

# SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 4<sup>th</sup> April 2022 at 7pm

In the Chestnut Room at the Memorial Hall

**Present:** Cllr Richard Bartle, Chair (RB), Cllr Julia Jones (JJ), Cllr Chris Taylor (CT), Cllr Bjorn Watson (BW), Cllr Bob Sheldon (RS)

**In Attendance:** Julia Evans, Lyn Frape

**County Councillor:** Cllr Yvonne Constance (YC)

**District Councillors:** Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

**Public:** None

|       |   |    |
|-------|---|----|
| 22/58 | <b>APOLOGIES FOR ABSENCE</b><br>Cllr Stuart Coffey, Cllr Liz Jenkins, Cllr David Pratt, Cllr Connor Farrelly, Cllr Lucy Brown, Cllr Gerard Pearson  |    |
| 22/59 | <b>DECLARATIONS OF INTEREST</b><br>None.  |    |
| 22/60 | <b>MINUTES OF THE MEETING HELD ON 7<sup>th</sup> MARCH 2022</b><br>The minutes of the Parish Council meeting held on 7 <sup>th</sup> March 2022 were approved. Proposed Cllr Taylor, Seconded Cllr Jones.<br>RESOLVED. The minutes were signed.   |    |
| 22/61 | <b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b><br>a) 22/36 (22/09 - 21/228 - 21/208 - 21/175 - 21/151 - 21/126 - 21/80 - 21/54 - 21/29 - 21/05) - <b>Speed bumps and streetlights on Townsend Road.</b> Cllr Constance reported that there was still no decision on the speedhumps.  | YC |
| 22/62 | <b>PUBLIC REPRESENTATION</b><br>None  |    |
| 22/63 | <b>COUNTY COUNCILLORS REPORT</b><br>Cllr Constance had sent a written report which had been circulated to all Councillors. At the meeting she reported that <ul style="list-style-type: none"><li>the vegan issue had caused a lot of concern. The imposition was not just for the County Council but for schools as well.</li><li>The 20mph proposals were ongoing. She was trying to get the scheme started in villages where just signage was required.</li><li>There was no news about the transport issue for the new school. She agreed to remind the person concerned.</li><li>The Boundary Commission had proposed that this area be moved to the Witney constituency. She noted that there had been no real objections and the issue was around when it would happen. Cllr Constance felt that it would not make much difference as it would not affect the relationships with the County or District councils. It would only change our MP.</li></ul> Cllr Constance was thanked for attending. |    |

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| <b>22/64</b> | <p><b>DISTRICT COUNCILLORS REPORT</b><br/> Cllr Ware had sent a written report which had been circulated. At the meeting she reported that</p> <ol style="list-style-type: none"> <li>a) Covid was increasing in the area.</li> <li>b) She was waiting for information on the Community Hub</li> <li>c) Further information on Ukrainian refugee support was expected shortly.</li> <li>d) The two larger planning applications were still awaiting determination. The CCG had objected to both. A meeting was to be held on 6<sup>th</sup> May.</li> <li>e) The CCG would be changing its name to ICA.</li> <li>f) A presentation had be held on proposals for a care home but no further information was available.</li> <li>g) Real time information was to be installed at local bus stops using CIL funding.</li> <li>h) A pedestrian refuge was to be built on the A420, also using CIL funding.</li> <li>i) She had written to OCC about the issues with the draft Transport plan. They had taken note of the A420 issues.</li> <li>j) OCC were concerned about the plans for the ex Honda site.</li> </ol> <p>Cllrs Ware and Howell was thanked for attending.</p>   |               |
| <b>22/65</b> | <p><b>CLIMATE EMERGENCY ACTIONS</b><br/> Cllr Watson reported that the significant progress had been made on the old bank building. Heads of Terms for the lease had been received. It was hoped that the would be signed within the next two weeks. A contractor will then establish what work will be required in the building. A site meeting had been arranged to look at fire safety.</p>   | BW            |
| <b>22/66</b> | <p><b>ROAD SAFETY AND SUSTAINABILITY</b><br/> Nothing to report.</p>   | <b>CLOSED</b> |
| <b>22/67</b> | <p><b>CHAIRMAN'S ANNOUNCEMENTS.</b></p> <ol style="list-style-type: none"> <li>a) <b>Staffing.</b> A member of staff was very ill and likely to be off work for some time. The remaining staff had been reorganised to cover. It was planned to hire a part-time cleaner to help relieve the time pressure.</li> <li>b) <b>Annual Assembly.</b> It was suggested that the format of the meeting be changed slightly. Previously written reports had been presented by the Chairs of the Council and the Trust, Finance, the District Council and the County Council. Afterwards written reports from clubs and societies had been presented. It was noted that other Parish Councils had removed the clubs and societies element and had a topic of interest to the parish instead. It was agreed that Sustainability was a suitable topic. Cllr Howell suggested having more than one session, split into different groups. The final list of topics was: Climate change and sustainability, Highways and Planning.</li> <li>c) <b>2022/23 Budget.</b> Additional staff costs due to sickness, additional energy costs and the potential costs of running the pavilion meant that the Parish Council would need to increase its grant to VBT by £9k. It was proposed that the whole grant be paid in small tranches as costs were monitored over the</li> </ol> |               |

