

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Tuesday 2nd January at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr David Pratt (DP), Cllr Bjorn Watson (BW), Cllr John Lloyd (JL), Cllr Penny Hockley (Ph), Cllr Chris Hand (CH)

In Attendance: Julia Evans

County Councillor:

District Councillor: Cllr Simon Howell

Public: None

18/1	<p>APOLOGIES FOR ABSENCE Parish Cllrs Jones, Jenkins, Church, Clements and Saunders, District Cllr Ware and County Cllr Constance all sent their apologies.</p>	Action:
18/2	<p>DECLARATIONS OF INTEREST None</p>	
18/3	<p>MINUTES OF THE MEETINGS HELD ON 4th DECEMBER 2017 It was noted that minute reference 17/233 b. should say Wednesday, not Thursday. The minute was amended. Cllr Pratt proposed approving the amended minutes. Cllr Hockley seconded. Agreed unanimously. RESOLVED. The minutes were signed.</p>	
18/4	<p>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 17/226 (17/205 -17/186 - 17/166 - 17/146 -17/125 - 17/106 - 17/71 – 17/50 – 17/28 – 17/4 & 17/8 – 16/283) – Parking in the High Street. No progress due to Xmas. b) 17/226 (17/209) – Dignity at Work policy. To be reviewed at the Personnel Committee meeting on 3rd January. c) 17/230 – Update on the sale of Pennyhooks Lane. Pennyhooks Lane did not sell at the auction. Cllr Bartle is in correspondence with Mr Palacio regarding the Crown Solicitors. d) 17/232 – Update on new website. The new website is up and running. Data updates are ongoing. There have been email problems which have now been resolved. Cllr Lloyd thanked Cllr Howell for his support on the original website over the years. e) 17/235 – Yellow Developer Signs. Cllr Lloyd has discussed this with Keith Stenning who has agreed to look into this.</p>	CLOSED JL
18/5	<p>PUBLIC REPRESENTATION No members of the public present.</p>	
18/6	<p>COUNTY COUNCILLORS REPORT Cllr Constance sent the following report: OCC BUDGET OCC is planning to set a new budget having made difficult choices in previous years to manage a combination of squeezed budgets and the fact that more people need council services. At the time of writing, plans are based on a Council Tax rise of 4.99% (1.99% referendum limit plus 3% social care precept). However, in December, Central Government announced councils could add an additional 1%, should they so choose. This is currently under consideration. The Budget has to be approved by Cabinet, then Full Council on February 13th. ILLEGAL TOBACCO Trading Standards are warning licensees and pub-goers to be on the look-out for criminals selling smuggled and counterfeit cigarettes and hand-rolling tobacco. The call for vigilance follows recent research</p>	

