

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Monday 6th March 2023 at 7pm

In the Sports Pavilion

Present: Cllr Richard Bartle, Chair (RB), Cllr Bjorn Watson (BW), Cllr Julia Jones (JJ), Cllr Bob Sheldon (RS), Cllr Gerard Pearson (GP), Cllr Chris Taylor (CP), Cllr Stuart Coffey (SC), Cllr Lucy Brown (LB)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance (YC)

District Councillors: Cllr Simon Howell (SH)

Public: 2 members of the public

23/35	<p>APOLOGIES FOR ABSENCE Cllrs Farrelly, Pratt and District Cllr Ware sent their apologies.</p>	
23/36	<p>DECLARATIONS OF INTEREST None.</p>	
23/37	<p>MINUTES OF THE MEETINGS HELD ON 6th FEBRUARY 2023 The minutes of the Parish Council meetings held on 6th February 2023 were approved. Proposed Cllr Jones, Seconded Cllr Sheldon. RESOLVED. The minutes were signed.</p>	
23/38	<p>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</p> <ul style="list-style-type: none"> a) 23/11 (22/240 - 22/214 - 22/188 - 22/167) - Village Dinner 2023. The hog roast had been booked for 24th June. Also looking at costs for an ice-cream van. One enquiry had been made but no response received. The booking for the hog roast, including salads, was approved. Proposed Cllr Pearson, Seconded Cllr Brown, RESOLVED. b) 23/11 (22/240 - 22/214- 22/196) – Sewage overflow from Shrivenham Sewage works. Cllr Watson reported that he had visited the sewage works. Representatives of Windrush Against Sewage Pollution (WASP) were also present along with representatives from Friends of Tuckmill. Thames Water had explained the issues they were having and reported that the Environment Agency had licensed the discharges. The problems in Tuckmill related to the level that had been licensed. The idea of spot checks had been considered. Cllr Watson felt that sampling would enable a better understanding of the level of the discharge and whether it was within Thames Water’s licence. The extra pressure on the system from new developments was discussed and Thames Water stated that they had upgrades planned when they had the money available. Cllr Constance expressed concern that there was insufficient capacity in the system and the Government was taking this up. There were proposals to increase the civil penalty from £250k to £250m. c) 23/14 – Parking on the High Street – Cllr Howell had previously spoken with Defence Academy about parking on their site and he felt that it was appropriate to resume this discussion. He wanted to engage local businesses to establish the issues and asked if the Parish Council would support this. Cllr Constance was 	<p>LF</p> <p style="text-align: center;">BW</p> <p style="text-align: center;">SH</p>

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	<p>assembling information to make a case to introduce Civil Parking Enforcement in the village and she would also press the Defence Academy for the parking space. Cllr Howell asked for support for a petition for, which was given. The petition would need to start before 20th March.</p> <p>d) 23/19 – Graffiti and Litter on Shrivenham Circular walk. Details had been sent to Mr Lloyd (litter picking) and Mr Crabtree (signage). They had investigated but did not feel the level of damage warranted the comments that had been made. The damaged sign had been replaced and the litter situation was being monitored. Cllr Howell pointed out that he had noticed graffiti popping up in the village. He asked that this continued to be reported.</p> <p>e) 23/19 – Airspace change proposals. Cllr Coffey reported that no further details had been received. Brize Norton was aware that the Parish Council was interested in the proposals.</p> <p>f) 23/33 – No Cold Calling Zones. Cllr Jones was concerned that the new developments were not included in the No Cold Calling scheme. She had contacted OCC who had offered to send some stickers and information that could be distributed to new developments. Cllr Jones offered to deliver the information and asked for Parish Council support. This was agreed. Proposed Cllr Jones, Seconded Cllr Bartle. RESOLVED. Cllr Brown offered to help with promotion on social media.</p>	<p style="text-align: center;">CLOSED</p> <p style="text-align: center;">SC</p> <p style="text-align: center;">JJ/LB</p>
<p>23/39</p>	<p>PUBLIC REPRESENTATION A member of the public asked whether the Parish Council would be helping to promote candidates for the local elections. Cllr Bartle pointed out that the matter was on the agenda and would be discussed later in the meeting.</p> <p>The members of the public were thanked for attending.</p>	
<p>23/40</p>	<p>COUNTY COUNCILLORS REPORT Cllr Constance had a written report which had been circulated. At the meeting she reported that</p> <p>a) There was a new CEO in place at OCC.</p> <p>b) The Government was continuing to support funds for cost of living and Ukrainian refugees.</p> <p>c) There was an issue with the lack of bus stops on Townsend Road. They had been promised to residents on the purchase of their properties but not yet delivered. OCC was moving forward on this, and decisions were expected within the next three months.</p> <p>d) She had had an inspection of the new school site. She felt it was very impressive. The school was expected to open in February 2024. Cllr Watson noted that a meeting had been held with the Contract Manager who had agreed to extend the path from the development to the</p>	<p style="text-align: center;">BW</p>

