

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 7th September 2020 at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr Bjorn Watson (BW), Cllr Julia Jones (JJ), Cllr Liz Jenkins (LJ), Cllr Gerard Pearson (GP), Cllr Connor Farrelly (CF), Cllr David Pratt (DP),

In Attendance: Julia Evans, Lyn Frape

County Councillor:

District Councillors: Cllr Elaine Ware, Cllr Simon Howell

Public: Prospective Councillors Mr C Taylor and Ms L Brown, 1 other member of the public

20/192	APOLOGIES FOR ABSENCE Cllrs Day and Coffey sent their apologies.	Action:
20/193	DECLARATIONS OF INTEREST None.	
20/194	MINUTES OF THE MONTHLY MEETING HELD ON 6th JULY 2020 AND THE EXTRAORDINARY MEETING HELD ON 15TH JULY. The minutes of the Parish Council meeting held on 6 th July and the extraordinary meeting held on 15 th July were approved. Proposed: Cllr Pearson, Seconded: Cllr Jenkins. RESOLVED. The minutes were signed.	
20/195	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 20/160 (20/138 - 20/113 - 20/78 - 20/50 - 20/28 - 20/04 - 19/248 - 19/225 - 19/204 - 19/182 - 19/159 - 19/145) – Road Surface on B4000. No progress. Carried Forward. b) 20/160 (20/138 - 20/113 - 20/78 - 20/50 - 20/28 - 20/04 - 19/264) – Bus Shelter by Allotments. Nothing to report. Cllr Watson did not expect anything to happen before September. He agreed to chase OCC. c) 20/160 (20/138 - 20/113 - 20/78 - 20/66) – School involvement with the local community. Cllr Jenkins reported that the school went back last Thursday. They are using the car park entrance rather than the one on the High Street, She warned that traffic would be heavy on Manor Lane as a result. She agreed to publicise this on Facebook and it was suggested that a note be sent out on the village email. The school is using the Recreation Ground for PE classes.	YC BW LJ
20/196	PUBLIC REPRESENTATION Nothing raised.	
20/197	COUNTY COUNCILLORS REPORT Cllr Constance had sent a written report which was circulated. OCC	
20/198	DISTRICT COUNCILLORS REPORT Cllrs Ware and Howell sent a written report which had been circulated. They also reported that a) There was a climate committee meeting this evening. Cllr Ware will report on this at the next meeting.	

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 7th September 2020 at 7pm

	<p>b) Car parking enforcement will be high on the Vale agenda in the future. The report will go before the scrutiny committee in November. The two hours free parking is to be retained but hourly charges will be increased.</p> <p>c) Yellow letters have been sent out. Residents need to be reminded to complete them if there have been any changes.</p> <p>d) Civil Parking Enforcement has been paused. OCC has prepared a report for their Cabinet. The Vale report is due in October.</p> <p>e) There were changes to the Vale Cabinet from 1st September.</p> <p>f) The Vale are working through the documents relating to the proposed changes to the planning system.</p> <p>g) Cllr Constance is trying to arrange a meeting with Swindon Borough Council about the A420.</p> <p>Cllr Bartle reported that he had written of Adrian Duffield regarding the proposed changes to the planning system but had received no reply. Cllr Howell noted that the Vale is working on a response and will share it when they can. Cllr Howell also reported that there is a new grant fund to help voluntary organisations responding to COVID and encouraged the Parish Council to consider this.</p> <p>Cllr Pratt asked for an update on the Nature Reserve, Cllr Ware to chase.</p> <p>Cllrs Ware and Howell were thanked for attending.</p>	EW
20/199	<p>COMMUNITY RESILIENCE</p> <p>Cllr Bartle reported that Chris Hand had written to the team asking them to carry on. He also asked if anyone would be interested in being involved with the Community Emergency Plan.</p>	
20/200	<p>CLIMATE EMERGENCY ACTIONS</p> <p>Cllr Watson reported that going forward he would be focussing on Sustainable Shrivenham. They have had another successful Bric-a-Brac event. Cllr Bartle asked him to thank them on behalf of the Parish Council.</p>	BW
20/201	<p>LOCAL ELECTRICITY BILL</p> <p>No progress. Cllr Watson proposed supporting the bill. Cllr Bartle seconded. RESOLVED. Clerk to liaise with Cllr Pearson about the response.</p>	Clerk/GP
20/202	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <p>a) Planning Application for 5 new houses behind April Cottage. The application has been received. The original bungalow is to be retained and 5 new dwellings erected in the garden. The planning documentation is unclear and neighbours are frustrated with the attitude of the developers. The planning committee is to meet this week to discuss. Cllr Pearson pointed out that the junction at the bottom of Stallpits Road would be affected by the development.</p> <p>b) NJC Pay Scales. All staff are employed on NJC contracts and their pay rates will reflect to new scales which were backdated to April. This has been included in the budget. Proposed Cllr Bartle, Seconded Cllr Watson. RESOLVED</p>	
20/203	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>Minutes of the O&F Working Group – The minutes of the O&F Working Group held on 25th August had not yet been circulated. Cllr</p>	

