

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 4th September 2017 at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr Olly Church (OC), Cllr Peter Saunders (PS), Cllr David Pratt (DP), Cllr John Lloyd (JL), Cllr Julia Jones (JJ), Cllr Liz Jenkins (LJ), Cllr Bjorn Watson (BW), Cllr Chris Hand (CH)

In Attendance: Julia Evans

County Councillor: Cllr Yvonne Constance (YC)

District Councillor: Cllr Elaine Ware (EW), Cllr Simon Howell (SH)

Public: Seven members of the public

17/163	APOLOGIES FOR ABSENCE Cllrs Hockley and Clements sent their apologies. Cllr Hockley is on holiday and Cllr Clements is unwell.	Action:
17/164	DECLARATIONS OF INTEREST None.	
17/165	MINUTES OF THE MEETINGS HELD ON 3rd July 2017 Cllr Pratt proposed approving the minutes of the monthly meeting and the confidential session held on 3 rd July 2017. Cllr Jones seconded. Agreed unanimously. RESOLVED. The minutes were signed.	
17/166	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 17/146 (17/125 - 17/106 - 17/71 – 17/50 – 17/28 – 17/4 & 17/8 – 16/283) – Parking in the High Street. A report has been circulated to councillors. To be reviewed before the next meeting. Cllr Bartle to write a letter of thanks to Mr Hockley and his team of volunteers. b) 17/146 (17/127) – Highways Issues - Relocation of the illuminated mini-roundabout sign scheduled for 9 th September. c) 17/146 (17/131) – Abandoned vehicles in Martens Road Car Park – The remaining abandoned vehicle has now been removed. d) 17/146 (17/131) – Bus Shelter, Townsend Road – The details have been forwarded to the Vale. e) 17/150 – Letter from Shrivenham and Ashbury Benefice – JE has spoken with Mr Stevens.	RB CLOSED CLOSED CLOSED
17/167	PUBLIC REPRESENTATION A member of the public asked whether there were any more speculative planning applications in the pipeline for Shrivenham. RB reported that as far as the Parish Council was aware there were not. He also noted that as the Local Plan had been adopted, it would be more difficult for such applications to succeed. The same member of the public asked if there was any further news on the developments due for Highworth Road. RB answered that there was not as yet. Mr Wood requested that the Parish Council take note of the comments of residents of Cleycourt Road with regard to the Reserved Matters application for Townsend Road. He asked that the Parish Council does not support the plan shown in the revised layout which had been sent from Bovis to the Case Officer. Cllr Ware reported that the Case Officer had met with Bovis on 18 th August. There are still issues outstanding. When new plans have been submitted that the Case Officer is happy with he will re-consult with all previous respondents and there will be 14 days in which to comment. She stressed that there is NO PLAN at the moment. Mr Woolfenden requested that the Parish Council reject any premature proposal of support for the Bovis proposals. He had previously presented	

