

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 2nd October 2017 at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr David Pratt (DP), Cllr Penny Hockley (Ph), Cllr Vic Clements (VC), Cllr Peter Saunders (PS), Cllr Bjorn Watson (BW), Cllr Liz Jenkins (LJ), Cllr John Lloyd (JL), Cllr Chris Hand (CH)

In Attendance: Julia Evans

County Councillor:

District Councillor:

Public:

17/183	APOLOGIES FOR ABSENCE Cllrs Jones, Church, Howell and Ware sent their apologies.	Action:
17/184	DECLARATIONS OF INTEREST None.	
17/185	MINUTES OF THE MEETINGS HELD ON 4th September 2017 Cllr Pratt proposed approving the minutes of the monthly meeting held on 4 th September 2017. Cllr Saunders seconded. Agreed unanimously. RESOLVED. The minutes were signed.	
17/186	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 17/166 (17/146 - 17/125 - 17/106 - 17/71 – 17/50 – 17/28 – 17/4 & 17/8 – 16/283) – Parking in the High Street. This has been discussed with Lee Turner who is considering what action can be taken. Clerk to contact Thame Town Council to discuss their parking system. Cllr Bartle has thanked Mr Hockley for his work on this. Cllr Hockley requested permission to approach residents regarding vehicles parked on the High Street. Cllr Hand expressed concern over this. Cllr Jenkins pointed out the potential for data protection issues. Cllr Hand proposed NOT granting permission to approach residents. Cllr Jenkins seconded. There were 5 votes for the proposal, 2 against and 2 abstentions. RESOLVED. Permission was denied. b) 17/166 – (17/146 - 17/127) – Highways Issues - Relocation of the illuminated mini-roundabout sign was scheduled for 9 th September but this has not yet taken place. Cllr Constance agreed (via email) to chase. Cllr Lloyd is meeting with Keith Stenning on 6 th October to discuss the state of pavements and parking bays.	Clerk YC JL
17/187	PUBLIC REPRESENTATION No members of the public were present.	
17/188	COUNTY COUNCILLORS REPORT No report.	
17/189	DISTRICT COUNCILLORS REPORT Cllr Ware reported the following by email: Local Plan Part 2 – No strategic sites have been identified in the Western Vale. The Plan is subject to a further six week consultation ending 22 November. It is anticipated that the Plan will be submitted to the Secretary of State in February 2018 with independent examination in the summer. Joint Housing Delivery Strategy – The deadline for the public consultation is 23 October. The strategy will work alongside the Local Plans. Parish Councils in the areas where Neighbourhood Plans are being prepared are being asked to seek the views of the Neighbourhood Planning Group when responding to the consultation. Infrastructure for Oxfordshire – A strategy led by OCC was considered on	

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	<p>26 September by the Oxfordshire Growth Board and bids are due to be submitted to Government over the next few weeks. Details are available on the OCC website.</p> <p>New waste vehicles -The new vehicles have now entered service. Residents will have noticed the change to the way food waste is collected in a smaller dedicated. food waste vehicle. Note that residents are now able to use plastic bags to line the food bins and caddies.</p> <p>Pumpkin Recycling –everyone is encouraged to recycle their pumpkins after Halloween. They can be cut up and put in the food waste bin or leave them out whole for the crew to pick up on the usual collection day.</p> <p>Yellow Letter – Residents who have not responded to the yellow letter will receive a reminder either by phone or letter. It is a legal requirement and not responding could lead to a £1,000 fine.</p> <p>New Offices - The Vale Council intends to return to Crowmarsh Gifford. Since the fire destroyed the shared accommodation with South Oxfordshire DC both authorities have operated from Milton Park. After investigating a number of options it has been concluded that the most cost effective solution is to move back to the site. Timescales are still under discussion and regular updates will be provided.</p>	
17/190	<p>CHAIRMAN’S ANNOUNCEMENTS: None.</p>	
17/191	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS O&F Working Group – The minutes for the September meeting were not available. Cllr Bartle reported on the highlights: The new savings account for SPC has been opened. Work to various trees and hedges was discussed; quotes to be obtained for the work that needs doing now. There is no progress on land registry; awaiting valuations. The asset audit is ongoing. The aim is to have it all complete by the end of the financial year. The contracts & leases register to be circulated to councillors for comment. Website - Biographies & photos have been returned from most councillors. A calendar has been set up. Clerk to ask for potential go-live date.</p>	
17/192	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL Consultation on Joint Housing Delivery strategy – This closes on 23rd October. All Councillors to consider whether they have any comments to make.</p> <p>Correspondence regarding road safety on the B4000 – Cllr Bartle has raised the issues outlined in the correspondence with Cllr Constance. She has replied that the Parish Council would need to pay for these changes which is beyond our means.</p> <p>Invitation to visit the AAA in Faringdon – Councillor to let the Clerk know if they would like to attend. Cllrs Hockley and Bartle expressed an interest.</p>	<p>All Cllrs</p> <p>All Cllrs</p>
17/193	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL Welcome event– Cllr Jones reported that the event was well attended and groups took enquiries for new members. It was an excellent social event. A letter of thanks to be sent to the Church ladies who kindly provided the cakes.</p> <p>Parish Partners – Cllrs Watson and Jones attended. It was an attempt to enhance communication with Parishes but it appears to be an additional level of interface. It was suggested that a record should be kept on the</p>	<p>Clerk</p>

