

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 5th February at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr Liz Jenkins (LJ), Cllr Julia Jones (JJ), Cllr David Pratt (DP), Cllr Bjorn Watson (BW), Cllr John Lloyd (JL), Cllr Peter Saunders (PS), Cllr Chris Hand (CH)

In Attendance: Julia Evans

County Councillor:

District Councillor: Cllr Elaine Ware

Public: None

18/21	APOLOGIES FOR ABSENCE Parish Cllrs Hockley, Church, Clements, District Cllr Howell and County Cllr Constance all sent their apologies.	Action:
18/22	DECLARATIONS OF INTEREST None.	
18/23	MINUTES OF THE MEETINGS HELD ON 2nd JANUARY 2018 It was noted that minute reference 18/18 should change from 'Maddox' to 'Maddocks'. The minute was amended. Cllr Pratt proposed approving the amended minutes. Cllr Lloyd seconded. Agreed unanimously. RESOLVED. The minutes were signed.	
18/24	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 18/4 (17/226 - 17/205 - 17/186 - 17/166 - 17/146 - 17/125 - 17/106 - 17/71 - 17/50 - 17/28 - 17/4 & 17/8 - 16/283) – Parking in the High Street. No progress as Mr Hockley on holiday. b) 18/4 (17/226 - 17/209) – Dignity at Work policy. The Personnel Committee recommended minor changes to the policies, which have been checked and approved by the O&FWG. Cllr Saunders proposed adopting the policies. Cllr Jones seconded. Agreed unanimously. RESOLVED. c) 18/4 (17/230) – Update on the sale of Pennyhooks Lane. It was noted that Pennyhooks Lane was not offered for sale at the latest auction. e) 18/4 (17/235) – Yellow Developer Signs. Cllr Lloyd reported that 25 had been removed leaving 9 yet to be done. The key purchased to remove the remaining signs will be passed to the Handyman.	CLOSED CLOSED CLOSED
18/25	PUBLIC REPRESENTATION No members of the public present.	
18/26	COUNTY COUNCILLORS REPORT Cllr Constance sent the following report: BUDGET PROPOSALS A key proposal for the upcoming Oxfordshire County Council Budget is to have a Councillor Priorities Fund – all County Councillors will have a £15k fund each to support parish council Highways needs and community group projects. In addition, the county council is choosing to prioritise children's social care with £1.9m extra being put in to this service. This means that the total proposed rise in Council Tax will be 5.99%. The Budget proposals go to Full Council on February 13th. GROWTH DEAL The Oxfordshire Growth Board has reached an outline Housing and Growth Agreement (Growth Deal) with Government. This will see an additional £215m of investment over the next five years to build infrastructure, support the delivery of new homes and boost economic	