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	<p>recreation ground. Cllr Constance pointed out that there was no parking on or near the site.</p> <p>Cllr Jones reported that a bus post had been taken out. She was asked to send details to the Clerk who would report it on Fix My Street,</p> <p>Cllr Constance was thanked for attending.</p>	JJ/Clerk
23/41	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllr Howell reported that a formal report would be sent shortly. At the meeting he reported that</p> <ul style="list-style-type: none"> a) The Vale's budget for 2023/24 had been approved. This included an increase to the climate change grant scheme. b) Both he and Cllr Constance had attended a presentation from Network Rail. He had informed them that local people were very interested in the Botley Road scheme due to the impact this would have on buses. He had asked for the scheme to be reviewed. He noted that the first closure was due within the next 6 weeks and would last for 6 months. There would be another closure in 2024. <p>Cllr Howell was thanked for attending.</p>	
23/42	<p>CLIMATE EMERGENCY ACTIONS</p> <p>Cllr Watson reported that the Sustainable Hub was doing very well; a lot of people were using it. He asked Cllr Howell how the climate change grant could be accessed. Cllr Howell stated that the rules were still being written.</p>	BW
23/43	<p>UKRAINE REFUGEE SUPPORT</p> <p>Cllr Taylor report that the families had settled in well but the initial momentum had significantly dropped off. The monthly payment to hosts had increased.</p>	
23/44	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <ul style="list-style-type: none"> a) Revised office opening hours. It was agreed that the office opening hours would revert to free opening on Tuesday and Thursday mornings, with any other time by appointment. b) Format of the Annual Assembly. Cllr Bartle explained the rules surrounding the Pre-Election period which commenced on 20th March. The Parish Council was not permitted to promote any candidates and existing Councillors could not use Parish Council resources to promote themselves. It was decided that the Annual Assembly would be a reporting meeting only. Discussion followed and it was clarified that individuals could only promote themselves. 	
23/45	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <ul style="list-style-type: none"> a) O&F Committee – The minutes of the O&F Committee held on 2nd March were not available. All the matters discussed were on the agenda for this meeting. 	
23/46	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p>	

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23/47	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) PTR meeting – Cllr Sheldon had attended the PTR meeting on 21st February. Much that was discussed was not relevant to this area. It was stated that rail transport would be included in the next meeting. There was some discussion on buses but it was not clear what funding was available. The Hooky car club had received some funding from Government to buy vehicles to hire out to the public. Because it wasn't a commercial organisation the hourly rate was very low. They had had a high take up, but it was pointed out that they had been given a £400k grant to start it.</p>	
23/48	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – January. The reports were presented and approved. They had been reviewed at the O&F and no issues had been raised. Proposed: Cllr Sheldon, Seconded: Cllr Jones. RESOLVED.</p> <p>b) February Payments – The payments had been reviewed at the O&F and were approved. Proposed Cllr Sheldon, Seconded Cllr Jones. RESOLVED.</p> <p>c) Review of grass cutting quotes for 2023/24. It was proposed to retain BGG for grass cutting but to move to a new contractor for hedge cutting. This was agreed, Proposed Cllr Coffey, Seconded Cllr Sheldon. RESOLVED.</p> <p>d) Grant to the Fete Committee. Cllr Taylor reported that the supply of Christmas Trees for the village would probably run out in 3-4 years' time. It had been previously agreed that there was not suitable land in which to plant trees for future use, so trees would need to be bought in. An annual grant of £500 had been previously agreed, but the current cost of a similar sized tree was in the region of £1500. Cllr Taylor requested that the grant be increased to be more in line with actual costs. Cllr Howell suggested working with the Fete Committee to arrive at a long term solution to this issue. It had been agreed at a previous meeting that the Parish Council would set aside £500 per annum to help the Fete Committee to purchase a tree when the present supply ran out. Cllr Taylor proposed that the Parish Council consider increasing the amount to be set aside for the Fete Committee in the future and it was agreed to consider this when the time arises. Seconded Cllr Coffey. RESOLVED.</p> <p>e) Financial Forecast. This had been circulated and was explained. No action arising.</p>	
23/49	ANNUAL REVIEWS	

