

SHRIVENHAM PARISH COUNCIL (SPC)

4th May 2020 at 4pm

Dear Councillor

You are summoned to attend the monthly meeting of Shrivenham Parish Council to be held by Zoom Conference on **Monday 4th May 2020 at 4pm**

Yours sincerely

Julia Evans

Clerk

AGENDA

1. **To appoint the Chairman of the Council**
2. **To appoint the Vice-Chair of the Council**
3. **To appoint members of the Organisation & Finance Working Group (5 members)**
4. **To appoint members of the Personnel Committee (5 members)**
5. **To appoint members of the Disciplinary and Grievance Committee (4 members)**
6. **To appoint members of the Planning Working Group (4 members)**
7. **To appoint members of the Community Art Working Group (2 members)**
8. **To appoint the Chairman of the Council as member with special responsibility for Finance**
9. **To appoint a member with special responsibility for the Environment and Public Transport**
10. **To appoint a member with special responsibility for Emergency Planning (including defibrillators)**
11. **To appoint a member with special responsibility for Speedwatch and the Neighbourhood Action Group**
12. **To appoint a member with special responsibility for the Allotments**
13. **To agree Council meeting dates for 2020/21**
14. **To receive apologies for absence**
15. **To receive any declarations of interest**
16. **To approve the minutes** of the Parish Council Emergency Committee meeting held on 6th April 2020
17. **Any matters arising from the last meeting and not itemised on this agenda:**
 - a. **20/78 (20/50 - 20/28 - 20/04 - 19/248 - 19/225 - 19/204 - 19/182 - 19/159 - 19/145) – Road surface on B4000 – Cllr Constance**

- b. **20/78 (20/50 - 20/28 - 20/04 - 19/264) – Bus Shelter by allotments** – Cllr Lloyd/Cllr Hand
 - c. **20/78 (20/50 - 20/28 - 20/11) – Manor Lane issues** – Cllr Bartle.
 - d. **20/78 (20/50 - 20/28 - 20/11) – Waste bin in the Churchyard.** Cllr Bartle
 - e. **20/78 (20/66) – School involvement with the local community** – Cllr Jenkins
- 18. **To allow members of the public to make representation, answer questions and give evidence in respect of any item of business**
- 19. **To receive a report from the County Councillor**
- 20. **To receive a report from the District Councillor**
- 21. **To receive a report from the Community Resilience team** – Cllr Hand
- 22. **To consider any action on the Climate Emergency** – Cllr Watson
- 23. **Chairman’s Announcements**
- 24. **To receive and consider reports and minutes of committees and working groups**
 - a. **O&FWG** – 28th April 2020
- 25. **To receive such communication as the person presiding may wish to lay before the Council**
 - a. Request for support for the Local Electricity Bill
- 26. **To receive reports from Councillors attending meetings on behalf of the Council**
- 27. **Financial Matters**
 - a. To receive the Finance Reports for March 2020
 - b. To ratify payments to made for April 2020
 - c. To receive the internal audit report for 2019/20
 - d. To review and approve the Annual Governance Statement for 2019/20
 - e. To review and approve the Annual Accounting Statement for 2019/20
 - f. To approve the renewal of the Parish Council insurance policy
 - g. To consider the proposal to suspend salary cross charging for the time being
 - h. To consider the renewal of membership of OPFA
- 28. **Planning Matters**
 - a. **New Applications to consider**
 - i. **P20/V0746/HH & P20/0748/LB – Wisteria Cottage, 2 Claypits Lane.** Demolition of existing lean-to and existing outbuilding. Widening of existing opening at first floor and creation of new opening at ground floor in north elevation. Installation of french doors to south elevation in place of existing opening. Installation of the three replacement windows to match existing. Provision of a new WC at ground floor and new bathroom at first floor. Construction of a one and a half storey addition with a glazed link and associated fenestration. Recording the Parish Council response.
 - ii. **P20/V0780/FUL – Stallpits Farm.** Erection of an agricultural grain store. Recording the Parish Council response.
 - iii. **P20/V0913/HH – 19 Stainswick Lane.** Erection of two storey rear and single storey side extension. Response due by 9th May.

- iv. **P20/V0605/FUL – The Cottage, Station Road.** Change of use of land to residential curtilage and erection of detached double garage with associated turning space and landscaping. Amended plans. Response due by 1st May.
- v. **S/OUT/17/1990 - Great Stall East - Land South Of The A420, South Marston.** Outline planning application (with means of access to the A420 not reserved for up to 1,700 homes; education provision including a 10 form entry secondary school and a 3 form entry primary school with attendant sports pitches; a sports hub and open space; a park and ride; a local centre up to 1,000sqm including classes A1, A2, A3, A4, A5 and D1 uses; public open space/green infrastructure; new informal and formal recreation spaces and the formation of two new accesses from the A420. Amended plans. Additional information. Response due 22nd May.

b. Decisions

- i. **P19/V3282/HH - 19 Stainswick Lane.** Erection of a two-storey side and single-storey rear extension. Amended Plans. Permission granted.
- ii. **P20/V0147/HH – 8 Stainswick Lane.** Proposed demolition of single storey front extension and replacement with two storey front extension. Minor internal remodelling and fenestration changes. Re-finishing of existing facade materials. Amended Plans. Permission Granted
- iii. **P20/V0570/HH - 4 Stonefield Close.** Proposed side and rear extension. Awaiting determination.
- iv. **P20/V0007/HH – 2 Salop Close.** Erection of two-storey side extension. Permission granted.
- v. **P19/V3216/FUL - Beckett Lodge.** A public museum open to visitors, housing artefacts owned by the Armed Forces Chaplaincy Centre. The museum contains the following accommodation arranged over a single storey: Exhibition space, Reception and Entrance Area, AV suite, WC Facilities and Plant Room. The scheme also comprises an integrated hard and soft landscaping scheme with a footbridge crossing Bower Brook. Awaiting Determination.

c. Up-date on Major developments

- i. L&G Development, Highworth Road
29. To receive an update on Community Speedwatch – Cllr Bartle
 30. To receive an update on S106/CIL funding – Cllr Hand
 - a. To accept the S106 funds for the Football club project
 - b. To approve the application for S106 funds for the Tennis Club
 31. To receive an update of the Community Art project – Cllr Jenkins
 32. To receive a report on Environmental Matters
 - a. To consider the proposal to amend allotment terms and conditions
 33. Any other business to be added to next month's agenda

34. Date of next meeting: Monday 1st June 2020 time tbc

35. CONFIDENTIAL SESSION