



## SHRIVENHAM PARISH COUNCIL

**Minutes of meeting held on Tuesday 6<sup>th</sup> April 2021 at 7pm**

**Held remotely on Zoom**

	<p>two spaces in the car park, but not until a street trading license had been received.</p> <p>e) <b>21/62 - Plans for the return to face to face meetings.</b> Legislation permitting remote meetings ends on 7<sup>th</sup> May. Cllr Bartle proposed that as much business as possible is conducted at the May meeting. Parish Councils are legally obliged to hold three meetings a year. After the May meeting it was proposed that financial matters were dealt with by the O&amp;FWG and Planning Matters by the Planning Committee, with the appropriate delegated powers awarded to each committee. Face to face meetings of the Parish Council were to resume at the start of September. Proposed Cllr Bartle, Seconded Cllr Pratt. <b>RESOLVED.</b> Cllr Constance reported that she had met with the Secretary of State last week who confirmed that primary legislation would be required to enable the continuation of remote meetings. Hertfordshire County Council had challenged the situation in the Courts. The Legal process was to take place at the end of April and is being supported by Rt Hon Jenrick and other ministers. A decision was expected at the end of April.</p> <p>f) <b>21/75 - Social Media Presence.</b> Cllrs Brown and Jenkins to consider how this could be taken forward in due course. Cllr Jenkins suggested removing it from the agenda.</p> <p>g) <b>21/75 - Consultation on changes to the NPPF.</b> Cllr Bartle noted that this had been reviewed and the changes were not likely to affect the Parish Council, so no response had been submitted.</p>	<p style="text-align: center;">CLOSED</p> <p style="text-align: center;">CLOSED</p>
<p><b>21/81</b></p>	<p><b>PUBLIC REPRESENTATION</b> Mr Sheldon reported that he was considering applying for co-option to the Parish Council and outlined his reasons for wishing to join. Mr Sheldon was thanked for attending.</p>	
<p><b>21/82</b></p>	<p><b>COUNTY COUNCILLORS REPORT</b> Cllr Constance had sent a written reports which had been circulated. At the meeting she reported that the County Council was moving forward with a COVID recovery plan. Cllr Constance was in Purdah due to the forthcoming County Council election. Cllr Constance was thanked for attending.</p>	
<p><b>21/83</b></p>	<p><b>DISTRICT COUNCILLORS REPORT</b> Cllrs Ware and Howell sent a written report which had been circulated. They also reported that</p> <ul style="list-style-type: none"> <li>a) They were saddened to hear of the sudden death of the former Council leader Roger Cox. He would be sorely missed.</li> <li>b) The Vale had agreed to develop a joint local plan with SODC which would run to 2041.</li> <li>c) Parish Council must communicate with their District Councillors when they wanted a planning application to be called in.</li> <li>d) The application for land adjacent to Swiss Cottage has been called should it be recommended for approval.</li> <li>e) The Vale withdrew the Townsend Road application from the recent planning committee agenda. The developer was asked to provide more information on local need.</li> </ul>	



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	<p>e) <b>Thames Water.</b> Excavations were being undertaken around the High Street and Highworth Road. This was for new connections for reinforced water mains.</p> <p>f) <b>Staff Return to Work plans.</b> The Parish Office will be closed until 21<sup>st</sup> June (or in line with government guidelines). When it re-opens the hours will be change and the office will be open from 9am to 5pm 3 days per week (Tuesday to Thursday). Staff would work from home until then unless they needed to work from the office. During this time the main hall door would remain locked at all times. When the office re-opens there would be a minimum of 2 staff in the office at all times. This would require staff to adjust their work patterns. The plan was to be reviewed in January or March 2022. The timing of the review was to be determined by the needs of the Council and the Trust.</p>	
21/87	<p><b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b></p> <p><b>Minutes of the O&amp;F Working Group</b> – The minutes of the O&amp;F Working Group held on 25<sup>th</sup> March had been circulated. Cllr Bartle reported that the only thing not on the Parish Council agenda was the Staff Return to Work plan which had been discussed in minute reference 21/86 f).</p>	
21/88	<p><b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b></p> <p>a) <b>Email from Bluestone Planning.</b> An email had been received asking if the Parish Council had the means to communicate with the village and whether we would be able to help distribute a survey. They also asked to meet with the Parish Council to discuss their ideas. The matter was discussed and it was agreed not to circulate their survey. Further debate followed on whether the Parish Council should meet with them. Cllr Pratt proposed that a meeting should not take place and Bluestone Planning should be referred to the Vale planning department. Cllr Jenkins seconded. There were 4 votes in favour of the proposal and 3 against, with 1 abstention. MOTION CARRIED.</p>	
21/89	<p><b>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</b></p> <p>Cllr Watson had attended a meeting with OCC about the new school. It had been confirmed that it would be a 1.5 form entry school with an option to expand to 2 form entry. The project was at the feasibility study stage, with the procurement and planning process to follow. This would take up to the end of the year. After that there would be a design process undertaken by a design and build contractor. They were to be required to take on board the Department of Education specification technical note annex 2h regarding sustainability. Consultation has been undertaken about climate and environmental matters. Cllr Watson was not sure how far the cost of sustainable design will impact on the final plans.</p>	
21/90	<p><b>FINANCIAL MATTERS</b></p> <p>a) <b>Finance Reports – February 2021.</b> The reports were presented and approved. They had previously been signed at the O&amp;FWG.</p>	