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	<p>productivity across the county. The Board wants the five-year deal to be the first stage in a sustained partnership with Government to secure the ongoing investment needed to deliver properly planned growth and economic development over the coming years. This will support councils to achieve the ambition of 100,000 new homes across the county over the period 2011-2031, as identified through the 2014 countywide Strategic Housing Market Assessment and Local Plans.</p> <p>CARILLION OCC has formally terminated its contract with Carillion LGS Limited effective from 1 February 2018, following the collapse of the parent company. Carillion provided services on behalf of OCC including school meals and cleaning; maintenance of council buildings; property services, and building work such as school extensions. Carillion staff in OCC's maintained schools who contracted their services via OCC will be transferred to OCC under staff transfer arrangements and services will continue as normal. Services previously provided by Carillion to the county council will continue through a mix of bringing staff in-house (e.g. school meals, cleaning); continuing with suppliers (mainly catering), and working with existing sub-contractors (mainly construction and property services). Like every other Carillion customer, OCC is now working out the most cost-effective way to complete work left unfinished by Carillion. OCC will now take over direct responsibility for commissioning future construction work and service delivery. County council officers are reviewing the uncompleted works under the Carillion contract and talking to sub-contractors about the best way forward.</p> <p>POTHOLES Cllr Lloyd pointed out that potholes in the area are terrible. Whole areas need to be repaired, not just individual potholes. Cllr Bartle to address this with Cllr Constance.</p> <p>SPEED RESTRICTION ON THE B4507 The meeting agreed that the proposal was a good idea but the Parish Council are not prepared to pay for any speed restrictions.</p>	RB
18/27	<p>DISTRICT COUNCILLORS REPORT Cllr Ware reported:</p> <p>Great Western Railway Consultation – The Department of Transport is setting out its proposals for improving train services on the Great Western rail network after the current franchise with GWR ends. They are running a consultation to help identify passengers priorities for improvements from 2020 onwards. Comments to be submitted by 21 February. Details can be found on the GOV.UK website.</p> <p>Planning There are a number of appeals in the Ward that are being considered by the Planning Inspectorate. These are considered either in writing or by public examination. The next application is the Gypsy and Traveller site on Compton Road. The hearing will be held in Shrivenham Memorial Hall on Tuesday 13 March commencing at 1000hrs.</p> <p>Legal & General Consultation – Residents will have received notification of the public exhibition to be held on Tuesday 20 February from 1500hrs to 1900hrs.</p> <p>Bovis – Townsend Road – The Vale is still awaiting Bovis to address the many issues that have been raised by the Planning Officer including those of residents.</p> <p>Gladman – Townsend Road – Phase 2 – A letter has been received from Gladman proposing up to 85 dwellings on Phase 2 of the Townsend</p>	

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	<p>Road Site. The Vale has not been informed. Cllr Ware has spoken with the Vale Planners who have agreed that the principle of development on this site is not acceptable.</p> <p>Golf Course – The application to demolish the existing Clubhouse and replace with a new one, staff flat and machine store has been approved.</p> <p>Longcot Road – The Vale Enforcement Team are dealing with issues that have been raised by local residents. The application for additional houses will go before the Vale Planning Committee. The date is not yet available.</p> <p>Swindon Eastern Villages – Cllr Ware attended a “drop in” event on 23 January which was organised by Swindon Borough Council. The purpose of the event was to highlight the transport proposals for traffic improvements in and around the White Hart Roundabout. The impact of the proposals on the A420 are considerable and Oxfordshire County Council are extremely concerned. Meetings between the two authorities are ongoing.</p> <p>Go Active – The Go Active Team have won the Oxfordshire Sports Development Project of the Year Award for encouraging people aged over 60 and living in rural areas to be more active. Shrivenham has benefitted from this programme and as a result there are more residents keeping active.</p> <p>Wantage Link Road – The Vale has been awarded £7.7 million to provide an easy route around the east of Wantage. This funding together with monies from developers and other funding pots will support the large development sites in and around the town.</p> <p>Growth Deal – Oxfordshire Council Leaders have been working for sometime on a deal to provide the necessary infrastructure to support up to 100,000 homes. The Chancellor announced funding of £215m over a five year period for the County in his November budget. It is anticipated that all six Oxfordshire Councils will refer the deal to their full council meetings for consideration during this month.</p> <p>Cllr Ware was thanked for attending.</p>	
18/28	<p>CHAIRMAN’S ANNOUNCEMENTS:</p> <p>a) Cllr Bartle announced that the Parish Assembly will take place on Tuesday 17th April at 7pm.</p> <p>b) Parish Council Photograph – Clerk to establish whether the original photograph can be found. Otherwise a new one will be taken in March.</p>	Clerk
18/29	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) Minutes of the O&F Working Group – The minutes of the O&FWG meeting on 1st February were reviewed. The following matters were raised:</p> <ol style="list-style-type: none"> 1) Land Registry. The Solicitor is trying get the registration bumped up the queue so that we can apply for grants. 2) Grounds Maintenance. It was agreed to continue with BGG for 2018 subject to the cost remaining unchanged. 3) Meeting Chairs. Cllr Lloyd has identified some chairs which are available free of charge. 4) Website. The transfer to the new site has taken place. Work is ongoing with the data population. Changes to the advertising policy are being considered. 5) Allotments. Approval has been given for a skip during the allotment tidy-up. 	