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	success of communication in future.	
17/194	<p>FINANCIAL MATTERS Finance Reports – August 2017 – The reports were presented. Cllr Saunders proposed approving them. Cllr Watson seconded. RESOLVED. The reports were signed. September Payments – Cllr Pratt proposed ratifying the payments already made as set out at the end of the Agenda and approving the payments awaiting approval. Cllr Lloyd seconded. RESOLVED. It was noted that budgets would be reviewed at the next meeting.</p>	Clerk (agenda)
17/195	<p>PLANNING MATTERS - NEW APPLICATIONS Deadline 11th October 2017 - P17/V2521/HH and P17/V2522/LB – 44 High Street. Removal of poor quality extension and erection of new single storey extension. The Parish Council had no objection to this application.</p> <p>PLANNING MATTERS – DECISIONS Deadline 26th August 2017 - P17/V2133/FUL – 1 Stainswick Lane. Refurbishment & conversion of house into two flats with a ground floor extension. Garden wall to be partially demolished and new off road parking space to be created with access to the adjacent highway. Awaiting determination. Deadline 18th August 2017 – P17/V1955/LB – 40 High Street. To Install Gas mains and central heating. Permission granted.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS Deadline 28th April 2017 – P17/V0800/RM – Land off Townsend Road. Reserved matters application following outline planning permission. The Parish Council agreed to object to this application. Not yet determined.</p>	
17/196	<p>UPDATE ON VEHICLE ACTIVATED SIGNS PROJECT Cllr Church reported that there was no progress. The pole has still not been installed.</p>	
17/197	<p>NEIGHBOURHOOD PLAN UPDATE A list of comments from the Neighbourhood Plan questionnaire was circulated and reviewed. No actions arising.</p>	
17/198	<p>S106 FUNDING Cllr Hand has spoken to the case officer for Highworth Road Phase 2. The S106 agreement is due to be signed this week. Cllr Hand reported a problem with the funding detail for the Memorial Hall. The case officer is working on getting this changed. A meeting was held with the Vale Leisure officer. She pointed out that projects will need to comply with the Vale Leisure Strategy and the Sports governing bodies. Cllr Hand has been liaising with the Chair of the Cricket Club regarding a sports pavilion. The trust will manage and run the building; the Cricket Club will have a lease. The pavilion will also be used for indoor sport. Cllr Watson is working on a pre-app submission. Cllr Watson declared an interest. Cllr Hand proposed proceeding without further quotes for the pre-app work due to the need for speed. The aim is to have the pavilion ready for the 2019 cricket season. Cllr Bartle seconded. 8 votes in favour. Cllr Watson did not vote. RESOLVED.</p>	BW
17/199	<p>COMMUNITY EMERGENCY PLAN Cllr Lloyd is progressing this; he has made contact with the County Emergency Plan officer and is attending a workshop in November. The aim is to have the plan complete by the spring.</p>	JL
17/200	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.	

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	None.	
17/201	DATE OF NEXT MEETING Monday 6 th November at 7pm	

The meeting closed at 8.05pm