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	<p>No issues had been raised. Proposed: Cllr Taylor, seconded: Cllr Pearson RESOLVED.</p> <p>b) <b>March Payments</b> – Cllr Pratt proposed ratifying the payments which had been approved at the O&amp;FWG. Cllr Jones seconded. RESOLVED.</p>	
21/91	<p><b>PLANNING MATTERS - NEW APPLICATIONS</b></p> <p>a) <b>P21/V0445/FUL - Beckett Cottage, 25 Park Avenue.</b> Demolition of lean-to garage and removal of two small lengths of stone boundary wall. Erection of two storey dwelling and single storey garage/workshop in the garden of Beckett Cottage. The Parish Council had responded with no objections.</p> <p>b) <b>P21/V0489/LDP - 4 Trajan Avenue.</b> Construction of an Edwardian Style conservatory to the rear of the property. For information only.</p> <p>c) <b>P21/V0503/O - Land to the North East of Swiss Cottage Faringdon Road.</b> Outline application for the provision of 5 Self-Build and/or Custom Housebuilding plots, with all matters reserved except for access from Faringdon Road. Response due by 8<sup>th</sup> April. Debate followed on the nature of the Parish Council response. Agreement was not reached</p> <p>d) <b>P21/V0371/FUL - The Wharf, Station Road.</b> Change of use from agricultural to sui generis mixed use, including the use of the workshop building for light fabrication/metal work, use of remainder of the smallholding for the seasonal sale of Christmas trees, breeding poultry and growing/distributing produce locally. Response due by 11<sup>th</sup> April. There were no objections.</p> <p>e) <b>P21/V0618/HH - 19 Colton Road.</b> Demolition of existing garage, entrance porch, dining room, conservatory, carport and store. Remodelling and repurposing existing bedrooms, kitchen, bathroom and hobby room. Erection of new single storey extension comprising kitchen, dining, lounge, utility and play room. Following discussion it was agreed to submit a response of no objections.</p> <p>f) <b>P21/V0696/FUL - Broadleaze Farm, Longcot Road.</b> Retrospective application for rebuilding of demolished traditional agricultural barn for use as single dwelling (C3) together with associated works. There were no objections.</p> <p>It was proposed to accept the Planning Committee recommendation as noted above. Proposed Cllr Bartle, Seconded Cllr Watson. RESOLVED.</p>	

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21/92	<p><b>PLANNING MATTERS – DECISIONS</b></p> <p>a) <b>P20/V0143/HH - 1 Sandhill.</b> Demolition of single storey office and utility room. Erection of single storey side extension, rear extension and front porch. Permission granted.</p> <p>b) <b>P21/V0166/HH - 17 Curtis Close.</b> Replace existing conservatory. Permission granted.</p> <p>c) <b>P21/V0266/HH - 19 Damson Trees.</b> Replacement garage and garden shed. Awaiting determination.</p> <p>d) <b>P20/V1887/FUL - Land to the west of Longcot Road.</b> Amended landscape plans. Permission granted.</p> <p>e) <b>P20/V2974/HH - Mews Cottage, 22 Hazell's Lane.</b> Amended plans removing the proposed first floor extension. Awaiting determination.</p> <p>f) <b>P20/V2907/FUL - Faringdon Road.</b> New build sports facility on a secure defence academy campus. To be installed on brown field site to the north of the café &amp; chat. Awaiting determination.</p> <p>g) <b>P20/V3307/HH - 6 Highworth Road.</b> Single Storey front extension, new render, remove existing chimney stack and remove existing front dormer. There was some discussion on removal of chimney, but it was agreed that this was not a planning matter. Permission granted.</p> <p>h) <b>S/20/1528 - Land East of The A419, Between Commonhead Roundabout And Land North of Wanborough Road, Swindon.</b> Variation of conditions 3 - 7, 9, 11, 12, 14, 15, 17 - 22, 24 and 26 from previous permission S/19/0703 for the construction of a new road, to link the A419 Commonhead Roundabout to the proposed New Eastern Villages (NEV) development including improvements to the existing Commonhead Roundabout and Pack Hill, new junctions with Pack Hill, The Marsh and Wanborough Road, new footway/cycleway and associated earthworks, drainage works and landscaping. It was agreed to remove this application from the agenda.</p> <p>i) <b>P20/V1279/FUL - Land at Townsend Road.</b> Redevelopment of the site to provide 10 new dwellings (a net gain of 9 units) and associated parking, gardens, access improvements and landscaping, following the demolition of the existing workshops and bungalow. Amended plans had been received. There were some design changes but no significant difference. No local need was demonstrated and the reasons why the site could not be used for employment were flawed. The Parish Council maintained its objection. Awaiting determination. This application was withdrawn from the Vale Planning Committee agenda. Cllr Bartle read the letter from the Vale.</p>	
21/93	<p><b>PLANNING MATTERS – MAJOR DEVELOPMENTS</b></p>	

