

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Monday 7th November 2022 at 7pm

In the Chestnut Room

Present: Cllr Richard Bartle, Chair (RB), Cllr Bjorn Watson (BW), Cllr Gerard Pearson (GP), Cllr Chris Taylor (CT), Cllr Julia Jones (JJ), Cllr David Pratt (DP), Cllr Lucy Brown (LB), Cllr Bob Sheldon (RS)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance (YC)

District Councillors: Cllr Elaine Ware (EW)

Public: 2 members of the public

22/212	DECLARATIONS OF INTEREST Cllr Jones for agenda item 15b and Cllr Pearson for agenda item 15c.	
22/213	MINUTES OF THE MEETING HELD ON 11th OCTOBER 2022 The minutes of the Parish Council meeting held on 11 th October 2022 were approved. Proposed Cllr Pratt, Seconded Cllr Jones. RESOLVED. The minutes were signed.	
22/214	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA <ul style="list-style-type: none"> a) 22/188 - (22/167) - Village Dinner 2023. There had not been much progress. Cllr Bartle to discuss with Cllr Coffey. It was noted that a decision was required on whether the dinner would be held and if so on what date. Cllr Pratt did not feel it was a good idea to hold it on Coronation Day. b) 22/188 (22/169) - Registration of defibrillators on The Circuit. Mr Lloyd, defibrillator guardian, had send an explanation of defibrillator registration which had been circulated. In conclusion, there was no need to use The Circuit. Mr Lloyd was thanked for providing the information. c) 22/188 (22/169) Warm Spaces initiative. Cllr Bartle had held a meeting with interested people. The scheme had started today but there were no visitors due to the mild weather. A timetable of volunteers had been developed; there were still a few spaces this week. The school had offered to make some packs with hats and blankets etc. Cllr Bartle not yet been able to contact them to discuss. Cllr Bartle was also considering purchasing some throws for people to take home if the weather turned cold. Cllr Jones noted that one volunteer offered to contact local businesses. d) 22/188 (22/169) Dropped kerb across Claypits Lane. A meeting had been held with a Highways officer who had agreed to install at least two dropped kebs. He will look intot the other two. e) 22/194 – Update on charity bins – Cllr Jones had contacted the charities concerned and they had agreed to empty them more regularly. f) 22/196 – Sewage overflow from Shrivenham Sewage works. The overflows had been happening regularly. Cllr Bartle was to write to Sally Bentley at Thames Water. Cllr Constance pointed 	<p>SC</p> <p>CLOSED</p> <p>RB</p> <p>CLOSED</p> <p>RB</p> <p>RB</p>

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	<p>out that Uffington had had the same problem. She said it was important to let Thames Water know.</p> <p>g) 22/196 – Traffic on Faringdon Road – Cllr Pratt had drafted a letter for Cllr Bartle to send.</p>	
22/215	<p>PUBLIC REPRESENTATION</p> <p>A resident read out a prepared statement expressing a hope for a Parish Council election next year and suggesting that people were not aware of what was involved in being a Parish Councillor. The resident also suggested that people did not know what the precept was spent on.</p> <p>Cllr Bartle explained that it was too soon to publicise the election and that this would start in the new year. He also pointed out that information on Parish Council income and expenditure was available from a number of sources including the Parish Council and VWHDC websites.</p> <p>The resident was thanked for attending.</p>	
22/216	<p>COUNTY COUNCILLORS REPORT</p> <p>Cllr Constance had sent a written report which had been circulated. She apologised that it was very Oxford centric. At the meeting she reported that</p> <ol style="list-style-type: none"> a) Rural councils were feeling left out of OCC reports and activities. b) OCC was facing budget difficulties and there was to be a budget presentation in December. c) She requested more information about parking at the Cala development as she wanted to follow up on this issue. RB to send this. d) There had been changes in OCC Highways policy, going from predict and provide to decide and provide. However it was not clear who would decide what would happen. e) She was pleased that the Parish Council had moved forward with the warm spaces scheme. She was waiting to see what funding was available but thought it might be focussed on libraries. f) Botley Road was to be closed from January to December 2023 due to works on the railway bridge. g) There was a consultation on traffic filters to close off the whole of Oxford centre. <p>Cllr Constance was thanked for attending.</p>	RB
22/217	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllr Ware had sent in a written report which had been circulated. At the meeting she reported that:</p> <ol style="list-style-type: none"> a) The Windmill View planning application had been called in. It was likely to be contentious. b) Swindon Borough Council had received an application for a class B8 warehouse at Keypoint. The impact of this on the A420 would be enormous. She noted that some people had requested a new railway station that felt that this was unlikely to happen. <p>Cllr Ware was thanked for attending.</p>	
22/218	CLIMATE EMERGENCY ACTIONS	BW

