

## SHRIVENHAM PARISH COUNCIL

### Minutes of Monthly meeting held on Monday 5<sup>th</sup> December 2022 at 7pm

#### In the Sports Pavilion

**Present:** Cllr Richard Bartle, Chair (RB), Cllr Julia Jones (JJ), Cllr Gerard Pearson (GP), Cllr David Pratt (DP), Cllr Bjorn Watson (BW), Cllr Bob Sheldon (RS)

**In Attendance:** Julia Evans, Lyn Frape

**County Councillor:** Cllr Yvonne Constance (YC)

**District Councillors:** Cllr Simon Howell (SH)

**Public:** 3 members of the public

22/237	<p><b>APOLOGIES FOR ABSENCE</b> Cllrs Coffey, Brown, Farrelly, Taylor and District Councillor Ware sent their apologies.</p>	
22/238	<p><b>DECLARATIONS OF INTEREST</b> None.</p>	
22/239	<p><b>MINUTES OF THE MEETING HELD ON 7<sup>th</sup> NOVEMBER 2022</b> The minutes of the Parish Council meeting held on 7<sup>th</sup> November 2022 were approved. Proposed Cllr Pratt, Seconded Cllr Pearson. RESOLVED. The minutes were signed.</p>	
22/240	<p><b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b></p> <ul style="list-style-type: none"> <li>a) <b>22/214 (22/188 - 22/167) - Village Dinner 2023.</b> No report. It was suggested that the people who catered for the recent hog roast be contacted.</li> <li>b) <b>22/214 (22/188 - 22/169) Warm Spaces initiative.</b> Cllr Bartle reported that although there had been lots of volunteers no one had turned up for the sessions. The weather was forecast to turn cold later in the week. Also, the PCSO was holding a drop in session on 14<sup>th</sup> December. It was agreed that the scheme would close on 16<sup>th</sup> December and re-opened after Christmas.</li> <li>c) <b>22/214 (22/188 - 22/169) Dropped kerb across Claypits Lane.</b> OCC had confirmed that the two dropped kerbs in Faringdon Road would be done as a priority, with the other two to follow.</li> <li>d) <b>22/214 (22/196) – Sewage overflow from Shrivenham Sewage works.</b> Cllr Bartle had written to Thames Water. Their response was not informative, but they did say that there had been no overflows this year. An Inspection meeting was to be held on 20<sup>th</sup> December.</li> <li>e) <b>22/214 (22/196) – Traffic on Faringdon Road</b> – Cllr Bartle had written to the Defence Academy and was awaiting a response.</li> <li>f) <b>22/220 – Christmas Tree</b> – The Parish Council had agreed to offer £500 per year toward the cost of a tree. The Fete committee had suggested planting trees in Coppidthorne so that they could be harvested in the future. Cllr Pratt noted that Fir trees were not good for creating a woodland. Cllr Watson felt that they were not appropriate for the area. Cllr Sheldon felt that £500 would not be sufficient as a tree could cost £3k each year and the fete</li> </ul>	<p>LF</p> <p>RB</p> <p>CLOSED</p> <p>RB</p> <p>RB</p> <p>CLOSED</p>

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	<p>committee had no money for a tree. Currently the tree was donated by a local landowner. Cllr Bartle proposed NOT planting trees in Coppidthorne Meadow. Cllr Pearson seconded. The vote was not unanimous, but a majority supported the proposal. RESOLVED.</p>	
<b>22/241</b>	<p><b>PUBLIC REPRESENTATION</b></p> <p>a) <b>Allotment Improvements:</b> Mr Lloyd representing the Shrivenham Allotment Gardeners Association (SAGA) put forward two proposals to improve the allotments site. Written details had been circulated.</p> <ol style="list-style-type: none"> <li>1. To install a new water tank in the middle of the site.</li> <li>2. To install new fence on Townsend Road site as the current fence was not secure.</li> </ol> <p>Cllr Bartle asked which proposal was the most important. Mr Lloyd stated that proposal 2 – the new fence was the most important.</p> <p><b>b) New street names:</b> a resident requested that the next new street name be 'Forty'. Cllr Bartle agreed to this.</p> <p>The members of the public were thanked for attending.</p>	
<b>22/242</b>	<p><b>COUNTY COUNCILLORS REPORT</b></p> <p>Cllr Constance had sent a number of reports which had been circulated. At the meeting she reported that</p> <ol style="list-style-type: none"> <li>a) OCC overspend on social services was £42m. Highways spend had been cut back.</li> <li>b) OCC had a new CEO – Martin Reeves.</li> <li>c) OCC had confirmed that all new estates would have a 20mph speed limit but that the developers would be expected to erect the signs. Cllr Bartle explained the Parish Council's response to the 20mph consultation. Cllr Constance agreed to take up his issue.</li> <li>d) She had received a query from a resident about the new school. Clerk to send the relevant papers to be sent tomorrow.</li> <li>e) She asked about the CPF application. The Clerk confirmed that an application had been submitted.</li> <li>f) OCC were working on vision zero which was to improve road safety in the county. Cllr Bartle stated that he would be writing to OCC about the 'one policy fits all'. The plans for parking would not work for rural areas.</li> </ol> <p>Cllr Bartle mentioned the problems with local vaccinations. He pointed out that the lack of communication on this matter was an issue. Cllr Constance agreed to report this to the director of public health at OCC. Cllr Bartle was to write to surgery again.</p> <p>Cllr Constance was thanked for attending.</p>	<p>YC</p> <p>Clerk</p> <p>YC/RB</p>