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	<p><b>a) Cala site, Highworth Road.</b> Notices had been erected regarding the development of the new roundabout. It was reported that Cala had agreed to release the outstanding S106 funds for the sports pavilion.</p>	
21/94	<p><b>AFFORDABLE HOUSING</b> Cllr Pratt reported that both Archbishops had commented that the Church should be looking at providing land for affordable and/or social housing. He had questioned Glebe land with the Diocese who said that the land was used to provide an income for the Church. Cllr Pratt asked whether the Parish Council should approach the Diocese to enquire whether they had any plans for affordable housing on Glebe land. Debate followed, with Cllr Bartle pointing out the level of opposition the last time Glebe land was built on. Cllr Pratt proposed writing to the Diocesan Glebe Committee. Cllr Watson seconded. There were 4 votes in favour, 3 against and 1 abstention. MOTION CARRIED.</p>	
21/95	<p><b>COMMUNITY SPEEDWATCH</b> Cllr Pearson reported that he had not received any hard details on the rollout of the new scheme. He had sent a reminder to Matthew Barber requesting further information.</p>	<b>GP</b>
21/96	<p><b>UPDATE ON THE SPORTS PAVILION</b> Cllr Watson reported that a pre-construction meeting had been held in early March and a follow up meeting was scheduled for 7<sup>th</sup> April. The Hall Manager had met with the contractor about car parking. There will not be room for any parking at the Hall during the period of the construction of the pavilion. Consideration was being given to other locations around the recreation ground that could be used when large events were held at the hall. No decision had yet been made. The funding agreement had still not been received. The Vale legal department had raised a number of minor issues which appeared to be holding up the process. Construction was to start on 26<sup>th</sup> April.</p>	<b>BW</b>
21/97	<p><b>S106/CIL FUNDING</b> Nothing to report.</p>	<b>BW</b>
21/98	<p><b>COMMUNITY ART PROJECT</b> Cllr Jenkins reported that OCC had given permission for the installations. She was liaising with Abi Brown to obtain the funding to move the project forward. The artist had agreed to fix the price.</p>	<b>LJ</b>
21/99	<p><b>ALLOTMENTS REPORT</b> Cllr Jones reported that there were no plots available at the moment as they had all been let. Four plots had chickens, out of a maximum of 5 permitted. The next inspection was scheduled for later this month. Mr and Mrs Frape were thanked for installing a temporary fence and providing the beech hedging for the site.</p> <p><b>a) Water Tanks.</b> The water tanks had been installed. Lyn Frape was thanked for organising this.</p>	<b>JJ</b>  <b>CLOSED</b>
21/100	<p><b>REPORT ON ENVIRONMENTAL MATTERS</b> a) <b>Countryfile Challenge.</b> The trees were due to be delivered between the 19<sup>th</sup> and 26<sup>th</sup> April. Arrangements had been made with the school for the majority of the trees to be planted by the top class on Tuesday 4<sup>th</sup> May. They</p>	<b>BW</b>

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	<p>were to be planted in the triangle of land at the bottom of the meadow.</p> <p>b) <b>Tuckmill Meadows SSSI.</b> It was reported that there had been a great deal of activity. Nan Pratt was thanked for arranging volunteers to help clear the majority of the blackthorn. A group was to be established call Friends of Tuckmill. They were to join with a national body called Community Volunteers. A meeting had been held with Dominic Lamb and Cllr Ware to discuss issues relating to the meadow. Fencing had been reinforced in a number of areas but more work was required. A meeting was to be arranged with a local landowner to discuss grazing cattle on the site in the future. Cllr Bartle requested that thanks be passed on to all the volunteers.</p> <p>c) <b>Stocks Island.</b> Cllr Watson reported that consideration needed to be given to how the area could be improved and managed. To be discussed at the May meeting.</p>	<p><b>BW</b></p> <p><b>BW</b></p>
<b>21/101</b>	<p><b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</b></p> <p>Cllr Watson reminded everyone that the Neighbourhood Plan referendum was to be held on 6<sup>th</sup> May and he urged everyone to cast a vote.</p>	
<b>21/102</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>Tuesday 4<sup>th</sup> May 2021 at 7pm on Zoom. This will also be the AGM.</p>	

The meeting closed at 20.48