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 7th September 2020 at 7pm

	<p>Bartle reported that most of the matters discussed were already included on the agenda for this meeting. The only item that was not was:</p> <p>a) Complaints about trees and weeds at the junction of Townsend and Cleycourt Roads. OCC have stated that they will not tidy up the area as the land does not belong to them. Cllr Pratt expressed surprised at this as they had done so in the past. Cllr Watson pointed out that it is a substantial piece of land with mature trees overhanging the road. Cllr Ware noted that OCC had carried out work to the trees when the pavement was installed. Clerk to write to OCC again.</p>	Clerk
20/204	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Three consultations on changes to the planning system. Papers have been shared among members of the planning committee. There is a lot of information to read. Some of the proposals are very disturbing. An algorithm to determine housing need will impact on areas where housing is relatively expensive. Changes are also proposed to developer contributions.</p> <p>b) New Website regulations. Legislative changes take effect from 23rd September 2020. The training course on how to prepare for compliance was cancelled due to COVID. A quote had been received from our website developer to carry out the work on our behalf. This was approved. Proposed Cllr Pearson, Seconded Cllr Pratt. RESOLVED.</p> <p>c) New Defibrillator The current defibrillator on the High Street is leased, and the lease expires in November. It will be replaced with a purchased unit. Three quotes were presented with a proposal to approve the quote from CHT for a Cardiac Science G5 unit and a Sentry box. An informal grant request has been submitted to Cllr Constance asking for assistance with the purchase. LF explained where the remainder of the funding would come from. Clerk to chase Cllr Constance. The proposal to approve the CHT quote was agreed. Proposed Cllr Watson, Seconded Cllr Jones. RESOLVED.</p>	Clerk
20/205	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) Report from the NAG meeting. Nothing to report.</p>	
20/206	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – July 2020 – The reports were presented and approved. They had previously been signed at the O&FWG. Proposed: Cllr Pratt, Seconded: Cllr Pearson. RESOLVED.</p> <p>b) August Payments – Cllr Pratt proposed ratifying the payments which had been approved at the O&FWG. Cllr Pearson seconded. RESOLVED.</p>	
20/207	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P20/V1906/N4D - The Wharf, Station Road. Change of use. The intended use is light metal fabrication/storage in the workshop/ shed to the roadside. Change of class on use on the</p>	

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 7th September 2020 at 7pm

	<p>other agricultural out building under class R permitted development to a mixed commercial use. The Parish Council had no comment.</p> <p>b) P20/V1324/RM - Wayside, Townsend Road. Reserved Matters following outline planning permission P17/V0152/O - details of appearance, landscaping and scale. The Parish Council had no objections.</p> <p>c) P20/V1736/FUL - 46 Colton Road. Conversion of existing flat roofed garage and outbuilding into ancillary living accommodation involving the erection of a rear extension and the addition of a pitched roof. The Parish Council had no objections.</p>	
20/208	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P20/V1239/T56 – Station Yard, Station Road. Removal of existing 15m lattice tower with proposed replacement 15mm EE lattice tower and supporting equipment. Permission granted.</p> <p>b) P20/V1378/HH - 7 Catherine Close. Demolition of attached garage and erection of single storey side and rear extension. Permission granted.</p> <p>c) P20/V0746/HH & P20/0748/LB – Wisteria Cottage, 2 Claypits Lane. Demolition of existing lean-to and existing outbuilding. Widening of existing opening at first floor and creation of new opening at ground floor in north elevation. Installation of French doors to south elevation in place of existing opening. Installation of the three replacement windows to match existing. Provision of a new WC at ground floor and new bathroom at first floor. Construction of a one and a half storey addition with a glazed link and associated fenestration. Amended plans. It was noted that the roofing material had not changed. Permission granted.</p> <p>d) P20/V1279/FUL - Land at Townsend Road. Redevelopment of the site to provide 10 new dwellings (a net gain of 9 units) and associated parking, gardens, access improvements and landscaping, following the demolition of the existing workshops and bungalow. Awaiting determination.</p> <p>e) P20/V1324/RM - Wayside - Townsend Rd. Reserved Matters following outline planning permission P17/V0152/O - details of appearance, landscaping and scale. Awaiting determination.</p> <p>f) P20/V1287/HH - 26 Sandhill. Demolition of conservatory and erection of single storey rear extension with minor internal alterations. Permission granted.</p>	

