

# VISCOUNTESS BARRINGTON'S TRUST

## July 2017 Meeting

27<sup>th</sup> June 2017

Dear Trustee

You are requested to attend the meeting of the Meeting of the Viscountess Barrington's Trust to be held in the Memorial Hall on **Monday 3<sup>rd</sup> July at 9pm**

Yours sincerely,

Julia Evans  
Secretary, Viscountess Barrington's Trust

### AGENDA

1. Apologies for absence
2. Declarations of interest
3. To approve the minutes of the meeting of the Viscountess Barrington's Trust held on 5<sup>th</sup> June 2017
4. Matters arising from the minutes of the VBT meeting held on 5<sup>th</sup> June 2017
  - a. 17/76 – Dogs on the recreation ground
  - b. 17/76 – Strimming at Coppidthorne Meadow
5. To allow members of the public to make representation, answer questions and give evidence in respect of any item of business
6. To receive any comments or questions that the person presiding may wish to lay before the meeting
  - a. To consider the revised Hall Terms and Conditions
7. Chairman's Announcements
8. To receive minutes from Committees and Working Groups
  - i. Hall Management Group – 22<sup>nd</sup> June 2017
9. To receive reports from Councillors attending meetings on behalf of the Trust
10. Financial Matters
  - i. To receive the Financial Statement for May 2017
  - ii. To approve payments for June 2017
11. To receive notice of termination of Chestnut Trees occupational Licence
12. Any other business to be put on the agenda for the next meeting

<b>Supplier</b>	<b>Item</b>	<b>Amount (£)</b>	<b>Cheque/BACS/DD</b>
<b>PAYMENTS FOR RATIFICATION</b>			
Cricket Club	Damage Deposit	100.00	300192
Zafar Mahmood	Damage Deposit	100.00	300193
Fergal McGrath	Damage Deposit	75.00	300194
John Steventon	Damage Deposit	100.00	300195
Danielle Hall	Damage Deposit	100.00	300196
Paisley Dowell	Damage Deposit	100.00	300197
Diana Sheldon	Damage Deposit	100.00	300198
Chris Latimer	Damage Deposit	100.00	300199
Cancelled Chq			300200
British Telecom	Telephone	38.40	DD
Claire Whitfield	Cleaning	324.00	BP
Castle Water	Water Rates	204.41	DD
British Gas	Gas	769.09	DD
British Gas	Gas	6.11	DD
<b>PAYMENTS FOR AUTHORISATION</b>			
Edward Bays	Boiler/leak radiator pipe	105.00	BP
Bunzl UK Ltd	Cleaning Materials	232.25	BP
Charism Blinds	Roller Blinds	508.78	BP
Lightatouch Audit	Ind Examination Repot	50.	BP
Polycote UK	Hazard Warning Tape	86.16	
Shrivenham PC	Wages Recharge		BP
Shrivenham PC	Management Charge	2240.62	BP