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22/243	<p><b>DISTRICT COUNCILLORS REPORT</b> Cllr Howell reported that he and Cllr Ware were actively engaged on various planning matters. He noted that the appeal for the Swiss Cottage application had been upheld. A written report was to follow.</p> <p>Cllr Howell was thanked for attending.</p>	
22/244	<p><b>CLIMATE EMERGENCY ACTIONS</b> Cllr Watson reported that the Sustainable Hub had progressed. Although the lease was not yet signed, it would be happening shortly. There was to be an open day on 20<sup>th</sup> December. The hub was aiming to open in early January.</p>	BW
22/245	<p><b>UKRAINE REFUGEE SUPPORT</b> Nothing to report.</p>	
22/246	<p><b>CHAIRMAN'S ANNOUNCEMENTS.</b></p> <p>a) <b>Consultations on 20MPH speed limit in Bourton and in Shrivenham.</b> There was no action on the Bourton consultation. Cllr Bartle had written to OCC supporting the Shrivenham proposals – see minute reference 22/242 above.</p> <p>b) <b>Email about cemetery.</b> A villager had written about a hole on her parent's grave. The person had assumed it was caused by an animal. This had been investigated and it was clear that it was not an animal hole but subsidence. Cllr Bartle reported that the Parish Council would fill the hole and recover with turf.</p>	
22/247	<p><b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b></p> <p>a) <b>Minutes of the O&amp;F Committee</b> – The minutes of the O&amp;F Committee held on 1<sup>st</sup> December were not available. The meeting had been dedicated to a review of the current year's finances and next year's budget.</p>	
22/248	<p><b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b> Nothing to report.</p>	
22/249	<p><b>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</b> None.</p>	
22/250	<p><b>FINANCIAL MATTERS</b></p> <p>a) <b>Finance Reports – October 2022.</b> The reports were presented and approved. They had been reviewed at the O&amp;F and no issues had been raised. Proposed: Cllr Bartle, Seconded: Cllr Sheldon. RESOLVED.</p> <p>b) <b>November Payments</b> – The payments had been reviewed at the O&amp;F and were approved. Proposed Cllr Pratt, Seconded Cllr Sheldon. RESOLVED.</p> <p>c) <b>Interim audit Report.</b> The report had been circulated and the contents were noted. Cllr Bartle pointed out the recommendation that there should be an increase in the 2023/24 budget of 8-10%.</p>	

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22/251	<p><b>PLANNING MATTERS - NEW APPLICATIONS</b></p> <p>a) <b>P22/V2575/PDH – 10 Queen’s crescent.</b> Permitted development for flat roof rear extension to form family room. Division of existing lounge to form a utility room with new side access door. For information only.</p> <p>b) <b>P22/V2618/S73 – Land at Townsend Road.</b> s73 application to vary conditions 2(approved plans) &amp; 9(obscured glazing) on application P20/V1279/FUL. The plans show compliance with condition 9 so that the approved plans will have obscured glass. Condition 2 will also be changed due to the substitution of plans. (Redevelopment of the site to provide 10 new dwellings (a net gain of 9 units) and associated parking, gardens, access improvements and landscaping, following the demolition of the existing workshops and bungalow). There were concerns about the CTMP, visibility and parking. This had been reported to the case officer.</p> <p>c) <b>P22/V2617/DIS – Land at Townsend Road.</b> Discharge of conditions 3(Materials), 4 (Specified Visibility Splays), 5 (Access, Park. &amp; Turn), 6 (Roads to OCC spec), 7 (Bicycle Parking), 8 (Landscaping Scheme), 10 (CTMP), 11 (Electric Vehicle Charging Points), 12 (Drainage Details (Surface Water)), 13 (Drainage Details (Foul Water)), 14 (Boundary Details), 15 (Mitigations of PEA), 16 (AMS and TPP), 17 (TW Condition) &amp; 18 (Gateway Feature) on application P20/V1279/FUL. Redevelopment of the site to provide 10 new dwellings (a net gain of 9 units) and associated parking, gardens, access improvements and landscaping, following the demolition of the existing workshops and bungalow. No response.</p>	
22/252	<p><b>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</b></p> <p>a) <b>P22/V2809/HH/46 Colton Rd –</b> Erection of two storey extension to front of dwelling and addition of new porch There were no objections.</p> <p>b) <b>P22/V2761/HH -19 Curtis Rd. –</b> Erection of single and two storey extension to rear Erection of two storey extension to side. It was reported that footings appeared to have been installed but planning permission had not yet been granted. Cllr Jones to write to enforcement officer about this. There were no objections to the application.</p>	JJ
22/253	<p><b>PLANNING MATTERS – DECISIONS</b></p> <p>a) <b>P22/V2221/FUL – Land at Windmill View, Watchfield.</b> Change of use of land for the siting of 27no. Mobile Homes, 26no. Touring Caravans, 9 Utility Rooms, and 15 Dayrooms. Awaiting determination.</p> <p>b) <b>P22/V2525/S73 – 13 Fairthorne Way.</b> s73 application to vary condition 3(materials) on application P21/V2950/HH. Change from brick for wall finish to ground floor extension and zinc cladding to dormer to both being clad in Ecoscape composite slatted cladding. (Conversion of existing loft space into habitable accommodation by adding a rear dormer window and changing</p>	