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	<p>revealing that nearly half (43%) of illegal tobacco customers use pubs and clubs as their main source of supply.</p> <p>ARDLEY WASTE PLANT OCC and its partner Viridor have marked the one millionth tonne of residual waste received at Ardley during December. The Ardley plant converts waste into electricity, rather than burying it in landfill. It produces enough energy to power 38,000 homes and can export up to 27MW per hour of electricity to the grid.</p> <p>SNOW GUIDE December saw substantial snowfall across the county. OCC has produced a useful guide for snow clearance and a copy is available from theClerk.</p>	
18/7	<p>DISTRICT COUNCILLORS REPORT Cllr Howell reported:</p> <ul style="list-style-type: none"> - The interim Chief Executive at the Vale has now been appointed on a permanent basis. - The Green bin recycling collection was missed in Bourton last week. <p>Cllr Howell was thanked for attending.</p>	
18/8	<p>CHAIRMAN'S ANNOUNCEMENTS:</p> <p>a) Cllr Bartle announced that a new Parish Council photograph was required. It was agreed that this should be taken on 5th February in between the SPC and VBT meetings. Clerk to arrange.</p> <p>b) Brize Norton consultation. Cllr Bartle has asked for advice on this consultation. A professional pilot has reviewed the documentation and stated that there isn't anything that will affect Shrivenham. He did, however, feel that Shrivenham Gliders should be informed. Clerk to ask them. It was agreed that no response was required from the Parish Council.</p>	<p>Clerk</p> <p>Clerk</p>
18/9	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) Minutes of the O&F Working Group – The minutes of the O&FWG meeting on 19th December were reviewed. The following matters were raised:</p> <ol style="list-style-type: none"> 1) Pump House. Outstanding repairs are to be carried out shortly. 2) Software. The Edge IT contract has been cancelled and the Pear Technology one retained. 3) Land Registry. The registration documents have been sent off and a statement prepared regarding Pump Island. Cllr Bartle raised the issue of unregistered land in the village. 4) Environmental Matters. Work on Stocks Island and leaf clearing in the cemetery have now been done. 	
18/10	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) BBOWT Subscription. The cost is £46 per year. Cllr Lloyd proposed renewing the subscription. Cllr Watson seconded. RESOLVED.</p> <p>b) Canal Trust Subscription. The cost is £25 per year. Cllr Pratt proposed renewing the subscription. Cllr Hockley seconded. RESOLVED.</p>	
18/11	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>None.</p>	
18/12	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – November 2017 – The reports were presented. Cllr Pratt proposed approving them. Cllr Watson seconded. RESOLVED. The reports were signed.</p>	

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	<p>b) December Payments – Cllr Lloyd proposed ratifying the payments already made as set out at the end of the Agenda and approving the payments awaiting approval. Cllr Pratt seconded. RESOLVED.</p> <p>c) Transfer of EMR funds – Cllr Bartle proposed transferring the EMR funds for the Car Park to the Fire Safety project. Cllr Watson seconded. RESOLVED.</p>	
18/13	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>Deadline 5th January 2018 – P17/V0800/RM. Amendment No.2 to layout for residential development on land off Townsend Road. Cllr Bartle proposed objecting to the amended application. Cllr Hand seconded. RESOLVED. Cllr Bartle asked Cllr Howell to take up the matter with the case officer. Clerk to post the response on the Vale website and send a copy to the Cleycourt Road team.</p> <p>Deadline 9th January 2018 – P17/V3172/FUL. Station Yard, Station Road. Proposed extension of the existing officers and workshop/storage. The Parish Council had no objection to this application.</p> <p>Deadline tbc – P17/V3268/DIS. Land at Highworth Road, Shrivenham Discharge of condition 25 on application ref. P15/V2541/O. For information only.</p> <p>Deadline 14th January – P17/V3135/FUL. Land at Longcot Road, Shrivenham. Full planning application for the development of 9 dwellings (2x2 bedroom, 4x3 bedroom and 3x3 bedroom) and associated parking, landscaping and external works. Application relates to outline planning permission P13/V1514/O and reserved matters approval P16/V2868/RM. Access to site as previous consent. Cllr Hand proposed objecting to the application. Cllr Lloyd seconded. RESOLVED. Cllr Bartle asked Cllr Howell to call this in.</p> <p>Deadline tbc – P17/V3274/FUL. Broadleaze Farm, Longcot Road. Proposed conversion of former agricultural barn to a three bedroom dwelling, demolition of Dutch barn and construction of a garage. The Parish Council had no objection to this application.</p> <p>Deadline 5th January 2018 – S/OUT/17/1990 – Great Stall East, Eastern Villages, Swindon. Outline planning application for up to 1,800 homes; 10 form entry secondary school and a 2 form entry primary school with sports pitches; a sports hub, green infrastructure; a local centre up to 1000 sqm (use classes A1, A2, A3, A4, A5 and D1 and associated works). Cllr Bartle raised the issue of the poor traffic plan and proposed objecting on this basis. It was agreed to decide on the response outside a meeting. Cllr Howell suggested writing to Cllr Constance and asking what the County Council are doing about the application. Cllr Bartle agreed to do this.</p> <p>Cllr Hand raised the Co-op application. Cllr Howell agreed to send details.</p> <p>PLANNING MATTERS – DECISIONS</p> <p>Deadline 31st October - P17/V2537/LB - 13 High Street. Make treatment room by adding stud partition. The Parish Council responded with No Objections. Permission granted.</p> <p>Deadline 15th November – P17/V2880/P18 – Compton Overbridge. Alterations to parapets and anti-climb works. Cllr Saunders proposed a response on No Objections. Cllr Jenkins seconded. Agreed unanimously. RESOLVED. Awaiting determination.</p> <p>Deadline 25th November – P17/V2750/O – Shrivenham Park Golf</p>	<p style="text-align: center;">SH/Clerk</p> <p style="text-align: center;">RB</p> <p style="text-align: center;">SH</p> <p style="text-align: center;">EW</p>

