

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 6th September 2021 at 7.15pm

In the Main Hall at the Memorial Hall

Present: Cllr Richard Bartle, Chair (RB), Cllr Bjorn Watson (BW), Cllr David Pratt (DP), Cllr Julia Jones (JJ), Cllr Bob Sheldon (RS), Cllr Liz Jenkins (LJ), Cllr Chris Taylor (CT), Cllr Connor Farrelly (CF), Cllr Lucy Brown (LB)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance (YC)

District Councillors: Cllr Simon Howell (SH), Cllr Elaine Ware (EW)

Public: 3 members of the public

21/148	APOLOGIES FOR ABSENCE Cllrs Coffey and Pearson.	Action:
21/149	DECLARATIONS OF INTEREST None.	
21/150	MINUTES OF THE MEETING HELD ON 4th MAY 2021 The minutes of the Parish Council meeting held 4 th May were approved. Proposed: Cllr Sheldon, Seconded: Cllr Watson. RESOLVED. The minutes were signed.	
21/151	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 21/126 (21/80 - 21/54 - 21/29 - 21/05) - Speed bumps and streetlights on Townsend Road. Cllr Constance reported that the nothing had been formally decided. She will follow this up and report at the next meeting. b) 21/126 (21/80 - 21/29 - 21/14) - Government Grant Scheme for Business. Cllr Farrelly reported that since the economy seemed to be on the rise this matter was no longer relevant. He asked that local businesses reach out to him if necessary. c) 21/126 (21/94) - Affordable Housing on Church land. Cllr Pratt proposed that the matter be carried forward to the next meeting. Cllr Bartle gave the background to the matter which had previously been carried by a small majority. He stated that he was opposed to this proposal and outlined his reasons which were 1) development south of the village; 2) There is no need for such housing in the village; 3) It was not necessary to attend a meeting if there was nothing to say. Cllr Pratt explained that the idea was to ask the Diocese about their plans. Cllr Taylor suggested that the proposal to meet was one of engagement rather than development. Cllr Bartle proposed that there was no need for a meeting at this time. Cllr Jones seconded. RESOLVED. Clerk to write to the Diocese. Matter closed. d) 21/146 - Speeding on Highworth Road. Cllr Jenkins reported that residents had raised concerns about the speed and volume of traffic on Highworth Road. She suggested forming a working group consisting of members of the Parish Council, School Governors and residents to consider what action might be taken to obtain a pedestrian crossing. Cllr Taylor stated that this matter also concerned sustainability. People would walk or cycle if there were safe routes to do so. Cllr Bartle pointed out that the Parish Council	YC CLOSED CLOSED

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	<p>would need to pay for a crossing; Cllr Constance confirmed this. She felt that the best opportunity to reduce speeding lay with the implementation of a 20mph speed limit. The introduction of a Speedwatch scheme would help to enforce this. She suggested that the Parish Council prepares an application for the 20mph limit. Cllrs Taylor and Jenkins to work on this.</p>	LJ/CT
21/152	<p>PUBLIC REPRESENTATION</p> <p>a) Planting trees on verges. A member of the public requested Parish Council support for the scheme to plant trees in verges. She outlined the benefits of the action and pointed out that there was funding available from the Government e.g. the Urban Trees challenge. She offered to move the project forward and had already identified many suitable locations. Cllr Watson pointed out that consultations would need to take place before the project could proceed. In the first instance a view would be required from OCC. He reported that he had contacted the relevant officer but had not yet received a reply. He agreed that there were a number of locations that could benefit from tree planting. Cllr Watson was to circulate the proposed locations. The resident noted that there was a deadline for the application of funds. Cllr Bartle noted that the Parish Council was not against the idea but that the proper process would need to be followed.</p> <p>b) Bowls Club concern over the loss of green waste collections. A bowls club member reported that the club had been classified as a business and were no longer entitled to have a green waste collection. The club could not afford to pay for a private collection. Cllr Taylor suggested that the waste be composted, but the member explained that this was not possible because of the chemicals used on the green. The member stated that it was not acceptable to ask members to take grass cuttings to the tip. Cllr Ware pointed out that they were not alone, and they would need to make their own arrangements for the disposal of grass cuttings.</p>	BW
21/153	<p>COUNTY COUNCILLORS REPORT</p> <p>Cllr Constance reported that:</p> <p>a) There was an important consultation on waste tips. OCC needed to know how much the tips are valued. Cllr Howell noted that they were especially important while garden waste was not being collected.</p> <p>b) The bus strategy consultation was less important as Shrivenham had a good bus service.</p> <p>c) She intended to write a piece about the issues with the A420.</p> <p>d) The Oxfordshire 2050 plan was open for consultation. Cllr Constance urged the Parish Council to respond to this. She reported that it was a vision study about how development should take place. She felt that any response should mention the lack of capacity on the A420. Cllr Watson noted that the Parish Council was planning to respond.</p> <p>e) Speedwatch was going ahead. Cllr Constance had spoken to the police officer concerned and was working with them</p>	

