

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Monday 3rd April 2023 at 7pm

In the Sports Pavilion

Present: Cllr Richard Bartle, Chair (RB), Cllr Julia Jones (JJ), Cllr David Pratt (DP), Cllr Gerard Pearson (GP), Cllr Bjorn Watson (BW), Cllr Stuart Coffey (SC), Cllr Chris Taylor (CP), Cllr Bob Sheldon (RS)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance (YC)

District Councillors: Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

Public: 1 member of the public

Before the meeting started Cllr Bartle asked for two minutes silence in memory of Julie Sarsons who had recently passed away.

Cllr Bartle then thanked all members for all their work over the last four years. He especially thanked Cllr Pratt who had served the Parish Council for very many years.

23/63	APOLOGIES FOR ABSENCE Cllr Brown sent her apologies.	
23/64	DECLARATIONS OF INTEREST None.	
23/65	MINUTES OF THE MEETINGS HELD ON 6th MARCH 2023 The minutes of the Parish Council meetings held on 6 th March 2023 were approved. Proposed Cllr Sheldon, Seconded Cllr Taylor. RESOLVED. The minutes were signed.	
23/66	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 23/38 (23/11-22/240 - 22/214 - 22/188 - 22/167) - Village Dinner 2023. No progress. c/f. b) 23/38 (23/11 - 22/240 - 22/214- 22/196) – Sewage overflow from Shrivenham Sewage works. Nothing further to report. c) 23/14 – Parking on the High Street – Cllr Bartle had written to OCC about transport matters in general. Cllr Howell reported that the proposed petition had missed the 20 th March deadline, but will go ahead privately. d) 23/19 – Airspace change proposals. Cllr Coffey reported that no further details had been received. Matter closed until more information available. e) 23/33 – No Cold Calling Zones. Cllr Jones reported that information had been received from the Vale. Distribution was to be postpone until after the election.	LF CLOSED SH CLOSED JJ
23/67	PUBLIC REPRESENTATION The member of the public reported that Mr Forty, a long standing village resident, had passed away on Saturday. He asked whether a new street could be named after him. The member of the public was thanked for attending.	

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23/68	<p>COUNTY COUNCILLORS REPORT Cllr Constance had a written report which had been circulated. At the meeting she reported that</p> <ul style="list-style-type: none"> a) The school transport policy was being reviewed again and the spare seats policy was likely to be withdrawn. She asked the Parish Council to let her know if there were issues with school transport in the village. She felt it was a vital service for rural communities and was concerned on the impact any changes would have in Shrivenham. b) OCC was trying to introduce a zero emission zone in Oxford city. This would impose work place parking charges and road closures. She felt that it would make it extremely difficult to get into Oxford. Cllr Howell pointed out that Botley Road would close on 10th April. <p>Cllr Constance was thanked for her service to the village over the last four years.</p>	
23/69	<p>DISTRICT COUNCILLORS REPORT Cllr Ware had sent a written report which had been circulated. At the meeting she reported that</p> <ul style="list-style-type: none"> a) There was now an enforcement notice on the green fence in Majors Road. b) The Climate Action Fund had been increased to £100k this year. c) A meeting was due with the Oxfordshire, Buckinghamshire and Berkshire care committee. d) Photo ID would be required for voting this year. e) A number of planning applications had been approved for New Eastern Villages. f) The Southern Connector road was due to open in September. g) The 20mph speed limit had been introduced in Bourton. Nothing had been heard about implementing the scheme in Shrivenham. Stagecoach had objected to it. h) The Care Home application was due for determination this week. If recommended for approval it would go to the planning committee for consideration. This would be after the local council elections. i) She and Cllr Howell would not be able to attend the Annual Assembly due to the restrictions around the Pre-Election period. <p>Cllrs Ware and Howell were thanked for their service to the village over the last four years.</p>	
23/70	<p>CLIMATE EMERGENCY ACTIONS There was nothing to report.</p>	BW
23/71	<p>UKRAINE REFUGEE SUPPORT Cllr Taylor report that the families were continuing to make links with other Ukrainian families. Cllr Bartle pointed out that there was a scheme where Ukrainian families could get reduced price tickets for Eurovision song contest. Cllr Taylor agreed to circulate this. asked CT to pass around. Cllr Bartle reported on another notice which was asking for local knowledge about voluntary groups in the area that supported minority groups e.g. LGBTQ+ , Ukrainian refugees etc. The Parish Council had been asked to complete a questionnaire about this. It</p>	

