

VISCOUNTESS BARRINGTON TRUST

Minutes of meeting held on Monday 6th November 2017 at 8.55pm

Present: Bjorn Watson, Chair (BW), Richard Bartle (RB), Olly Church (OC), John Lloyd (JL), Penny Hockley (PH), Liz Jenkins (LJ), Peter Saunders (PS), Julia Jones (JJ), Chris Hand (CH)

Secretary: Julia Evans (JE)

Other: Mr J Field

17/117	APOLOGIES FOR ABSENCE David Pratt and Vic Clements sent their apologies.	Action:
17/118	DECLARATION OF INTERESTS None.	
17/119	MINUTES OF MEETINGS HELD ON 2nd October 2017 The minutes were approved and signed. Proposed: RB; Seconded: JJ.	
17/120	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA None.	
17/121	PUBLIC REPRESENTATION Mr Field from the Shrivvenham Gardening Club raised an issue about the hearing loop system in the Vic Day hall. He complained that it does not work. There is another meeting of the Gardening Club tomorrow and he wants to ensure the loop system is working. He suggested putting up a check list to help users ensure the loop is working. He also requested a second lapel mic. It was agreed that JE would liaise with the Caretaker to ensure the system is working for tomorrow's meeting, and also to ensure that the equipment is always in place, with clear operating instructions.	JE
17/122	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL None	
17/123	CHAIRMAN'S ANNOUNCEMENTS: None	
17/124	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS Hall Management Group – The minutes of the Hall Management Group meeting held on 19 th October were discussed. The Secretary summarised the highlights: Update of Hall T&C's are in progress; there are problems with the tea urn and teapots – PH to order new teapots; Asset audit is ongoing; the Secretary requires a report from the Trustees in order to complete the Annual Charity Commission return; Rear CCTV camera to be repositioned to include coverage of the cricket square; floor resurfacing has been postponed by the contractor – a new date is to be sought; proposal to implement a quiet evening at the hall, when noisy activities would not be permitted – PH liaising with WI. Cllr Hand expressed concern – he felt that this could jeopardize commercial bookings. PH to report to next HMG. The Hive system is still working; Mr Honey is continuing to advise on the electrical supply; the new sound system has been purchased and is awaiting installation. The Football Club have sent thanks to the Trust for permission to include the recreation ground in the management their fireworks event.	
17/125	TO RECEIVE REPORTS FROM TRUSTEES ATTENDING MEETINGS ON BEHALF OF THE TRUST None	
17/126	FINANCIAL MATTERS Financial Statement for September 2017 – The Financial statement was	

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	<p>reviewed, approved and signed. Proposed: JJ; seconded: PS RESOLVED. October Payments – The payments were reviewed and approved. Proposed: RB, Seconded: JJ. RESOLVED. Draft Budget Proposal – This matter was postponed.</p>	
17/127	<p>RECREATION GROUND MATTERS JL reported that the two Leylandii next to the shooting club building were causing cracking to the wall. Two quotes have been received; £2320 and £1430. RB pointed out that this is unbudgeted expenditure and questioned whether the spend could be justified. BW confirmed that threat to shooting club wall is not urgent and should be monitored. JE to review the shooting club lease and factor the cost into next year's budget. It was agreed to set up an EMR fund for planned tree maintenance. PS pointed out that the Manor Lane hedge was full of weeds and creepers. It needs to be removed and replanted. JE to ask BGG to look into this.</p>	JE
17/128	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA The Heritage Centre has found a portrait of Lord Barrington, which it was suggested be hung somewhere in the hall. JE to put on the agenda for the December meeting.</p>	JE (agenda)
17/129	<p>DATE OF NEXT MEETING Monday 4th December at 9pm.</p>	

Meeting closed at 9.20pm