

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 2nd March 2020 at 7pm

	<p>the remaining third is from donation. They are hoping to open a based in the western Vale. Thirty people in the parish were helped last year. They plan to advertise in The News.</p> <p>A resident of Manor Close raised the issue of potholes on the south side of the road. He was advised to report these on Fix My Street.</p>	
<p>20/52</p>	<p>COUNTY COUNCILLORS REPORT</p> <p>Cllr Constance sent a written report:</p> <ol style="list-style-type: none"> 1. ALLOCATION OF SUPPORTED BUSES FUND (SBSF). Most Parish Councils are aware of that Government has made an immediate grant of £588,000 to OCC to revive supported buses, and every Parish Council hopes for a share of this fund. It seems a lot of money, but nowhere near the £3million we withdrew from 118 bus routes in Oxon in July 2016, and it comes with quite restrictive criteria: <ul style="list-style-type: none"> • to restore services where most needed • to improve existing services - and/or • start new services <p>Any spend must also deliver 'additional miles' AND be spent/committed by March 2021 with no guarantee that the funds will be repeated next year, or thereafter. But we expect to get a proper share of Government's new £5billion rural bus fund, expected by November 2020.</p> <p>This has been discussed with officers, and with all Cabinet members, recognising that there is not time to start new services (especially with no funding commitment next year) and barely time to carry out a proper assessment of all the routes to fairly establish priorities. We have to register OCC's interest by Friday 13th March, so will consult PTRs for local knowledge. Officers have emailed all Parish Councils and OCC will work out the most effective allocation by then.</p> 2. CONSULTATIONS from OCC are so many, they risk being confusing. Please respond to those that impact the western Vale: <ol style="list-style-type: none"> a. LOCAL TRANSPORT AND CONNECTIVITY STRATEGY (LTCP) - engagement published by next week. This programme refreshes LTP4 (now including digital connectivity) seeking 'engagement' by responses to 31 Topic Papers. The responses will be analysed to inform a final strategy for formal consultation by end of 2020. There is a chapter for A420, which is now the least safe road in the county, but the format invites ideas rather than presenting proposals. Cllr Constance urges that the Parish Council makes strong suggestions such as the requirement for proper bus stops; pedestrian islands; speed limits and safety improvements; bus priority; small Park and Rides along the A420 for villagers to park or cycle to catch the bus. b. ZERO-EMISSIONS PLAN FOR OXFORD CITY: This formal consultation was published on 11th March to 	

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	<p>progress a ZEZ in centre of Oxford City by December 2020. It will restrict access to the very centre of the city to vehicles emitting zero emissions or charge £10 for non-compliance to enter. This is first step in establishing zero emission zones across all of Oxford City, and will be the first in UK, probably in the world. ZEZ will be supported by new congestion management project.</p> <p>c. CONGESTION MANAGEMENT scheme for Eastern Arc of Oxford City will be consulted later in the year. By December 2022 it will restrict access to the city centre with 5 'bus gates' to ease traffic congestion. Combined with Resident Parking schemes access to Oxford City will be best by bus.</p> <p>d. MINERALS&WASTE STRATEGY consultation on site allocations closed on 4th March. This strategy sets the sites for extraction until 2030s. The real changes were re-allocating the main extraction from north of the county to the south and does not change any sites in the western Vale.</p> <p>3. CORONAVIRUS: OCC's Public Health officers are in constant contact with Public Health England, and NHS with a well-tested emergency plan, and will keep everyone informed.</p>	
20/53	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllrs Ware sent a written report. She reported:</p> <p>a. Vale of White Horse District Council - Full Council met on 12th and 19th February. The meeting on 12th was primarily to agree the Budget for 2020/21 and the Capital programme to 2024/25. It was necessary to meet again on 19th in order to agree the Council Tax for the forthcoming year.</p> <p>b. The budget included an investment of over £100k of initiatives to tackle the climate emergency. In total the base budget will increase by £600k. A number of savings were identified, and these included the reduction of two Environmental Health Officer posts and to cease the out of hours service. In addition, the Planning Department will no longer provide hard copy plans to town and parish councils. This is in response to the climate change proposal to reduce printing costs. It is proposed that T&PC's download from the website. However, if Towns & Parish Councils wish to have printed plans these will be provided at a small charge to cover printing and posting costs. For major developments the Vale will offer the documents on memory sticks in case there are any issues with access from the website. For larger developments the developer will be asked to provide sufficient copies.</p> <p>c. The Council Tax was agreed at the meeting on 19th February. For the financial year 2020/21 the Vale element of the Council Tax will increase by £5. For full details of the new rates for individual Towns and Parish's please go to the Vale website.</p> <p>d. Climate Emergency Advisory Committee – The Committee met on 28th January and will next meet on 30th March. The Chair of</p>	