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|       | <p>year. Proposed Cllr Bartle, Seconded Cllr Taylor. RESOLVED. Cllr Howell noted that energy companies had hardship funds and they may be able to assist with the high costs. He also suggested contacting Adrianna Partridge, deputy CEO at the Vale to see if they could assist. Cllr Constance thought that there might be a community fund from SSE. Cllr Ware asked whether hall hire rates were to be reviewed. This was to be discussed in the VBT meeting. Cllr Watson suggested looking for grant funding. Cllr Taylor suggested installing solar panels, but this would require funding. To be discussed in the VBT meeting. Cllr Watson noted that energy efficiency in the hall needed to be reviewed.</p>   |              |
| 22/68 | <p><b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b></p> <p>a) <b>Minutes of the O&amp;F Committee</b> – The minutes of the O&amp;F Committee held on 22<sup>nd</sup> March had been circulated. Cllr Bartle reported that most of the items discussed were on the agenda for the current meeting. Those which were not were:</p> <p>i. <b>Mobile SID.</b> The grant application to purchase a mobile SID had been unsuccessful. It would be necessary to look elsewhere for this. Cllr Ware suggested asking Bovis to purchase a SID.</p> <p>ii. <b>Defibrillators in the village.</b> There was no funding available for more defibrillators. Cllr Constance noted that the SSE community fund might be able to help. Cllr Bartle suggested that Cala might provide a defibrillator on the new shop.</p> |              |
| 22/69 | <p><b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b></p> <p>a) <b>Parish Transport Representative.</b> Mr Lloyd had stepped down as the Parish Transport Representative (PTR) and a replacement was being sought. It was noted that this did not have to be a Council member. Cllr Constance pointed out that OCC was about to consider a new bus strategy and it was important that a PTR was in place so that they could review it. Cllr Bartle to include this in Parish Jottings.</p>   | <b>RB</b>    |
| 22/70 | <p><b>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</b></p> <p>None</p>  |              |
| 22/71 | <p><b>FINANCIAL MATTERS</b></p> <p>a) <b>Finance Reports – February 2022.</b> The reports were presented and approved. No issues had been raised. Proposed: Cllr Bartle, Seconded: Cllr Watson. RESOLVED.</p> <p>b) <b>March Payments</b> – The payments were approved. Proposed Cllr Bartle, Seconded Cllr Watson. RESOLVED.</p>  |              |
| 22/72 | <p><b>PLANNING MATTERS - NEW APPLICATIONS</b></p> <p>a) <b>P22/V0532/LDP - 25 Stainswick Lane.</b> Permitted development application for second floor extension over existing footprint of house. <b>For Information only.</b> A resident raised concerns about the site of the proposed development. It was agreed to hold a Planning Committee meeting to discuss. Clerk to arrange.</p>   | <b>Clerk</b> |

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|       | <p>b) <b>P22/V531/HH - April Cottage, 39 Stallpits Road.</b> Rear and side extensions, and loft conversion with raised roof. Response due by 9<sup>th</sup> April. Cllr Jenkins had submitted a document proposing objection on the basis that the proposal was not in keeping with the development. She noted that the Landscape plan could lead to further tree loss and there was concern about parking. Cllr Watson felt it needed further investigation before a response could be developed. Cllr Howell felt it could be deemed overdevelopment of the plot.</p> <p>c) <b>R3.0025/22 - Land East of Highworth Road.</b> Construction of a new 1.5FE primary school with 75-place nursery (Use Class F1) alongside hard and soft landscaping, external play areas, two sports pitches and netball court, external landscaping, external play areas, two sports pitches and netball court, external lighting and boundary treatment. Response due by 21<sup>st</sup> April. Cllr Taylor declared an interest. He did not think the design was attractive, but it was just a school. Cllr Watson agreed. Cllr Bartle wanted to tie in access to the school e.g. a safe road crossing. He suggested an objection due to lack of crossing. Cllr Watson suggested reading the D&amp;A statement before commenting. Cllr Ware agreed to raise the issue of S106 with a senior planning officer.</p> | <p>Planning Committee</p> <p>Planning Committee</p> <p>EW</p> |
| 22/73 | <p><b>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</b><br/>None.</p>  |   |
| 22/74 | <p>a) <b>P22/V0383/HH - 10 Catherine Close.</b> Demolition of conservatory and erection of single storey side and rear extension and some internal alterations. Awaiting determination.</p> <p>b) <b>Acorn House, 17A Highworth Road.</b> Permitted development. Single storey rear extension. Awaiting determination.</p> <p>c) <b>38 Fairthorne Way. Rear extensions, alterations and installation of solar panels.</b> Awaiting determination.</p> <p>d) <b>P21/V2808/O - Land off Townsend Road.</b> Outline planning application for the erection of up to 100 dwellings (including 35% affordable housing) with public open space, landscaping and sustainable drainage system (SuDS) and a vehicular access point. All matters reserved. Amendment reducing the number of units to 90. Awaiting determination.</p> <p>e) <b>P22/V0012/LDP - 16 Damson Trees.</b> Permitted development enquiry for pitched roof dormer to side to create WC. Permission granted.</p> <p>f) <b>P21/V0773/RM - Land North of Highworth Road.</b> Reserved Matters following Outline Permission</p>   |   |