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	6) Village maintenance. A grant of £500 has been received to tidy up areas of the village.	
18/30	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Gladman Correspondence. The Parish Council will be replying based on the Planning Officer response.</p> <p>b) Legal & General. The Parish Council and the Neighbourhood Plan team have been invited to a preview at 2pm on 20th February. Cllr Jones to inform the NP team.</p> <p>c) 18 Berens Road. A certificate of lawful development request has been submitted to the Vale. This is for a single storey extension.</p>	<p>RB</p> <p>JJ</p>
18/31	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>Cllr Bartle reported on a meeting with Thames Water held on 31st January. Matters discussed were:</p> <p>a) capacity issues and the recalculation of flow rates</p> <p>b) the backup of sewerage and blockages – there is a program of sewer cleaning - Cllr Bartle has asked for details</p> <p>c) Smells. An odour diary is to be kept. Cllr Lloyd to act as recorder.</p> <p>d) Thames Water are conducting a study of the area which will be complete by late summer.</p> <p>e) Another meeting will be held in 6 months.</p>	
18/32	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – December 2017 – The reports were presented. Cllr Lloyd proposed approving them. Cllr Pratt seconded. RESOLVED. The reports were signed.</p> <p>b) January Payments – Cllr Pratt questioned the payment labelled ‘grass/church’ and was not approved. Cllr Pratt proposed ratifying the payments already made as set out at the end of the Agenda and approving the payments awaiting approval except the payment referred to above. Cllr Jones seconded. RESOLVED.</p>	
18/33	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>Deadline 25th January 2018 – P17/V3296/FUL. Coop Supermarket, High Street. Existing bank to be incorporated into the existing Coop supermarket with relocation of access road. The Parish Council had submitted a holding objection due to design and access issues. This will be removed if these issues are removed.</p> <p>Deadline 30th January 2018 – P17/V2785/O. Shrivenham Park Golf Course. The same comments apply to this amendment as to the previous application. Permission granted.</p> <p>Deadline 31st January 2018 – P17/V3400/LB. Becket House, Defence Academy. Minor works to enable better access for wheelchair users. The Parish Council had no comment. Afternote: Permission granted.</p> <p>Deadline 6th February 2018 – P17/V3351/HH. 2 Catherine Close. Demolition of single storey flat roofed garage and erection of two storey side extension. Cllr Lloyd raised the issue of overshadowing, loss of light and car parking space. Cllr Hand proposed a response of no objection but registering concerns on the massing of the proposed building. Cllr Saunders seconded. RESOLVED.</p> <p>PLANNING MATTERS – DECISIONS</p> <p>Deadline 5th January 2018 – P17/V0800/RM. Amendment No.2 to layout for residential development on land off Townsend Road. The Parish Council have objected to this application and requested that it go before</p>	

