

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Monday 6th June 2022 at 7pm

In the Sports Pavilion

Present: Cllr Bjorn Watson, Chair (BW), Cllr Chris Taylor (CT), Cllr Julia Jones (JJ), Cllr Lucy Brown (LB), Cllr Bob Sheldon (RS), Cllr Gerard Pearson (GP)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance (YC)

District Councillors: Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

Public: 2 members of the public

22/128	<p>BEST WISHES On behalf of the Parish Council Cllr Watson sent best wishes to Richard Bartle, David Pratt and Julie Sarsons, who were all unwell.</p>	
22/129	<p>APOLOGIES FOR ABSENCE Cllr Richard Bartle, Cllr Liz Jenkins, Cllr David Pratt, Cllr Connor Farrelly, and Cllr Stu Coffey sent their apologies.</p>	
22/130	<p>DECLARATIONS OF INTEREST None.</p>	
22/131	<p>MINUTES OF THE MEETING HELD ON 3rd MAY 2022 The minutes of the Parish Council meeting held on 3rd May 2022 were approved. Proposed Cllr Jones, Seconded Cllr Brown. RESOLVED. The minutes were signed.</p>	
22/132	<p>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</p> <p>a) 22/92 – Appointment of a member with special responsibility for transport. Cllr Watson asked for a volunteer. The role did not need to be held by a Councillor. Members were asked to come up with some ideas. Cllr Pearson asked for details of the role which were provided.</p> <p>b) 22/101 – General Power of Competence. It was confirmed that the Parish Council was still eligible to hold the power.</p>	c/f CLOSED
22/133	<p>PUBLIC REPRESENTATION A number of the residents in Fairthorne Way had objected to the proposals and pointed out that many had not been consulted by the organisers. Concern was raised over the maintenance of the newly planted trees. Cllr Watson emphasised that in principle the Parish Council supported the initiative, which was being run by a group of village volunteers, provided that both OCC and residents were consulted and agreed. The OCC arboriculturist would be supplying 40 trees for the village and a plan had been drawn up showing their proposed location and the species. The residents expressed concern about services in the verges and visibility for traffic. Cllr Watson pointed out that OCC would be determining the location of the trees and that there would be a consultation meeting at the end of August. He hoped that people would raise their concerns there. The members of the public were thanked for attending.</p>	
22/134	<p>COUNTY COUNCILLORS REPORT Cllr Constance reported that</p> <p>a) the Sports Pavilion was an impressive achievement for the village. It was good to see such good facilities come out of development. She asked if there was to be a formal opening; Cllr Watson confirmed that there would be.</p>	

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	Cllrs Ware and Howell were thanked for attending.	
22/136	<p>CLIMATE EMERGENCY ACTIONS Cllr Watson reported that the Sustainable Hub was on track to sign the lease on 13th June. After this the internal work would be carried out on the building. This was expected to take about two weeks. It was hoped that the Hub would open in July.</p>	BW
22/137	<p>UKRAINE REFUGEE SUPPORT Significant support was still being received at the pickup points. There were now three families being hosted in the village. Although they had not yet accessed the support, it was good to know that the SRSN was available.</p>	
22/138	<p>CHAIRMAN'S ANNOUNCEMENTS. a) Party on the Park. Cllr Watson thanked the Fete Committee, and everyone involved for organising such a splendid event. It just showed what a great village Shrivenham was. A formal thank you was to be sent from the Parish Council.</p>	Clerk
22/139	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS a) Minutes of the O&F Committee – The minutes of the O&F Committee held on 24th April had been circulated. Cllr Watson reported that all the matters discussed were on the agenda for this meeting.</p>	
22/140	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL a) Vegetation on the boundary of Cleycourt and Townsend Road. A resident had raised concern about the state of the strip of land between Cleycourt Road and Townsend Road. It had not proved possible to trace the owners of the land at it was becoming overgrown with Russian Vine. It was suggested that the residents tackle the issue themselves as a Community Action. Cllr Howell confirmed that in the absence of ownership there was nothing to stop them taking such action but stressed that the Parish Council should be kept informed of the situation. Clerk to write to the resident.</p>	Clerk
22/141	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL None</p>	
22/142	<p>FINANCIAL MATTERS a) Finance Reports – April 2022. The reports were presented and approved. They had been reviewed at the O&F and no issues had been raised. Proposed: Cllr Sheldon, Seconded: Cllr Brown. RESOLVED. b) May Payments – The payments had been reviewed at the O&F and were approved. Proposed Cllr Brown, Seconded Cllr Taylor. RESOLVED. c) Parish Council Insurance. The details of the policy had been circulated. The premium was agreed on a 1 year basis. Proposed Cllr Taylor, Seconded Cllr Sheldon. RESOLVED.</p>	