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 7th September 2020 at 7pm

	<p>g) P20/V1111/HH - 1 Martens Road. Single storey extensions to front and rear of property. Permission granted.</p> <p>h) P20/V1159/HH and P20/V1161/LB - 7 Longcot Road. Improvements and modernisation to the mid-terraced thatched cottage to include changing the rear entry door and removal of out of character uPVC window and doors. Specific works: 1. Remove uPVC entry door from extension ground floor bathroom and replace with stone/render wall to match remainder of the wall. Reinstall door into the kitchen with painted timber stable door. 2. Remove uPVC window from ground floor bedroom wall and replace with timber framed painted window. 3. Remove uPVC window from kitchen and replace with timber framed painted window. 4. Install two additional roof heritage Velux Windows in the ground floor bedroom to increase natural light in the room. 5. Remove central heating boiler and replace with efficient combi-boiler providing radiator heating and hot water. Replace and relocate radiators. 6. Electrical re-wire whole cottage and relocate circuit board into the kitchen from the sitting room. 7. Remove kitchen units, install electrical underfloor heating and replace kitchen units having relocated sink and hob. 8. Remove existing first floor bathroom fittings, create sliding door into the bedroom, block up existing door from stairwell and replace bathroom fittings. 9. Remove existing shower and install bathroom fittings and electrical underfloor heating in the ground floor bathroom. 10. Remove modern staircase, move one step to the left to increase headroom under the central oak beam and replace with traditional style staircase. 11. Decorate exterior and interior walls, doors and ceilings. 12. Remove concrete slab random paving to the front of the cottage and replace with a vintage style stable blocks path and create flower beds around the perimeter of the front garden. Permission granted.</p> <p>i) P19/V3216/FUL - Beckett Lodge. A public museum open to visitors, housing artefacts owned by the Armed Forces Chaplaincy Centre. The museum contains the following accommodation arranged over a single storey: Exhibition space, Reception and Entrance Area, AV suite, WC Facilities and Plant Room. The scheme also comprises an integrated hard and soft landscaping scheme with a footbridge crossing Bower Brook. Amended Plans. Permission granted.</p>	
--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 7th September 2020 at 7pm

	<p>j) P20/V1238/LB - Beckett House. Demolition of main stone chimney which has been deemed structurally unsound. Rebuild of chimney to same detail with same stonework. Partial demolition of North facade (external rubble skin) as deemed structurally unsound. Rebuild in same stone. Permission granted.</p> <p>k) S/19/1891 – Symmetry Park Phase 6, Shrivenham Road, South Marston. Erection of storage or distribution building (use class B8), ancillary buildings, offices, landscaping, vehicular parking, bus depot, creation of 2no. passenger vehicle accesses and associated works. Permission granted.</p> <p>l) S/OUT/18/1943 – Inlands Farm, The Marsh, Wanborough. A Hybrid Planning Application for a Science Park and associated works. AMENDED PLANS. Awaiting determination.</p> <p>m) S/OUT/17/1990 - Great Stall East - Land South Of The A420, South Marston. Outline planning application (with means of access to the A420 not reserved for up to 1,700 homes; education provision including a 10 form entry secondary school and a 3 form entry primary school with attendant sports pitches; a sports hub and open space; a park and ride; a local centre up to 1,000sqm including classes A1, A2, A3, A4, A5 and D1 uses; public open space/green infrastructure; new informal and formal recreation spaces and the formation of two new accesses from the A420. Amended plans. Additional information. Awaiting determination.</p>	
20/209	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>a) L&G site, Highworth Road. Matt Richardson has been made redundant. Cala Homes will be taking over the development; they are part of L&G. Plans for phase 2 have not yet been submitted.</p>	
20/210	<p>COMMUNITY SPEEDWATCH Cllr Bartle to send the file on Community Speedwatch to Cllr Pearson along with a contact name and number.</p>	RB
20/211	<p>S106/CIL FUNDING Cllr Watson reported that a meeting was to be held with the S106 officer at the Vale.</p>	BW
20/212	<p>COMMUNITY ART PROJECT No progress.</p>	LJ