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	<p>to understand when the trial would take place, She was concerned that one officer was covering several counties. Neil Platten was organising everything. Cllr Watson felt that the police were not happy that the Parish Council should be involved; Cllr Constance confirmed this. Cllr Watson pointed out that Cllr Pearson had been trying to get information on this.</p> <p>Cllr Bartle pointed out that we had still not received S106 funds for the bus shelters despite being chased many times.</p> <p>Cllr Constance was thanked for attending.</p>	
21/154	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllrs Howell and Ware reported:</p> <ul style="list-style-type: none"> a) The garden waste service would not yet be resumed. He had written to the Chair of the Vale to call an extraordinary meeting at the Vale to discuss this. He was trying to get some action. He noted that waste tips were experiencing problems because of the extra green waste being deposited. He was very disappointed with the situation. b) That Swindon Borough Council were reviewing their transport policy. She noted that the A420 was only mentioned once under the OxCam arc heading. Swindon Borough Council would like the OxCam arc area expanded to include Swindon. c) That the planning application for Great Stall East had been approved. d) They had held a successful 'meet your councillors' session at the Memorial Hall. Another one was to be held in Watchfield, and it was hoped that there would be a further session in Shrivenham with our MP in attendance. e) Permission for 245 affordable homes had been approved in Shrivenham. To date 134 of those had been delivered. This represented the highest delivery of affordable homes in the Vale. <p>Cllrs Howell and Ware were thanked for attending.</p>	
21/155	<p>COMMUNITY RESILIENCE</p> <p>Cllr Bartle reported that the team had been put into hibernation for the time being. Although he had written personally to Chris Hand, he proposed formally thanking Chris Hand on behalf of the Parish Council. This was agreed. Cllr Bartle to draft the letter.</p>	CLOSED
21/156	<p>CLIMATE EMERGENCY ACTIONS</p> <p>Cllr Watson reported that he had been working with Sustainable Shrivenham who had recently held a successful bric-a-brac sale. The funds raised had been donated to Brighter Futures. He had been trying to get some action from the Coop regarding the use of the Lloyds bank building as a Community Environmental Hub. He proposed that Cllr Bartle write a letter to the Coop urging them to move this forward. Sustainable Shrivenham had featured in the Sunday Times and had been interviewed by BBC Radio 4 about communities and the rural environment. Cllr Watson had been working to establish a community group with the aim of making Shrivenham a Plastic Free village and stopping the use of single use plastics. Sustainable Shrivenham would like to bring together all the environmental organisations in the village, e.g. the School, the gardening club, Saga, Friends of Tuckmill etc, into</p>	BW

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	<p>a Green Alliance. A meeting was to be arranged for the end of October or early November. Cllr Taylor noted that he would be liaising with Sustainable Shrivenham about the school and offered to become involved with the Green Alliance.</p>	
21/157	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <p>a) New Councillors. Cllr Bartle thanked Derek Day for his efforts on the Parish Council and welcome the new councillors - Cllrs Taylor and Sheldon.</p> <p>b) New Litter bin on Stainswick Lane. The original bin had been smashed, possibly by a vehicle, leaving the metal interior. Cllr Coffey had fixed the interior and Cllr Watson had fashioned a lid for it. It was agreed that this would suffice for the time being. A new bin was to be included in the budget for 2022/23.</p> <p>c) New email accounts. All Councillors now have Shrivenham.org email accounts. The old accounts will no longer be used. The new system includes MS Teams so the Zoom subscription will be cancelled.</p> <p>d) Councillor Training session. The Clerk was to arrange an online session on the powers and duties of a Parish Council. Cllr Bartle asked whether members would prefer a daytime or evening session. A daytime session was agreed. Cllrs Ware and Howell pointed out that the Vale were due to arrange similar training. They agreed to send details to the Clerk.</p> <p>e) The Queen's Platinum Jubilee. Cllr Bartle noted that in the past the Parish Council had not organised anything but had supported the Fete Committee with their events. Cllr Taylor did not think that the Fete Committee were planning anything. Cllrs Taylor and Sheldon to liaise over this.</p>	<p style="text-align: center;">Clerk(budget)</p> <p style="text-align: center;">EW/SH</p> <p style="text-align: center;">CT/RS</p>
21/158	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) Minutes of the O&F Working Group – The minutes of the O&F Working Group held on 31st August had been circulated. Cllr Bartle reported everything that had been discussed was on the agenda for this meeting.</p> <p>b) Minutes of the Planning committee - The minutes of the Planning Committee meeting held on 19th August had been circulated. Cllr Bartle reported that the most important application was the one for 26 homes on land at Townsend Road. As agreed at the Planning Committee meeting, he had developed an objection which was to be circulated to the rest of the Parish Council for review. A letter had been received from Gladman requesting engagement on proposals for 100 houses at Townsend Road. The planning committee had decided to inform Gladman that the Parish Council policy had not changed since their last application.</p>	
21/159	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Letters from our MP. Cllr Bartle had written to our MP about problems with planning applications. The MP had written to the Vale and received the same response as that received by Cllr Bartle.</p> <p>b) Review of Delegated Powers. Cllr Bartle suggested rescinding the powers delegated to the Planning Committee</p>	