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22/143	<p>PLANNING MATTERS – CONSULTATION ON JOINT LOCAL PLAN 2041</p> <p>The consultation was open until 23rd June. Details to be circulated to all Councillors requesting that they submit comments by 20th June.</p>	All Councillors
22/144	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P22/V1056/HH - 1 Fairthorne Way. Single storey rear extension. Response due by 26th May. The Planning Committee had recommended No Objection. This was agreed.</p> <p>b) P22/V10836/FUL - Lloyds Bank building, 56 High Street. Change of use from a Bank - Use Class E(c)(i) to Community Hub - Use Class F2(b). Response due by 31st May. The Planning Committee had recommended Support. This was agreed.</p> <p>c) P22/V1112/FUL - The Crown Public House, 11 High Street. First floor rear extension to a Public House. Conversion of the Public House to form a pair of semi-detached two storey dwellings. Response due by 9th June. The Planning Committee recommend an objection. Cllr Jones read out the reasons for the objection. This was agreed.</p> <p>d) P21/V0773/RM - Land North of Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 275 dwellings along with associated public open space and other associated highways works. Additional information received 13th May. Response date tbc. There were no objections.</p> <p>e) P22/V1234/HH – 13 Chapelwick Close. Single storey extension to provide one bedroom annex. Response due by 18th June. There were no objections.</p> <p>f) P22/V0804/FUL – 1 Manor Close. Erection of a conservatory 4.2m x 3.2m on the side of the dwelling to be used along with two rooms closest to it for childminding. Response due by 23rd June. There were no objections.</p> <p>Cllr Taylor proposed submitting the responses above. Cllr Sheldon seconded. RESOLVED.</p>	
22/145	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>a) P22/V1310/PDS - 25 Stainswick Lane. Second floor extension over existing footprint of house. It was felt that the objections to the previous application also applied to this one. It was felt that the proposal was out of keeping with the surrounding area and was an overdevelopment of the site. The proposal was also likely to create parking problems. An objection response was proposed by Cllr Brown and seconded by Cllr Sheldon. The majority supported the objection. One Councillor did not agree. RESOLVED.</p>	
22/146	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P22/V0808/FUL - Wayside, Townsend Road. Proposed erection of a new care home (C2 Use Class)</p>	