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	<p>the council with five questions regarding Parish Council support for the Bovis proposal. This correspondence is filed with the meeting papers. Mr Callaghan raised concerns that the Parish Council would approve a plan that does not exist and raised concerns about the proximity of the development to his boundary. Cllr Howell reiterated that at the moment there is no plan to comment upon.</p>	
17/168	<p>COUNTY COUNCILLORS REPORT Cllr Constance reported that the S106 for the Welbeck development has cleared County. OCC has the opportunity to apply for significant funding from Central Government for infrastructure development, which could include new railway stations. Oxford City are about to submit their Local Plan. The OCC Leader program has funds available for rural activities. Cllr Lloyd's request for improvement to village pavements has been passed to the appropriate department. Cllr Constance noted that it would help if photographs could be provided of the areas of concern. Cllr Lloyd to send photographs. Cllr Constance was thanked for attending.</p>	JL
17/169	<p>DISTRICT COUNCILLORS REPORT Cllr Ware reported that the Station Road/Townsend Road junction is almost complete. There are a few minor issues to be addressed. Lee Turner has been requested to arrange a speed survey on Station Road to ascertain if indeed the "Traffic Calming" actually slows the traffic. Welbeck Phase 2 - s106 agreement is still awaiting confirmation. However, it is anticipated that it will be signed off in the very near future. Infrastructure for Oxfordshire – A strategy led by OCC will be considered on 26 September by the Oxfordshire Growth Board. Bids are due to be submitted to Government over the next few weeks. Details are available on the OCC website. Grants – The next round of Capital and New Homes Bonus Grants are now open until 15 October for applications. £175k is available and if you have any specific projects that meet the criteria apply asap. Festival Grants are available throughout the year. The grants team are available to help on 01235 422405 New waste vehicles are due to operate from Monday 2 October. There will be a change to the way food waste is collected. Presently it is collected in a separate container on the large vehicle. In future waste will be collected by a dedicated food waste vehicle. In addition residents are now able to use plastic bags to line the food bins and caddies. New Leisure Centre – A new leisure centre is to be built in Grove. The Wessex Leisure Centre will provide a much needed facility to Wantage/Grove and surrounding areas. Yellow Letter – Residents will have received a yellow letter from the Vale requesting that it be responded to asap to ensure that they are entitled to vote. JE to arrange for this to be highlighted on your website and through your village Email system. New pay and Display machines – New machines are due to be installed in all Vale car parks. They will take old £1 coins until 15 October when they cease circulation. In addition to the new £1 coin the machines will allow payment by credit or debit card as well as the connect cashless system which has been operating for sometime. Cllrs Ware and Howell were thanked for attending.</p>	JE
17/170	<p>CHAIRMAN'S ANNOUNCEMENTS: Village Fete – Cllr Bartle has written to the Chairman of the Fete Committee thanking him for a wonderful village fete. Speaker for the Parish Dinner – Two nominations have been received.</p>	

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	Following discussion it was agreed to invite Gordon Hughes. Cllr Bartle to contact him.	RB
17/171	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>O&F Working Group – The minutes for the July meeting were circulated by email. Cllr Bartle reported on the highlights from the August meeting: We have applied to open a new Nationwide savings account. Volunteers are required to help rake the gravel in the hall car park. Weed spraying in the village has been done, but some areas appear to have been missed. Contractor has been asked to liaise with the handyman to get these areas done. Cllr Lloyd has reported on a number of trees that require work. Quotes are being obtained. A meeting is to be arranged with the Chair of the football club to discuss the dumping of grass on the recreation ground. A letter will also be sent to residents of Manor Lane. Our contractors are to be asked to bring forward the hedge cutting as the village hedges are looking rather ragged. Stocks Island needs pruning; a quote has been requested for this.</p> <p>Planning Working Group – Cllrs Bartle and Jones attended a meeting on 4th August with the residents of Cleycourt Road and the developer, Bovis Homes, at which a revised drawing of the Townsend Road site was presented. This has now been superceded. A separate meeting was held with Bovis and members of the Parish Council afterwards, as this had been requested some time ago – refer to minute reference 17/134 – June 2017. Cllr Bartle stressed that at the moment there was no plan to comment on, but did point out that the drawings that had been presented to date did appear to have resolved the Parish Council’s objections. Cllr Saunders reminded the meeting when the revised plans are received, the Parish Council must take into account the Vale’s planning policy. Cllr Howell added that final plans are awaited and due process will be followed on their receipt.</p>	
17/172	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>Nominations for the Community Unsung Heroes Award – Two nominations were put forward. It was agreed to submit them both. JE to arrange.</p> <p>Requests for grants – Request for grants from Be Free YC, Soldiers of Oxfordshire Museum and Home Start Oxfordshire were considered. Cllr Pratt proposed not supporting them this year. Cllr Jones seconded. RESOLVED. Cllr Lloyd suggesting adopting an annual grant round, with requests for grants considered in November. JE to review the Grants Policy.</p>	<p>JE</p> <p>JE</p>
17/173	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>Chairmanship Training – Cllr Jones reported on the Chairmanship training course that she attended. An information pack is available.</p> <p>Welcome event– Cllr Jones reported that 26 societies have signed up to attend the event. Leaflets have been printed publicising the event. Cllr Bartle requested that members of the Parish Council attend.</p> <p>Town & Parish Forum – Cllr Hockley attended this event on 12th July. She sent a written report. She found the event to be useful and will leave the programme and information sheets in the office for perusal.</p>	
17/174	FINANCIAL MATTERS	