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	was noted that there were probably quite a lot of these groups in Shrivenham. Cllr Coffey agreed to look into this.	SC
23/72	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <p>a) Sale of Pennyhooks Lane. Pennyhooks Lane had been advertised for sale by auction at a price of £9k. Cllr Bartle had sent details to the golf club in case they were interested, however he pointed out that it was not clear what was for sale. Cllr Sheldon thought it was just the verge on either side of the lane. Cllr Ware reminded the meeting of the manorial rights and noted that in 2017 the Vale had objected to the sale of the land. The information had been passed on to the Vale, who would be dealing with it again.</p> <p>b) Oxford City Housing. A note had been received from the South and Vale district councils outlining their concerns that Oxford City was trying to pass on their housing developments to their rural neighbours. The South and Vale District Councils had objected to this.</p> <p>c) Emergency Alerts. A new system was to be tested on 23rd April. It was to be sent to mobile phones when there was a risk of life. Cllr Taylor noted that this needed to be publicised. He pointed out that there was a lot of concern about this. Cllr Bartle to put an item in the news and Cllr Jones to put an item on social media.</p>	RB/JJ
23/73	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) O&F Committee – The minutes of the O&F Committee held on 23rd March were not available. Only finance matters were discussed and they were on the agenda for this meeting.</p>	
23/74	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Engagement on Area Weight Restrictions. OCC wanted to know whether the Parish Council had concerns on any local roads. Cllr Bartle noted Highworth Road and Cllr Pratt noted Longcot Road. Cllr Bartle to develop a response.</p> <p>b) Protection of newly uncovered stones in St Andrew's churchyard. A letter raising concern about newly uncovered stones in the churchyard had been received. The correspondent felt that it was the Parish Council's responsibility. Cllr Bartle stated that it was the responsibility of the PCC, and the matter should be referred to them.</p> <p>c) Complaints about trees – Two complaints had been received about the newly planted trees. It was suggested that problems should be referred back to OCC.</p>	RB Clerk

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	<p>d) S106 funding for public art. The Parish Council had been notified that there was S106 funding for public art in Highworth Road. To be taken forward by the next Council.</p>	Clerk (agenda)
23/75	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL None.</p>	
23/76	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – February. The reports were presented and approved. They had been reviewed at the O&F and no issues had been raised. Proposed: Cllr Bartle, Seconded: Cllr Sheldon. RESOLVED.</p> <p>b) March Payments – The payments had been reviewed at the O&F and were approved. Proposed Cllr Bartle, Seconded Cllr Sheldon. RESOLVED.</p> <p>c) Review of grass cutting quotes for 2023/24. It was proposed to retain BGG for grass cutting but to move to a new contractor for hedge cutting. This was agreed, Proposed Cllr Coffey, Seconded Cllr Sheldon. RESOLVED.</p> <p>d) Request for donation from Clean Slate. The charity had one client in Shrivenham. However, there was no grant budget available. Cllr Taylor suggested that they approach the Fete Committee.</p>	
23/77	<p>PLANNING MATTERS – NEW STREET NAMES</p> <p>Nine new street names were required for Phase 2 of the Cala site. The following names were suggested: Forty, Metford, Clements, Cole, King Charles Road. It was noted that it would be necessary to check with the Deputy Lord Lieutenant for the last name. Cllr Bartle to check which names had not been used. All Councillors were asked to submit further suggestions by email.</p>	RB
23/78	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P23/0440/FUL – Broadleaze Barn, Longcot Road. Change of use from agricultural land/disused building site to residential garden use. Response due by 28th March. Amendments to the application had been received/ There were no objections. Proposed Cllr Coffey, Seconded Cllr Bartle. RESOLVED.</p> <p>b) P23/V0489/LB – 17 Manor Lane. Replace existing single glazed front door with new double-glazed front door. Response due by 6th April. There were no objections. Proposed Cllr Coffey, Seconded Cllr Sheldon. RESOLVED.</p> <p>c) P23/V0574/LB – 3 Longcot Road. Upgrade 240v electrical wiring circuits to the lights and 13-amp sockets throughout the cottage in order to complete with current safety regulations. Response due by 5th April. There were no objections. Proposed Cllr Taylor, Seconded Cllr Pearson. RESOLVED.</p>	
23/79	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p>	