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	<p>this Committee is the Vale’s representative on Oxfordshire Electric Vehicle Infrastructure Steering Group.</p> <p>e. There was an open exhibition at Milton Park recently displaying the design and build of the new Council Offices at Crowmarsh Gifford. This new build is to replace the one that was subject to an arson attack on 15th January 2015. The Vale of White Horse District Council shares accommodation with South Oxfordshire and will continue to do so in the new offices.</p> <p>f. Civil Parking Enforcement – There has been a slight delay with the Feasibility Report but it is hoped that this will be published in the next few weeks. In the meantime Thames Valley Police will be carrying out more parking enforcement in the South and Vale area.</p> <p>g. Planning Consultation – A public consultation has been launched for people to comment on a draft Statement of Community Involvement. This Statement will form part of the Development Plan. The consultation runs until 9th April.</p> <p>h. Shrivenham Neighbourhood Plan – The referendum for Shrivenham’s Neighbourhood Plan will be held on Thursday 26th March. The work involved in preparing Neighbourhood Plans cannot be underestimated. Details of the plan can be found on the Vale’s website.</p> <p>i. Sustainable Shrivenham – The Vale recycling team will be supporting the Sustainable Shrivenham event at the Memorial Hall on Saturday 28th March.</p> <p>j. Defence Academy – The Station Commander has arranged for the Local Liaison Group to meet on 17th March. Representatives from the County and District Councils, Parish Councils, Schools and the Police will be attending.</p> <p>k. South Oxfordshire’s Local Plan – The latest situation with the Plan is that SODC’s Cabinet will be considering a report on 5th March to decide on the way forward. The recommendations are that Cabinet recommends to Council to a) note the update on the submitted Local Plan 2034 and related matters set out in the report b) leave the submitted Local Plan 2034 at examination and confirms this position to the secretary of state for Housing, Communities and Local Government.</p>	
20/54	<p>CLIMATE EMERGENCY ACTIONS Cllr Watson reported that David Grant from the Vale had produced a report which he will circulate.</p>	BW/CF/SC
20/55	<p>CHAIRMAN’S ANNOUNCEMENTS</p> <p>a) Village Deep Clean. This is scheduled for 14th April for 5 days. Cllr Lloyd to update the table of areas to be cleaned.</p> <p>b) Village Dinner. Councillors were asked to give consideration to a speaker for the 2021 Village Dinner, along with a date. It was suggested that port would not be served next year as it had been unpopular for the past two years. Menus and invitations for the 2021 dinner to be sent out before Christmas.</p>	<p>JL</p> <p>All</p>
20/56	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p>	

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	<p>Minutes of the O&F Working Group – The draft minutes of the O&F Working Group held on 25th February were circulated and reviewed. Cllr Bartle noted that the damage to Pump Island has been repaired and the Primary School invoice had been issued.</p>	
20/57	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Annual Assembly. The Annual Assembly will be held on 22nd April 2020 at 7pm.</p> <p>b) Oxfordshire Youth Awards. It was suggested that William Thorn we nominated.</p> <p>c) Planning Applications. The Vale will no longer be sending out paper copies of planning applications. The Planning Committee to discuss the implications of this.</p> <p>d) Pot Hole in Vicarage Lane. Cllr Lloyd to send pictures to Cllr Constance.</p> <p>e) Councillor Accessibility. Councillors are to use their Parish Council email addresses from now on. It was suggested that Councillors needed to be more accessible. Their Parish Council email addresses could be posted on the website. Cllr Jenkins to consider what could be posted on the PC Facebook page. Cllr Lloyd suggested photographs of Councillors on the website along with their roles and responsibilities. Cllr Lloyd to send an email to the Clerk about this. It was noted that all correspondence to Councillors must be copied to the Clerk so that records can be kept.</p>	<p>RB/DP/BW/JJ</p> <p>JL</p> <p>LJ/JL</p>
20/58	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>None.</p>	
20/59	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – January 2020 – The reports were presented and approved. They had previously been signed at the O&FWG. Proposed: Cllr Hand, Seconded: Cllr Pratt. RESOLVED.</p> <p>b) February Payments – Cllr Pratt proposed ratifying the payments which had been approved at the O&FWG. Cllr Coffey seconded. RESOLVED. The payments list was signed.</p> <p>c) Discharge of Conditions for Sports Pavilion. The fee quote to process the Discharge of Conditions application for the Sports Pavilion was £980 + VAT and expenses. Cllr Bartle proposed approving the payment. Cllr Pratt seconded. RESOLVED.</p> <p>d) Financial Support for the Sports Pavilion. Cllr Watson outlined the need to start work on the Sports Pavilion by September 2020 in order to retain the current pricing. It was proposed that the Parish Council support a contingency fund from reserves, only to be used if the remaining funds were not received it time. A maximum of £20k was proposed. Proposed Cllr Bartle, Seconded Cllr Pratt. RESOLVED.</p> <p>e) Request for donation from Home Start Southern Oxfordshire. It was agreed not to offer support at this time.</p>	