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	<p>Finance Reports – June and July 2017 – The reports were presented. Cllr Pratt proposed approving them. Cllr Lloyd seconded. RESOLVED. The reports were signed.</p> <p>August Payments – Cllr Saunders proposed ratifying the payments already made as set out at the end of the Agenda and approving the payments awaiting approval. Cllr Jenkins seconded. RESOLVED.</p> <p>Parish Councillor’s allowances – Cllr Bartle proposed not paying allowances except for travel and subsistence. Cllr Hand seconded. Agreed unanimously. RESOLVED.</p> <p>Renewal of CPRE subscription – Cllr Lloyd proposed renewing the CPRE subscription. Cllr Saunders seconded. Agreed unanimously. RESOLVED.</p>	
17/175	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>Deadline 26th August 2017 - P17/V2133/FUL – 1 Stainswick Lane. Refurbishment & conversion of house into two flats with a ground floor extension. Garden wall to be partially demolished and new off road parking space to be created with access to the adjacent highway. The Parish Council responded with no objection. Cllr Saunders noted that it permission may not be given to demolish the historic wall.</p> <p>Deadline 18th August 2017 – P17/V1955/LB – 40 High Street. To Install Gas mains and central heating. The Parish Council responded with no objection.</p> <p>PLANNING MATTERS – DECISIONS</p> <p>Deadline 16th May - P17/V0976/FUL – Field east of former coal yard, Station Road - Farm store with apron. The Parish Council had no objection to this application. Permission Granted.</p> <p>Deadline 31st May - P17/V0421/LB – 49 High Street – Listed building consent for various internal alterations and repainting of outside of building. The Parish Council had no objection to this application. Permission Granted.</p> <p>Deadline 12th June - P17/V1349/HH – 13 Colton Road – Single storey rear extension and internal alterations. The Parish Council had no objection to this application. Permission granted.</p> <p>Deadline 12th June - P17/V1297/HH – 23 Curtis Road – New front porch, roof light on rear elevation and external alterations. The Parish Council had no objection to this application. Permission Granted.</p> <p>Deadline 15th June – P17/V1414/HH – 24 Fairthorne Way - Two storey side and rear extensions and single storey rear extension. The Parish Council had no objection to this application. Permission Granted.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>Deadline 30th June 2017 – P17/V0922/DIS and Deadline tbc - P17/V1080/DIS – Longcot Road. Amendment to Traffic Management Plan and revised Phasing Plan. There were no objections to this application but a comment on waiting vehicles to be added. It was noted that the Heras fencing has now been moved to the correct boundary line. Approved.</p> <p>Deadline 28th April 2017 – P17/V0800/RM – Land off Townsend Road. Reserved matters application following outline planning permission. The Parish Council agreed to object to this application. Not yet determined.</p>	
17/176	<p>USAGE OF HIGHWORTH LIBRARY</p> <p>Cllr Jones had previously circulated statistics on the usage of Highworth Library. Following discussion it was agreed not to take this matter any</p>	

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	further.	
17/177	UPDATE ON VEHICLE ACTIVATED SIGNS PROJECT Cllr Church reported that a quote had been received and accepted for the installation of the post. Awaiting an installation date.	
17/178	NEIGHBOURHOOD PLAN UPDATE Cllr Jones circulated the minutes of the July meeting of the Neighbourhood Plan team. An issue that had arisen was the lack of activities for youths. A list of comments from the Neighbourhood Plan questionnaire was circulated. To be put on the agenda for discussion at the next meeting.	JE (agenda)
17/179	S106 FUNDING Cllr Hand reported that some S106 money is now available from two developments. A meeting has been arranged with the leisure officer to discuss the use of leisure funds. A working group meeting will be convened when project have been better defined. Cllr Hand to contact suppliers to obtain quotes for the development of a sports pavilion.	CH
17/180	COMMUNITY EMERGENCY PLAN Cllr Lloyd is progressing this; the toolkit and template have been obtained. The Vale team are currently working on a risk assessment and will then come out and discuss with Cllr Lloyd. The next step is to talk to those who may have accommodation suitable for use in an emergency.	JL
17/181	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. 1. Cllr Lloyd Bartle has received complaints about speeding in the High Street. To go on the October agenda. 2. It was agreed that bookings for band practice in the Barrington Room would not be accepted on Parish Council meeting evenings.	
17/182	DATE OF NEXT MEETING Monday 2 nd October at 7pm	

The meeting closed at 8.25pm