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	<p>a) P23/V0756/HH & P23/V0757/LB – Swiss Cottage, Northfield Close. Erection of a new linked extension building to provide a master bedroom with en-suite bathroom on ground floor and living/dining/kitchen area with external sunken patio on lower ground floor following removal of window in eastern wall of the listed building's storeroom to create a doorway with new canopy link structure. Response due by 26th April. The matter was carried forward to the 19th April meeting.</p> <p>b) P23/V0760/HH – 3 Friars Close. Erection of oak framed double carport. Response due by 23rd April. There were no objections. Proposed Cllr Sheldon, Seconded Cllr Coffey. RESOLVED.</p>	c/f
23/80	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P22/V3010/FUL – Wayside, Townsend Rd. Proposed erection of a new care home (C2 Use Class) and repositioned vehicular access from Townsend Road. Awaiting determination.</p> <p>b) P22/V2221/FUL – Land at Windmill View, Watchfield. Change of use of land for the siting of 27no. Mobile Homes, 26no. Touring Caravans, 9 Utility Rooms, and 15 Dayrooms. Awaiting determination.</p> <p>c) Appeal Reference APP/V3120/W/22/3295297- P21/V2264/FUL - Land at Townsend Road. Demolition of existing structures and construction of Entry Level Exception Site comprising 26 no. one, two and three bedroom affordable dwellings, vehicular and pedestrian accesses, internal access road, resident and visitor parking, pumping station, landscaping and public open space, boundary treatment and associated works. Appeal Dismissed.</p> <p>d) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p> <p>e) P21/V1220/RM - Land North of Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 151 dwellings and other associated highways works. Withdrawn.</p>	
23/81	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>A meeting was held on 16th March. It was very information. Planning permission had been received for the Phase 2 development. Cala were prepared to pay the S106 funds for the Memorial Hall up front. The developer building the school had agreed to install a new path by the Football Club.</p>	
23/82	<p>SCHOOL LIAISON</p> <p>Cllr Taylor reported that the new school building was still on target for completion in February 2024.</p>	

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23/83	<p>COMMUNITY SPEEDWATCH Cllr Pearson reported that there had been 21 hours of observations during which 388 vehicles were reported. Many were speeding in the 20mph zone during commuter times. 264 vehicles were reported by the Methodist Church. A drop in the number of vehicles had been noted since the scheme started. Cllr Taylor asked whether the vehicles speeding in the High Street were travelling to the Defence Academy and suggested writing to them with the figures.</p> <p>The Parish Council thanked all the volunteers for their work with the project. Ms Nicholson and Mr Carter were especially thanked for their level of commitment.</p> <p>Five people had expressed an interest in joining the team but only one had committed to it. More volunteers were required, and an item was to be put in the next edition of The News.</p>	GP RB
23/84	<p>S106/CIL FUNDING The funding agreement for the mini MUGA had been received and was being reviewed. The Parish Council agreed to accept the S106 funds. Proposed Cllr Watson, Seconded Cllr Bartle. RESOLVED.</p>	BW/Clerk
23/85	<p>ALLOTMENTS REPORT Cllr Sheldon reported that there were five people on the waiting list. One plot was about to become available and there was one rent payment outstanding. The issue with the water tank had been resolved.</p>	RS
23/86	<p>REPORT ON ENVIRONMENTAL MATTERS Cllr Watson reported that a successful community litter pick was held on Saturday morning. Cllr Bartle thanked Mr Lloyd for his work with this.</p> <p>a) Tuckmill Meadows SSSI. It was reported that the interim management plan had not yet been received. Cllr Pratt thought it would take another two months. Advice from Earthwatch had been received and the working parties were continuing their activities. Cllr Pratt noted that benches should not be installed on site until their positions had been agreed.</p> <p>b) Rewilding the verges. There had been no progress.</p>	BW LB
23/87	<p>2023 ELECTIONS All forms that have been given to the Parish Office were delivered and accepted by the Vale. Candidates had received confirmation letters. It was not yet known whether the election would be contested.</p>	
23/88	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. Cllr Bartle noted that the Annual Assembly would be held on 19th April, but there would be a short Parish Council meeting beforehand to review the AGAR. The Chairman was thanked for his service to the Council over the last four years</p>	
23/89	<p>DATE OF NEXT MEETING Wednesday 19th April at 7pm.</p>	

The meeting closed at 20.26