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	<p>and the O&F as the Parish Council was now meeting again. Proposed Cllr Bartle, Seconded Cllr Brown. RESOLVED.</p> <p>c) Model Publication Scheme. Details had been circulated ahead of the meeting. Cllr Bartle noted that the Parish Council was legally obliged to have a scheme in place. He proposed adopting the scheme that had been circulated. Proposed Cllr Bartle, Seconded Cllr Taylor. RESOLVED.</p> <p>d) Parish Dinner 2022. It was agreed that the event should be held, and it was the end of January or early February was suggested. It was agreed that the date would be finalised by email. Cllr Bartle asked for ideas for a speaker. It was agreed that numbers would not be restricted at the event. Suggestions for a summer event instead of the Parish Dinner were ruled out, although it was suggested that a summer event might be possible in addition.</p> <p>e) Consultation on Household Waste and Recycling Centres. Cllr Bartle had already completed the consultation and urged all Councillors to do so. Details to be sent out on the village email.</p> <p>f) Request for a mobile cupcake business. It was noted that the applicant must have a street trading licence. Furthermore, the request could not be considered until the car parks had been restored as there was currently no space available. Cllr Howell suggested developing a policy statement for mobile traders.</p> <p>g) Letter from a resident about speeding on Stallpits Road. It was noted that OCC are to carry out a speed survey this month.</p> <p>h) Letter from Dr Crockett about trees on Stocks Island. Cllr Bartle read the letter. He confirmed that he had checked the area and could not see a problem with sight lines. This matter was discussed further under the item on Stocks Island.</p>	Clerk
21/160	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) CPRE/Oxfordshire2050 seminar. Cllr Watson and the Clerk attended. They will be developing a response.</p>	
21/161	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – July 2021. The reports were presented and approved. They had previously been signed at the O&F meeting. No issues had been raised. Proposed: Cllr Bartle, seconded: Cllr Watson. RESOLVED.</p> <p>b) August Payments – Cllr Bartle proposed ratifying the payments which had been approved at the O&F meeting. Cllr Watson seconded. RESOLVED.</p> <p>c) Appointment of Internal Auditor. It was agreed to re-appoint Lightatouch. Proposed Cllr Bartle, Seconded Cllr Brown. RESOLVED.</p>	

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21/162	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P21/V2314/MPO - Westmill Farm, Highworth Road, Watchfield. Modification of the obligation to delete 'within 25 years' and substitute 'within 40 years' on planning application P01/V1421 and legal agreement 05V06. Response due by 15th September. Cllr Jones suggested we could not really object to something that provides green energy and she proposed a no objection response. Cllr Bartle seconded. RESOLVED.</p> <p>b) P21/V2264/FUL - Land at Townsend Road. Demolition of existing structures and construction of Entry Level Exception Site comprising 26 no. one, two and three bedroom affordable dwellings, vehicular and pedestrian accesses, internal access road, resident and visitor parking, pumping station, landscaping and public open space, boundary treatment and associated works. The Planning Committee had proposed an objection. Cllr Bartle had circulated a draft response. This was approved. Proposed Cllr Bartle, Seconded Cllr Taylor. RESOLVED. Cllr Ware pointed out that there had already been a lot of objections to the applications. It will go before the Vale planning committee.</p>	
21/163	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p> <p>b) P21/V2048/HH - 17 Vicarage Lane. Erection of two storey rear extension and conversion of garage into home gym. Awaiting determination.</p> <p>c) P21/V2011/HH - 5 Stallpits Road. Alterations to the existing loft conversion to add 2 Dormers to the rear elevation and gable to front elevation. Awaiting determination.</p> <p>d) P21/1318/DIS - April Cottage, 39 Stallpits Road. Discharge of conditions, including CTMP. Permission granted. It was noted that work had started on April cottage itself. Cllr Bartle asked people to keep an eye on contractor parking. It had been made clear that they cannot park in Martens Rd.</p> <p>e) P21/V0503/O - Land to the North East of Swiss Cottage Faringdon Road. Amended plans for Outline application for the provision of 5no. Self-Build and/or Custom Housebuilding plots, with all matters reserved except for</p>	