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	<p>a) Risk Assessment. Cllr Brown's comments were to be incorporated. The Covid statement was to be changed to be more generic. The risk assessment was approved subject to these amendments. Proposed Cllr Bartle, Seconded Cllr Sheldon. RESOLVED.</p>	
23/50	<p>PLANNING MATTERS - NEW APPLICATIONS None.</p>	
23/51	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA None.</p>	
23/52	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P21/V0773/RM - Land North of Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 275 dwellings along with associated public open space and other associated highways works. Amended plans and additional information received 10th February. Granted.</p> <p>b) P22/V3010/FUL – Wayside, Townsend Rd. Proposed erection of a new care home (C2 Use Class) and repositioned vehicular access from Townsend Road. Awaiting determination.</p> <p>c) P22/V2851/FUL – 11 High Street. First floor rear extension to a Public House. Conversion of the Public House to form a pair of semi-detached two storey dwelling. Granted. Cllr Taylor pointed out that there were planning conditions around parking.</p> <p>d) P22/V2221/FUL – Land at Windmill View, Watchfield. Change of use of land for the siting of 27no. Mobile Homes, 26no. Touring Caravans, 9 Utility Rooms, and 15 Dayrooms. Awaiting determination.</p> <p>e) P22/V0804/FUL – 1 Manor Close. Erection of a conservatory 4.2m x 3.2m on the side of the dwelling to be used along with two rooms closest to it for childminding. Amended plans. Granted.</p> <p>f) Appeal Reference APP/V3120/W/22/3295297- P21/V2264/FUL - Land at Townsend Road. Demolition of existing structures and construction of Entry Level Exception Site comprising 26 one, two and three bedroom affordable dwellings, vehicular and pedestrian accesses, internal access road, resident and visitor parking, pumping station, landscaping and public open space, boundary treatment and associated works. Awaiting determination.</p> <p>g) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p> <p>h) P21/V1220/RM - Land North of Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 151 dwellings and other associated highways works. Awaiting determination.</p>	

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23/53	PLANNING MATTERS – MAJOR DEVELOPMENTS Nothing to report. A meeting was scheduled for 16th March.	
23/54	SCHOOL LIAISON Cllr Taylor reported that the recent strikes had had an impact on the school with the majority of classes being closed. In the second round of strikes the school did remain open for key workers.	CT
23/56	COMMUNITY SPEEDWATCH Cllr Pearson reported that 18 one hour sessions had been run. 151 vehicles were over the speed limit, 32 of these in the 20 mph zone. Speeds of up to 53 mph were recorded. 2 vehicles had been reported for driver abuse. Cllr Pearson estimated that around 25% of vehicles exceeded the speed limit although a change in driver behaviour had been noticed. Three team members had been lost as they had moved away from the village. A recruitment drive was to be organised and the Clerk would send joining instructions to anyone interested.	GP
23/57	S106/CIL FUNDING The Vale had approved the release of funds for the Mini-MUGA. The application was to be sent to the Vale legal team to draw up a third party funding agreement.	BW/Clerk
23/58	ALLOTMENTS REPORT Cllr Sheldon reported that the water tank was still overflowing. The gate repair had been completed. The last vacant plot had been allocated. The Deputy Clerk noted that another plot was about to become available. There were still 3 people on the waiting list. The paint for the gate had been purchased.	RS
23/59	REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. It was reported that the Vale had received £75k from S106 funds for capital works at the Meadow. The funds were to be used for fences, boardwalks and gates. b) Rewilding the verges. Cllr Brown had sent an email to Cllr Sudbury but it had bounced back. Clerk to check the email address.	DP/BW Clerk
23/60	2023 ELECTIONS Nomination packs had been sent out to existing Councillors and details of the election process had been published.	
23/61	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. None.]
23/62	DATE OF NEXT MEETING Monday 3 rd April at 7pm in the Sports Pavilion. Cllr Brown gave her apologies.	

The meeting closed at 20.48