in the future. b) Health & Safety. Weekly checks are now in place. c) Round Tables. Two new round tables are to be purchased. d) Outside wood restoration. Quotes are being obtained for the refurbishment of the doors, windows and metal railings. JE to check whether LB consent is required. e) Sports Festival. CH reported that the Sports Festival will not take place this year. The Fete Committee decided that it would be too much work to combine it with the 8 th May VE day celebrations. | JE |
| 20/23 | TO RECEIVE REPORTS FROM TRUSTEES ATTENDING MEETINGS ON BEHALF OF THE TRUST None | |
| 20/24 | FINANCIAL MATTERS | |

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| | <p>a) Financial Statement for December 2019 – The Financial statement was reviewed and approved. It had been signed at the O&F meeting. Proposed: RB, Seconded: DP. RESOLVED.</p> <p>b) January Payments – The payments were reviewed and approved. Proposed: RB, Seconded: GP. RESOLVED.</p> <p>c) Grounds Maintenance Contracts. The O&FWG recommended appointing BGG. This was approved. Proposed DP, Seconded DD. RESOLVED.</p> | |
| 20/25 | <p>UPDATE ON SPORTS PAVILION A meeting was held with the OCA. They have no funding available. The S106 funding for the project has still not been received. The project is still £20k short and the tender price has expired. BW to arrange a meeting with the contractors.</p> | CH/BW/JE |
| 20/26 | <p>RECREATION GROUND MATTERS</p> <p>a) Playground Accessibility. GP to discuss with LJ.</p> <p>b) MUGA – there will be no progress on this until the S106 funds are received.</p> <p>c) Playground Repairs – Work is in progress.</p> | LJ/GP |
| 20/27 | <p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA None</p> | |
| 20/28 | <p>DATE OF NEXT MEETING Monday 2nd March 2020.</p> | |

Meeting closed at 9.25pm