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	<p>the Vale Planning Committee. Awaiting determination. Deadline 9th January 2018 – P17/V3172/FUL. Station Yard, Station Road. Proposed extension of the existing officers and workshop/storage. The Parish Council had no objection to this application. Awaiting determination. Deadline 14th January – P17/V3135/FUL. Land at Longcot Road, Shrivenham. Full planning application for the development of 9 dwellings (2x2 bedroom, 4x3 bedroom and 3x3 bedroom) and associated parking, landscaping and external works. Application relates to outline planning permission P13/V1514/O and reserved matters approval P16/V2868/RM. Access to site as previous consent. The Parish Council has objected to this application and requested it go before the Vale Planning Committee. Awaiting determination. Deadline tbc – P17/V3274/FUL. Broadleaze Farm, Longcot Road. Proposed conversion of former agricultural barn to a three bedroom dwelling, demolition of Dutch barn and construction of a garage. The Parish Council had no objection to this application. Permission granted. Deadline 5th January 2018 – S/OUT/17/1990 – Great Stall East, Eastern Villages, Swindon. Outline planning application for up to 1,800 homes; 10 form entry secondary school and a 2 form entry primary school with sports pitches; a sports hub, green infrastructure; a local centre up to 1000 sqm (use classes A1, A2, A3, A4, A5 and D1 and associated works). An amended application has been received. Deadline 15th November – P17/V2880/P18 – Compton Overbridge. Alterations to parapets and anti-climb works. Cllr Saunders proposed a response on No Objections. Cllr Jenkins seconded. Agreed unanimously. RESOLVED. Awaiting determination. Deadline 25th November – P17/V2750/O – Shrivenham Park Golf Course. Demolition of existing clubhouse. Erection of new clubhouse and extension to existing machinery store. Cllr Saunders pointed out that this was the same application that had received approval in 2005 with a condition preventing further residential development. The Parish Council responded with no objection but added some comments for consideration. Permission granted.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS Issues at the Longcot Road site There have been major issues with this developers. There has been damage to the gas and water mains, leaving residents without gas and water. Roadworks have been a problem and phasing creates issues for cyclists. Residents have complained about the lack of a buffer zone. All of these issues are with the Vale enforcement team. Issue with fencing adjacent to the Football Club. The fence that has been erected by the developer is not according to the agreed plans. This is being dealt with by Emily Hammerton at the Vale. Clerk to chase of an update.</p>	Clerk
18/34	<p>LAND SURVEY Cllr Jones has completed the survey. There is not much unregistered land in the village. Areas of common land ceased to be so in 1976 and probably belongs to the Vale. Youghal Close belongs to the Vale. Pennyhooks Lane is common land. Cllr Bartle asked about the grass verges. Cllr Jones noted that only some of them belong to OCC. The findings are to be collated and held in the office.</p>	CLOSED
18/35	<p>NEIGHBOURHOOD PLAN UPDATE</p>	

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	Cllr Watson reported that the grant from the My Locality fund had been received. Consultants have been appointed to carry out the Landscape Assessment and the Character Assessment. The work must be complete by the end of March. It is expected that this will bring the Neighbourhood Plan back on track.	
18/36	<p>S106 FUNDING</p> <p>Cllr Hand reported that a meeting had been held with the Bowls Club to discuss their proposals. A meeting has also be held with the Football Club. Both groups have been made aware of the process for and restrictions on claiming S106 funds.</p> <p>Due to the fact that the Longcot Road development was approved on appeal some S106 funds have been lost – specifically money for the Hall and public art. Cllr Bartle asked whether there was school contribution. Cllr Hand to check. The same situation applies to Townsend Road. An updated list has been received from the Vale.</p> <p>An application has been produced for Stage 1 of the Sport Pavilion project, which is for architectural and design services.</p> <p>Cllr Hand to provide an update for Parish Jottings.</p>	<p>CH</p> <p>CH</p>
18/37	<p>REPORT ON ENVIRONMENTAL MATTERS</p> <p>Plans are in place to tidy up the allotments, cemetery and green spaces this year. Cllr Lloyd has asked the Vale to slurry the pavements in the High Street.</p> <p>Cllr Jenkins asked for ideas for the Relationship and Distribution digital team at Nationwide to work on. Cllr Lloyd and Cllr Jenkins to liaise on this.</p>	<p>JL</p> <p>JL/LJ</p>
18/38	<p>COMMUNITY EMERGENCY PLAN</p> <p>A village talk has been arranged for next Tuesday.</p> <p>The risk assessment has been agreed with the County and District Councils. Volunteers from the village are being sought who can assist with the Survivor Reception Centre. Cllr Lloyd has been in touch with the Defence Academy and has also written to Elm Tree Surgery and the pharmacy. He is also to approach to Coop to request assistance with refreshments; they will be able to claim a refund for any expenditure. A list of vulnerable people will not be held but Cllr Lloyd has written to the Church and the WI. Cllr Lloyd hopes to identify people who have useful items such as chain saws and 4x4 vehicles. He is hoping for approval of the draft plan at the April meeting.</p>	<p>JL</p>
18/39	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</p> <p>Cemetery. The request for a memorial tree was discussed. It was agreed that permission could not be granted.</p>	
18/40	<p>DATE OF NEXT MEETING</p> <p>Monday 5th March at 7pm</p>	

The meeting closed at 8.15pm