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21/163	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>a) Cala site, Highworth Road. A meeting had been held with Cala to discuss the development. Cllr Bartle explained why there were two applications for the same thing; Cala were trying to get another developer to work with them on Phase 2. The design principles would remain the same for both developers. The proposed retail unit was discussed. The</p>	

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	social housing would be run by L&G. Cllr Bartle had asked for more information on the rental units.	
21/164	<p>PLANNING MATTERS</p> <p>a) Consultation on Oxfordshire 2050 plan. The closing date for the consultation was 8th October. Cllr Bartle reported that a Parish Council response was to be developed.</p> <p>b) Consultation on the OxCam Arc. The closing date for the consultation was 12th October. It was reported that Swindon Borough Council wanted to be included in the arc. This would have an impact locally. To be reviewed.</p>	<p>Planning committee</p> <p>Planning committee</p>
21/165	<p>SCHOOL LIAISON</p> <p>Cllr Taylor reported that sustainability plans for the new school had been received. He was concerned that affordability would trump sustainability. The aim was for the new school to be carbon neutral.</p>	
21/166	<p>COMMUNITY SPEEDWATCH</p> <p>Refer to the County Councillors report - minute reference 21/153 above.</p>	GP
21/167	<p>S106/CIL FUNDING</p> <p>Further funding had been received for the MUGA and there was now sufficient funding to proceed with the original expansion plan. A meeting had been arranged with Wicksteed for 7th September to discuss this. Cllr Bartle noted that the S106 funds we were promised for the bus shelters had not been received. Clerk to write to Cllr Constance.</p>	<p>BW</p> <p>Clerk</p>
21/168	<p>COMMUNITY ART PROJECT</p> <p>Cllr Jenkins reported that revised plans had been circulated over the summer. Quotes were awaited for the groundworks. It was hoped that installation would take place in March 2022. The Vale had agreed to release the funding.</p>	LJ
21/169	<p>ALLOTMENTS REPORT Cllr Brown reported that there was currently a waiting list. One plot had been split in two. Some progress had been made what should be included on the allotments webpage. SAGA had provided a statement about their association. SAGA had a Facebook page which was quite successful and Cllr Brown was an administrator for this. The summer event in August raised funds for the association and their AGM was recently held. The following points were raised:</p> <p>a) Request for the removal of the padlock on the allotment gates. The SAGA committee and Cllr Brown felt that the padlock should remain. Proposed Cllr Brown, Seconded Cllr Bartle. RESOLVED.</p> <p>b) Allotment deposits. The aim of deposits was to ensure that plots are returned in a usable condition when they are given up. Cllr Bartle felt that the deposit would need to be significant, and this would be too expensive for potential plot holders. Cllr Brown suggested using the cost of the plot as the deposit. Cllr Taylor felt that it would encourage people to leave their plot in a good condition. If introduced the deposit would be for new plot holders only. Current plot holders would only be charged if they took a new plot. The Clerk was concerned about the accounting implications. Proposal: to implement a deposit for new allotment plots which would be equal to the first year's rent. Proposed Cllr Brown, Seconded Cllr Taylor. There were</p>	LB

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	<p>four votes in favour and five against. The motion was not carried.</p> <p>c) Boundary Trees. There was an oak tree that was overhanging the footpath. It had been examined by a professional tree surgeon who had advised that no further work was required. The branch overhanging the footpath was to be cut back.</p>	LF
21/170	<p>REPORT ON ENVIRONMENTAL MATTERS</p> <p>a) Countryfile Challenge. All the trees were growing well and had been fenced off for protection. Cllr Watson noted that there is another initiative to plant trees for the Queen's platinum jubilee.</p> <p>b) Tuckmill Meadows SSSI. The friends of Tuckmill had been formed. Cllr Watson was the Chair. They had no funds so were asking for a membership fee to begin with. A scything course was planned. 8 members would be attending. A local landowner had agreed to 'top' the area free of charge. Autumn tasks were expected to start in October. Cllr Pratt asked Cllr Bartle to write to the Vale about funding.</p> <p>c) Stocks Island. Cllr Watson reported that a design proposal for landscaping stocks island had been submitted. Cllr Bartle had a second proposal; he was awaiting a report and costings for this. There was no money available at the moment. Cllr Taylor suggested that a working party could be formed to clear the site when necessary.</p>	<p>BW</p> <p>DP/BW/RB</p> <p>RB</p>
21/171	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</p> <p>Cllr Farrelly reported that he had received complaints about weeds on the pavement in the High Street. Clerk to arrange for a weed spray.</p>	Clerk
21/172	<p>DATE OF NEXT MEETING</p> <p>Monday 4th October at 7pm in the Main Hall.</p>	

The meeting closed at 21.52