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	Cllr Watson reported that Sustainable Shrivenham was close to opening the bank building. It was hoped that the refurbishment would start this month. The hub was expected to open in January. Cllr Jones noted that volunteers would be given training.	
22/219	UKRAINE REFUGEE SUPPORT Cllr Taylor noted that one family had returned to Ukraine and one family had moved to another house. Two more families arrived. People were being well looked after. Cllr Taylor felt that there may be another wave of refugees	
22/220	CHAIRMAN'S ANNOUNCEMENTS. <ol style="list-style-type: none"> a) Naming the copse. A resident had suggested naming the copse in Coppidthorne Meadow. The Queen Elizabeth copse was suggested. It was noted that the tree guards had been paid for by donations and a volunteer had agreed to provide the plaque. The name was agreed. Proposed Cllr Bartle, Seconded Cllr Brown. RESOLVED. b) Traveller site at Watchfield. A small site for 8 units was already present. The application proposed to increase this to 27 with various utility buildings and day rooms. Cllr Bartle expressed a number of concerns about the application including school places, Doctors services and village services. Cllr Jones read out a draft objection. To be reviewed again at the next meeting. c) Planning appeal for Townsend Road application. The appeal will take place on 24th January. It will be a public hearing. Cllr Ware had informed the case officer that there would be at least three people from the Parish Council attending. The venue was to be decided but Cllr Ware felt it should be at the Memorial Hall. d) Flue Jabs. The Parish Council had sent a letter about this to Elm Tree surgery. There had been no response. e) Christmas Tree. A tree was cut every year and installed outside the surgery. It was becoming increasingly difficult to source a large tree. Recently the tree had been donated, and this may not continue. The cost was very high to purchase a suitable tree. It was proposed that a suitable location be sought to plant a living tree. This needed to be in the centre of the village. Stocks Island was suggested, and many members agreed. This would require OCC for permission. Cllr Taylor to investigate. 	CT
22/221	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS <ol style="list-style-type: none"> a) Minutes of the O&F Committee – The minutes of the O&F Committee held on 25th October had been circulated/ Cllr Bartle reported that everything that had been discussed was on the agenda for this meeting. 	
22/222	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL	

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	<p>a) Invitation to OCC Vision Zero Summit on 24th November. Cllr Bartle encouraged members to attend if they were interested. Anyone who attended was to report back at the next meeting. Cllr Constance noted that the issue of the A420 had been raised at the Faringdon transport group. Swindon Borough Council's vision was to duel the A420. The issue was that the A420 had been included in a regional study along with the A34. The solution to the A420 issues will rely on a resolution to the A34 problem. At the Faringdon meeting it was agreed to collect more information on the traffic situation on the A420. There had been three fatal accidents recently. Cllrs Ware and Constance were to work together on this.</p>	
22/223	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) Report from Transport Representatives Meeting. No report.</p>	
22/224	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – September 2022. The reports were presented and approved. They had been reviewed at the O&F and no issues had been raised. Proposed: Cllr Jones, Seconded: Cllr Pearson. RESOLVED.</p> <p>b) October Payments – The payments had been reviewed at the O&F and were approved. Cllr Bartle pointed out that the payments to Amazon were for the materials to paint the Community artwork and explained why the external audit fee was so high. Proposed Cllr Pratt, Seconded Cllr Sheldon. RESOLVED.</p> <p>c) Interim audit Report. The report was not yet available. Carried forward to December.</p>	c/f
22/225	<p>PLANNING MATTERS – NEW STREET NAME FOR 10 DWELLINGS AT SWAN HILL BUNGALOW</p> <p>It was agreed that the street should be named Swan Hill. Proposed Cllr Pratt, Seconded Cllr Pearson. RESOLVED.</p>	
22/226	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P22/V2149/FUL – 19 Cleycourt Road. New boundary fence. Amended plans. Response due by 11th November. There were no objections. Afternote: The application had been withdrawn.</p> <p>b) P22/V2525/S73 – 13 Fairthorne Way. s73 application to vary condition 3(materials) on application P21/V2950/HH. Change from brick for wall finish to ground floor extension and zinc cladding to dormer to both being clad in Ecoscape composite slatted cladding. (Conversion of existing loft space into habitable accommodation by adding a rear dormer window and changing the hip end to a gable end. Demolition of two single storey rear extensions and erection of one single storey rear extension. Addition of two rooflights to front and new windows and door opening</p>	