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	<p>& repositioned vehicular access from Townsend Road. Awaiting determination.</p> <p>b) P22/V0854/HH - 11 Berens Road. Proposed ground floor extension and two storey side extension. Awaiting determination.</p> <p>c) P22/V0990/HH - The Cottage, Station Road. Replace conservatory utility with single storey rear extension. Awaiting determination.</p> <p>d) P22/V0956/AG - The Smelting Yard, Station Road. Proposed agricultural grain store. Planning application not required.</p> <p>e) P22/V0961/LDP - 19 Cleycourt Road. Demolition of conservatory. Erection of single storey rear extension. Not permitted development. Full planning application required.</p> <p>f) P22/V0532/LDP - 25 Stainswick Lane. Second floor extension over existing footprint of house. Withdrawn.</p> <p>g) R3.0025/22 (OCC) & P22/V0712/CC (VWHDC) - Land east of Highworth Road. Construction of a new 1.5FE primary school with 75-place nursery (Use Class F1) alongside hard and soft landscaping, external play areas, two sports pitches and netball court, external landscaping, external play areas, two sports pitches and netball court, external lighting and boundary treatment. Awaiting determination.</p> <p>h) P22/V0531/HH - April Cottage, 39 Stallpits Road. Rear and side extensions, and loft conversion with raised roof. Awaiting determination.</p> <p>i) P22/V0653/HH - 42 High Street. Removal of existing single storey summerhouse at rear of garden, rebuild with new to similar size. Granted.</p> <p>j) P22/V0383/HH - 10 Catherine Close. Demolition of conservatory and erection of single storey side and rear extension and some internal alterations. Granted.</p> <p>k) P21/V2264/FUL - Land at Townsend Road. Demolition of existing structures and construction of Entry Level Exception Site comprising 26 no. one, two and three bedroom affordable dwellings, vehicular and pedestrian accesses, internal access road, resident and visitor parking, pumping station, landscaping and public open space, boundary treatment and associated works. Awaiting determination.</p> <p>l) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p> <p>m) P21/V1220/RM - Land North of Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 151 dwellings and other associated highways works.</p>	
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22/147	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>a) Cala site, Highworth Road. No report from Cala. Cllr Watson had requested that the upcoming meeting be rescheduled. Awaiting a response. Cllr Ware had been contacted by residents requesting information about the proposed retail outlet. She asked that she be sent any future information received from Cala.</p>	
22/148	<p>SCHOOL LIAISON</p> <p>Cllr Taylor reported that it was hoped that planning permission would be received next week. He had a meeting with the school Trust on 7th June. He also reported that there was to be a meeting with the school Eco council on 14th June. This initiative will be supported by Sustainable Shrivenham. It was noted that The Barn preschool had decided to cease trading at the school. The school will be offering wrap around care from September.</p>	CT/LJ
22/149	<p>COMMUNITY SPEEDWATCH</p> <p>Cllr Pearson reported that the scheme was ready to go live. He had hoped to get people out this morning, but this did not materialise. It was now planned to go live on 17th June. At least three volunteers were required for each session. Cllr Ware reported that a resident who was fully trained in Speedwatch had expressed concern at the lack of communication on the scheme. She agreed to pass on Cllr Pearson's contact details.</p>	GP EW
22/150	<p>S106/CIL FUNDING</p> <p>The MUGA funding agreement had been executed and payment was being drawn up by the Vale.</p>	BW/Clerk
22/151	<p>COMMUNITY ART PROJECT</p> <p>The installation had been completed. Cllr Jenkins was congratulated on the achievement.</p>	CLOSED
22/152	<p>ALLOTMENTS REPORT</p> <p>Cllr Sheldon reported that improvement letters had been sent out and most of the affected plots had been improved. One plot had been given up and reallocated. The other empty plot had also been reallocated. A few plots still required improvement and there was to be another inspection at the end of the month. A complaint had been received about one of the chicken plots relating to the welfare of the birds. He asked how this should be handled. Cllr Brown suggested writing to the tenant informing them that the plot was not being managed to the required standard. Cllr Sheldon to take this forward. The padlock on the gate had been stolen. A tenant had replaced it with a temporary one. Cllr Sheldon asked whether the additional gate, which serves no purpose, should be blocked off, and agreed to consult with SAGA on the matter. Cllr Taylor recommended that if another padlock was purchased, it should be secured to prevent theft.</p>	RS

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22/153	REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. Cllr Watson reported that a response was still awaited from the Vale. He was to contact Tim Sonix again. Feedback on a management plan was urgently required. Cllr Ware offered to assist with this. Regular volunteer meetings were continuing although there was not much to do at the moment. b) Waste Bin for Coppidthorne Meadow and Canal Park. A picnic area had been created and a waste bin was required. The cost of the bin and the waste disposal was to be considered. c) Tree Planting in verges. This was covered in minute reference 22/133 above. d) Stocks Island. Cllr Watson reported that OCC were only responsible for the trees. They would be removing the cypress tree but not the hazel. OCC Highways are responsible for the land and any proposal for planting of shrubs will require their permission. A group of residents is planning to put forward a proposal for a community replanting scheme.	BW
22/154	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. None.	
22/155	DATE OF NEXT MEETING Monday 4 th July at 7pm in the Burroughs Room at the Sports Pavilion.	

The meeting closed at 20.44