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	<p>the hip end to a gable end. Demolition of two single storey rear extensions and erection of one single storey rear extension. Addition of two rooflights to front and new windows and door opening to side elevation). Awaiting determination.</p> <p>c) <b>P22/V2459/HH – 25 Damson Trees.</b> Two storey side and single storey rear extension. Awaiting determination.</p> <p>d) <b>P22/V2429/HH – 9 Charlbury Road.</b> Rear extension and garage conversion. Granted.</p> <p>e) <b>P22/V0804/FUL – 1 Manor Close.</b> Erection of a conservatory 4.2m x 3.2m on the side of the dwelling to be used along with two rooms closest to it for childminding. Amended plans. Awaiting determination.</p> <p>f) <b>Appeal Reference APP/V3120/W/22/3297610 – Land to the North East of Faringdon Road.</b> Appeal Allowed.</p> <p>g) <b>P21/V0773/RM - Land North of Highworth Road.</b> Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 275 dwellings along with associated public open space and other associated highways works. Additional information received 13<sup>th</sup> May. Awaiting determination.</p> <p>h) <b>Appeal Reference APP/V3120/W/22/3295297- P21/V2264/FUL - Land at Townsend Road.</b> Demolition of existing structures and construction of Entry Level Exception Site comprising 26 no. one, two and three bedroom affordable dwellings, vehicular and pedestrian accesses, internal access road, resident and visitor parking, pumping station, landscaping and public open space, boundary treatment and associated works. Awaiting determination.</p> <p>i) <b>P21/V1217/RM - Land at Highworth Road.</b> Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p> <p>j) <b>P21/V1220/RM - Land North of Highworth Road.</b> Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 151 dwellings and other associated highways works. Awaiting determination.</p>	
<b>22/254</b>	<p><b>PLANNING MATTERS – MAJOR DEVELOPMENTS</b> Nothing to report. A meeting had been scheduled for January.</p>	
<b>22/255</b>	<p><b>SCHOOL LIAISON</b> Cllr Taylor reported by email that the school build was on contract with a target opening date of February 2024.</p>	<b>CT</b>
<b>22/256</b>	<p><b>COMMUNITY SPEEDWATCH</b> Cllr Pearson reported that it had been a good month, but the current level of activity was not sustainable. There had been 20 hours of observations and 174 vehicles reported. The adverse weather recently had caused a few sessions to be withdrawn. All the volunteers were thanked for their efforts.</p>	<b>GP</b>
<b>22/257</b>	<p><b>S106/CIL FUNDING</b> An application for funding for MUGA phase 2 was to be submitted.</p>	<b>BW/Clerk</b>

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<b>22/258</b>	<p><b>ALLOTMENTS REPORT</b> Cllr Sheldon reported that</p> <p>a) Enquiries had been made regarding the installation of a new tank. The estimate provided by SAGA was likely to be too low. He was meeting with a contractor to establish what the true cost will be.</p> <p>b) Revision of Terms and conditions and tenancy agreement. Cllr Sheldon asked what the action and payment dates should be. 1<sup>st</sup> January was proposed. He confirmed with Mr Lloyd that the SAGA insurance covered individual plot holder's public liability. All councillors were to review the new documents and report back by 14<sup>th</sup> December.</p> <p>c) The water bill had now been received and was less than expected. He proposed that the cost per square metre to remain unchanged and that the water element be reduced by 1p to reduce to 3p per square metre. Proposed Cllr Sheldon, Seconded Cllr Watson. RESOLVED. There were 4 votes in favour and 2 abstentions.</p>	<b>RS</b>
<b>22/259</b>	<p><b>REPORT ON ENVIRONMENTAL MATTERS</b></p> <p>a) <b>Tuckmill Meadows SSSI.</b> A meeting with Earth Trust and Tim Sonnex was scheduled for January. It was hoped that some verbal assurance would be received from Earth Trust.</p> <p>b) <b>Rewilding the verges.</b> Cllr Brown to contact OCC about this. Grass cutting contracts would be considered in January.</p>	<b>DP/BW</b>  <b>LB</b>
<b>22/260</b>	<p><b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA.</b> None.</p>	
<b>22/261</b>	<p><b>DATE OF NEXT MEETING</b> Tuesday 10<sup>th</sup> January 2023 at 7pm. Venue to be confirmed. Cllr Pearson sent his apologies.</p>	

The meeting closed at 20.20