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	<p>f) CIL Payments due at the end of April 2020. It was agreed that the Parish Council would request the CIL money be paid to its account at the end of April. Proposed Cllr Hand. Seconded Cllr Pratt. RESOLVED.</p> <p>g) Financial Support for VE Day celebrations. A sum of £200 was agreed. Proposed Cllr Hand, Seconded Cllr Bartle. RESOLVED.</p>	
20/60	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P19/V3282/HH - 19 Stainswick Lane. Erection of a two-storey side and single-storey rear extension. Amended Plans. Cllr Jones to visit the site.</p> <p>PLANNING MATTERS – DECISIONS</p> <p>a) P20/V0007/HH – 2 Salop Close. Erection of two-storey side extension. The Parish Council had no objection to this application. Awaiting determination.</p> <p>b) P20/V0095/HH – 7 Berens Road. Erection of a gazebo in rear garden. The Parish Council had no objection to this application. Awaiting determination.</p> <p>c) P20/V0147/HH – 8 Stainswick Lane. Proposed demolition of single storey front extension and replacement with two storey front extension. Minor internal remodelling and fenestration changes. Re-finsihing of existing facade materials. The Parish Council had no objection to this application. Awaiting determination.</p> <p>d) P19/V3216/FUL - Beckett Lodge. A public museum open to visitors, housing artefacts owned by the Armed Forces Chaplaincy Centre. The museum contains the following accommodation arranged over a single storey: Exhibition space, Reception and Entrance Area, AV suite, WC Facilities and Plant Room. The scheme also comprises an integrated hard and soft landscaping scheme with a footbridge crossing Bower Brook. Awaiting determination.</p> <p>e) S/OUT/17/1990 - Great Stall East - Land South of The A420, South Marston. Outline planning application (with means of access to the A420 not reserved for up to 1,700 homes; education provision including a 10 form entry secondary school and a 3 form entry primary school with attendant sports pitches; a sports hub and open space; a park and ride; a local centre up to 1,000sqm including classes A1, A2, A3, A4, A5 and D1 uses; public open space/green infrastructure; new informal and formal recreation spaces and the formation of two new accesses from the A420. Amended plans. Awaiting determination.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>L&G site, Highworth Road. Nothing further to report.</p>	JJ

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20/61	<p>COMMUNITY SPEEDWATCH Nothing to report.</p>	RB
20/62	<p>NEIGHBOURHOOD PLAN UPDATE The Neighbourhood Plan referendum has been confirmed for 26th March. Permission was given to distribute a leaflet explaining what the referendum is for. Wording supplied by the Vale will be used. Proposed Cllr Bartle, Seconded Cllr Watson. RESOLVED.</p>	Clerk
20/63	<p>S106/CIL FUNDING Cllr Hand reported that the Permission funds had been paid and figures had been agreed with L&G. Football club S106 application. The Parish Council supported the project. The two signatories to be Cllr Hand and Cllr Bartle. Proposed Cllr Pratt, Seconded Cllr Lloyd. RESOLVED.</p>	CH
20/64	<p>COMMUNITY ART PROJECT Cllr Jenkins reported that she had met with Lee Turner regarding the location of the artworks.</p>	LJ
20/65	<p>REPORT ON ENVIRONMENTAL MATTERS a) Dropped kerbs. Only one dropped kerb will be implemented next year. b) Allotments. Cllr Lloyd reported that the next meeting of the Allotment Association will be held on 19th March, and the Annual meeting will be in April. He asked the Council if it would collect the £3 membership fee at the same time as the allotment rents. The Council decided against this on the advice of their Auditor.</p>	
20/66	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. a) Cllr Jenkins reported that the school wants to become involved in the local community. b) Cllr Coffey reported that a meeting had been scheduled with Sustainable Shrivenham. Cllr Farrelly will also attend.</p>	Clerk (agenda)
20/67	<p>DATE OF NEXT MEETING Monday 6th April at 7pm. Cllr Lloyd gave his apologies.</p>	

The meeting closed at 8.35pm