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|              | <p>(P15/V2541/O) for appearance, landscaping, layout and scale for a development of 275 dwellings along with associated public open space and other associated highways works. Additional drainage information received 11<sup>th</sup> October. Awaiting determination.</p> <p>g) <b>P21/V2264/FUL - Land at Townsend Road.</b><br/>Demolition of existing structures and construction of Entry Level Exception Site comprising 26 no. one, two and three bedroom affordable dwellings, vehicular and pedestrian accesses, internal access road, resident and visitor parking, pumping station, landscaping and public open space, boundary treatment and associated works. Awaiting determination.</p> <p>h) <b>P21/V1217/RM - Land at Highworth Road.</b><br/>Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p> <p>i) <b>P21/V1220/RM - Land North of Highworth Road.</b><br/>Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 151 dwellings and other associated highways works. Awaiting determination.</p> |                 |
| <b>22/75</b> | <p><b>PLANNING MATTERS – MAJOR DEVELOPMENTS</b></p> <p>a) <b>Cala site, Highworth Road.</b> No report from Cala. A meeting had been scheduled for the beginning of May.</p>   |                 |
| <b>22/76</b> | <p><b>SCHOOL LIAISON</b><br/>Cllr Taylor reported that he had a meeting about the new school on 5<sup>th</sup> April.</p>   | <b>CT/LJ</b>    |
| <b>22/77</b> | <p><b>COMMUNITY SPEEDWATCH</b><br/>Cllr Pearson had sent a written note explaining that there had been no progress,</p>   | <b>GP/RB</b>    |
| <b>22/78</b> | <p><b>S106/CIL FUNDING</b><br/>Cllr Watson reported that we were waiting for the funding agreement for the MUGA S106 funds.</p>   | <b>BW/Clerk</b> |
| <b>22/79</b> | <p><b>COMMUNITY ART PROJECT</b><br/>The artist was to start the installation on 17<sup>th</sup> May. The S106 funds had been received.</p>  | <b>LJ/Clerk</b> |
| <b>22/80</b> | <p><b>ALLOTMENTS REPORT</b><br/>Cllr Sheldon agreed to assist with the management of the allotments.<br/>Cllr Jones offered to assist.</p>  | <b>RS/JJ</b>    |
| <b>22/81</b> | <p><b>REPORT ON ENVIRONMENTAL MATTERS</b></p> <p>a) <b>Tuckmill Meadows SSSI.</b> Progress was being made on the site. A response had been received from Tim Sonix. The Vale were looking at the work required and they were obtaining quotes from contractors.</p> <p>b) <b>Waste Bin for Coppidthorne Meadow and Canal Park.</b></p>  | <b>BW</b>       |

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|              | <p>No progress. There were no funds available at the moment. Cllr Howells suggested asking MacDonalDs and One Stop to sponsor a bin each.</p> <p>c) <b>Picnic Table.</b> A refurbished picnic table was to be purchased for Coppidthorne Meadow.</p> <p>d) <b>Tree Planting in verges.</b> No response to the letter sent by residents to OCC had been received. Cllr Constance reported that she had written to the resident pointing out that OCC were reluctant to maintain trees they were not responsible for. BW noted that OCC had originally been supportive of tree planting in verges but had gone silent on the matter. Cllr Constance agreed to speak to the office concerned.</p> | <p><b>CLOSED?</b></p> <p><b>YC</b></p> |
| <b>22/82</b> | <p><b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</b></p> <p>Cllr Taylor gave his apologies for absence from the May meeting. Cllr Bartle asked whether the meetings should start later. It was agreed to retain the 7pm start.</p>  |  |
| <b>22/83</b> | <p><b>DATE OF NEXT MEETING</b></p> <p>Tuesday 3<sup>rd</sup> May 2022 at 7pm in the Main Hall. This will also be the Parish Council AGM.</p>   |  |

The meeting closed at 20.33