

## VISCOUNTESS BARRINGTON TRUST

### Minutes of meeting held on Monday 4<sup>th</sup> December 2017 at 8.45pm

**Present:** David Pratt, Chair (DP), Richard Bartle (RB), Olly Church (OC), Penny Hockley (PH), Peter Saunders (PS), Julia Jones (JJ), John Lloyd (JL), Chris Hand (CH), Bjorn Watson (BW)

**Secretary:** Julia Evans (JE)

**Other:**

17/130	<b>APOLOGIES FOR ABSENCE</b> Liz Jenkins and Vic Clements sent their apologies.	<b>Action:</b>
17/131	<b>DECLARATION OF INTERESTS</b> None.	
17/132	<b>MINUTES OF MEETINGS HELD ON 6<sup>th</sup> NOVEMBER 2017</b> The minutes were approved and signed. Proposed: JL; Seconded: JJ.	
17/133	<b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b> <b>a) 17/121 – Problems with hearing loop.</b> A new receiver has been purchased and will be stored in the large kitchen. Signs have been put up on how to operate the system.	<b>CLOSED</b>
17/134	<b>PUBLIC REPRESENTATION</b> No members of the public present.	
17/135	<b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b> None	
17/136	<b>CHAIRMAN'S ANNOUNCEMENTS:</b> None	
17/137	<b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b> <b>Hall Management Group</b> – The minutes of the Hall Management Group meeting held on 23 <sup>rd</sup> November were discussed. Key points were i) Lighting and Electrics – a meeting has been held with Steve Honey who will produce a report on what needs to be done to install a three phase supply. This will only be affordable if S106 funds are available. The total cost is likely to be around £15k. SSE to be asked if the quote can be extended. BW proposed inviting Mr Honey to the village dinner as a guest. PH seconded. It was noted that the electrical inspection carried out on November 2015 raised a number of C2 issues. The Caretaker/JE to check whether these have been addressed.	<b>JE</b>
17/138	<b>TO RECEIVE REPORTS FROM TRUSTEES ATTENDING MEETINGS ON BEHALF OF THE TRUST</b> None	
17/139	<b>FINANCIAL MATTERS</b> <b>Financial Statement for October 2017</b> – The Financial statement was reviewed, approved and signed. Proposed: JL; seconded: BW RESOLVED. <b>November Payments</b> – The payments were reviewed and approved. Proposed: JL, Seconded: RB. RESOLVED. <b>Second Draft of Budget Proposal</b> – The budget proposed was circulated and reviewed. Costs have been pared right back but a larger grant will be required from SPC in order to balance the budget. RB proposed accepting the proposed budget. Cllr Saunders seconded. Agreed unanimously. RESOLVED.	
17/140	<b>ISSUES ARISING FROM ELECTRICAL FIRE</b> The fire service has verbally advised that we need to tighten up on fire safety	

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	<p>as there are areas where we don't meet regulations. A full fire safety audit is to be carried out and a report will be sent. Key areas of concern are fireboarding in the cellar and fire escapes in the flat and the office. CH pointed out that the boiler flues are inadequate and non-compliant. It was agreed to research a temporary fire escape solution for the flat while we work on a longer term solution. JE to establish what is already in place. Anthony Mayall to be asked to look at fireboarding the cellar. JE to liaise with Lewis Hilsdon regarding fire proofing the electrical board.</p>	<p><b>JE</b> <b>JE</b></p>
<b>17/141</b>	<p><b>INSTALLATION OF PORTRAIT OF VISCOUNT BARRINGTON</b> It was agreed that the portrait was to be hung in the Barrington Room/</p>	
<b>17/142</b>	<p><b>RECREATION GROUND MATTERS</b> A request from the Fete Committee to erect a shed on the recreation ground was discussed. First proposal: RB proposed refusing permission. JL seconded. Counter proposal: BW proposed asking for more information. PH seconded. The vote on the counter proposal was taken: 5 voted for and 3 against. The counter proposal was carried.</p>	<p><b>JE</b></p>
<b>17/143</b>	<p><b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA</b> None</p>	
<b>17/144</b>	<p><b>DATE OF NEXT MEETING</b> Tuesday 2<sup>nd</sup> January at 9pm.</p>	

Meeting closed at 9.15pm