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	<p>Course. Demolition of existing clubhouse. Erection of new clubhouse and extension to existing machinery store. Cllr Saunders pointed out that this was the same application that had received approval in 2005 with a condition preventing further residential development. The Parish Council responded with no objection but added some comments for consideration. Awaiting determination.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS Issue with fencing adjacent to the Football Club. The fence that has been erected by the developer is not according to the agreed plans. This is being dealt with by Emily Hammerton at the Vale.</p>	
18/14	<p>LAND SURVEY Cllr Jones sent a report: the land has been surveyed. She has an appointment to see the Solicitor for advice on ownership matters. OCC have provided details of common land. Cllr Jones has contacted Berkshire County Council and she will be visiting their offices to carry out further research.</p>	JJ
18/15	<p>NEIGHBOURHOOD PLAN UPDATE Cllr Watson reported that the Steering Group has agreed to appoint a consultant to produce technical reports for the Landscape and Character assessments. Grant money is available for this. Cllr Watson has selected a consultant and applied for the grant. The application is in progress. The next Steering Group meeting is on 4th January. Cllr Watson proposed accepting the use of a consultant. Cllr Bartle seconded. RESOLVED.</p>	
18/16	<p>S106 FUNDING Cllr Hand reported that a meeting had been held with the S106 officer. She will help with our applications. There are two projects currently in progress: The sports pavilion and Hall upgrades. Cllr Hand pointed out that the 'West of Highworth Road' development includes funds for a changing room at the hall. Cllr Hand to look into the details. Progress on the Sports Pavilion: - A design brief has been prepared - Suppliers have been identified Tenders for the design work will not be back until March. It has been agreed that up to 5% of the total project costs for the Sports Pavilion can be drawn to carry out the planning work. Cllr Watson reported that the estimated cost for the design work is about 9% of the total package cost. The New Homes Bonus grant could help fund the difference. Cllr Watson asked for confirmation that there is money available now to start the design work. Cllr Hand to speak to the S106 officer. Cllr Hockley asked why the original consultation did not include the Bowls Club. A discussion on the S106 process then took place.</p>	<p>CH</p> <p>CH</p>
18/17	<p>REPORT ON ENVIRONMENTAL MATTERS a) Allotment clear up. Cllrs Lloyd and Hockley declared an interest as allotment holders. Cllr Lloyd requested £110 to clear empty allotment plots and remove the spoils. Cllr Watson proposed approving the expenditure. Cllr Bartle seconded. RESOLVED. Cllrs Lloyd and Hockley abstained. b) Allotment Rents. Cllr Bartle proposed keeping the allotment rents the same in 2018 and updating them in 2019. Cllr Pratt seconded. RESOLVED. Cllrs Lloyd and Hockley abstained.</p>	JL

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18/18	COMMUNITY EMERGENCY PLAN Cllr Lloyd to discuss dates for a presentation on Community Resilience with Jonah Maddocks at the Vale. Cllr Bartle thanked Cllr Lloyd for his informative piece in The News.	JL
18/19	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. None.	
18/20	DATE OF NEXT MEETING Tuesday 2 nd January at 7pm	

The meeting closed at 8.35pm