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	<p>to side elevation). Response due by 18th November. There were no objections.</p> <p>c) P22/V2459/HH – 25 Damson Trees. Two storey side and single storey rear extension. Response due by 9th November. There were no objections.</p> <p>d) P22/V2429/HH – 9 Charlbury Road. Rear extension and garage conversion. Response due by 9th November. Cllr Jones expressed concerns over parking. It was agreed to submit a No Objections response.</p> <p>e) P22/V2221/FUL – Land at Windmill View, Watchfield. Change of use of land for the siting of 27no. Mobile Homes, 26no. Touring Caravans, 9 Utility Rooms, and 15 Dayrooms. Response due by 19th November. It was agreed to object. Proposed Cllr Bartle, Seconded Cllr Pearson, RESOLVED. Cllr Bartle to develop a response.</p>	RB
22/227	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>a) P22/V2580/HH - 27 Fairthorne Way. Single storey rear extension and internal alterations. Response due by 25th November. There were no objections.</p> <p>b) 6 x discharge of conditions for the new school. Cllr Bartle felt that there was nothing for the Parish Council to comment on. Cllr Taylor agreed to look into this. Responses were due by 23rd November. Cllr Pratt registered his disappointment that there were no solar panels on the higher parts of the building. Cllr Sheldon was unhappy with the overall design of the school. However, these matters were no under consideration in these applications.</p>	CT
22/228	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P22/V1820/PDH – 10 Queen’s Crescent. Flat roof rear extension to form a family room. Division of the existing lounge to form a utility room with new side access door. Depth 6.00m Height 3.50m Height to eaves 3.00m. Permitted development enquiry. Withdrawn.</p> <p>b) P22/V2265/HH – 13 Damson Trees. Single storey rear extension and demolish garage. Awaiting determination.</p> <p>c) P22/V2101/HH – 3 Stallpits Road. Proposed single storey extension to replace existing conservatory, storm porch addition and alterations to existing ground floor windows/doors. Granted.</p> <p>d) P22/V2079/FUL – The Smelting Yard, Station Road. Change of use of agricultural Buildings to light industrial and/or storage units. Granted.</p> <p>e) P22/V2054/HH – 50B High Street. Removal of existing double doors and window and replaced with bi-fold doors to the rear elevation. Awaiting determination.</p> <p>f) P22/V0804/FUL – 1 Manor Close. Erection of a conservatory 4.2m x 3.2m on the side of the dwelling to be used along with two</p>	

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	<p>rooms closest to it for childminding. Amended plans. Awaiting determination.</p> <p>g) Appeal Reference APP/V3120/W/22/3297610 – Land to the North East of Faringdon Road. Awaiting determination.</p> <p>h) P21/V0773/RM - Land North of Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 275 dwellings along with associated public open space and other associated highways works. Additional information received 13th May. Awaiting determination.</p> <p>i) Appeal Reference APP/V3120/W/22/3295297- P21/V2264/FUL - Land at Townsend Road. Demolition of existing structures and construction of Entry Level Exception Site comprising 26 no. one, two and three bedroom affordable dwellings, vehicular and pedestrian accesses, internal access road, resident and visitor parking, pumping station, landscaping and public open space, boundary treatment and associated works. Awaiting determination.</p> <p>j) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p> <p>k) P21/V1220/RM - Land North of Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 151 dwellings and other associated highways works. Awaiting determination.</p>	
22/229	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>Nothing to report.</p>	
22/230	<p>SCHOOL LIAISON</p> <p>Cllr Taylor reported that the leadership structure at the school had changed. There was now an executive head over both Shrivenham and Watchfield schools and there was to be two heads of school. They were hoping to get the contract for new building by 11th November. If this happened, it was hoped that they could move in by December 2023</p>	CT
22/231	<p>COMMUNITY SPEEDWATCH</p> <p>Cllr Pearson reported that they had had a busy last fortnight. Four new volunteers had come forward. They had reported over 140 cars in last two weeks in various locations. Cllr Pearson noted that they were not allowed to work in the dark. There were currently no approved sites on Station Road, but he was working on this. Cllr Pearson to send an update to go into The News. The Police had congratulated Cllr Pearson on getting the scheme running.</p>	GP
22/232	<p>S106/CIL FUNDING</p> <p>The latest tranche of CIL funding had been received.</p>	BW/Clerk
22/233	<p>ALLOTMENTS REPORT</p> <p>Cllr Sheldon reported that the six-monthly check had not yet been completed due to bad weather. It was to be completed as soon as possible. Most plots were in a good condition. Fencing in places on</p>	RS

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	Townsend Road needed attention. Cllr Sheldon to produce a proposal. Confirmation of the 2023 rents was deferred to the December meeting as the latest water bill had not yet been received. The basic plot charge would not change. It was noted that the hosepipe ban was still in force.	
22/234	REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. A committee meeting was held last week. Membership of Friends of Tuckmill was to be extended. The main issue at the moment was getting rights to graze animals on the reserve. It was proving difficult to get approval from the Vale. Cllr Pratt was concerned that another Autumn/Winter schedule would be missed as a result. Cllr Ware pointed out that the delay was with the Vale legal team. She agreed to take this forward. Cllr Pratt to liaise with her. b) Rewilding the verges. Cllr Pratt suggested not cutting verges. The Clerk provided some contacts who could assist with this. Cllr Brown agreed to take this forward. The Clerk asked about the cutting regime. It was agreed that there should be a similar regime to this year, but the first cut should be before 1 st April.	DP/EW LB Clerk
22/235	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. None.	
22/236	DATE OF NEXT MEETING Monday 5 th December 2022 at 7pm. Venue to be confirmed.	

The meeting closed at 20.26