

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 5th March at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr Vic Clements (VC), Cllr John Lloyd (JL), Cllr Liz Jenkins (LJ), Cllr Chris Hand (CH), Cllr Bjorn Watson (BW), Cllr Julia Jones (JJ), Cllr David Pratt (DP), Cllr Penny Hockley (PH)

In Attendance: Julia Evans

County Councillor:

District Councillor: Cllr Elaine Ware, Cllr Simon Howell

Public: None

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| 18/42 | APOLOGIES FOR ABSENCE Parish Cllr Saunders and County Cllr Constance sent their apologies. | Action: |
| 18/43 | DECLARATIONS OF INTEREST None. | |
| 18/44 | MINUTES OF THE MEETINGS HELD ON 5th FEBRUARY 2018 Cllr Pratt proposed approving the minutes. Cllr Jenkins seconded. Cllr Jones proposed approving the minutes of the confidential session. Cllr Lloyd seconded. Agreed unanimously. RESOLVED. The minutes were signed. | |
| 18/45 | MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 18/24 (18/4 - 17/226 - 17/205 -17/186 - 17/166 - 17/146 -17/125 - 17/106 - 17/71 – 17/50 – 17/28 – 17/4 & 17/8 – 16/283) – Parking in the High Street. No progress. Cllr Bartle to contact Mr Hockley. b) Potholes. Cllr Bartle has written to Cllr Constance, who has explained that there is not enough funding to carry out all the repairs that are required in the county. She has agreed to ask the Operations team to look at the issues Cllr Bartle raised. Cllr Lloyd noted that the standard of road repair is very poor. He also noted that a number of streetlights were not working. They have been reported on fix my street. | RB |
| 18/46 | PUBLIC REPRESENTATION No members of the public present. | |
| 18/47 | COUNTY COUNCILLORS REPORT Cllr Constance sent the following report: OCC BUDGET 2018/19 The budget was agreed by full council on 13 th February. OCC's portion of the Council Tax will rise by 5.99%. There will be extra funding of social care and a ten year programme to improve the transport network. Each County Councillor will have £15k to spend on local priorities in their area. GROWTH DEAL The Oxfordshire Growth Board has reached an outline Housing and Growth Agreement (Growth Deal) with Government. This will see an additional £215m of investment over the next five years to build infrastructure, support the delivery of new homes and boost economic productivity across the county. This has now been agreed by the six councils in Oxfordshire. POTHOLES Repeated cycles of ice, thaws and snow created the worst possible weather conditions for roads over the last few months leading to a rise in reports on Fix My Street from 3,000 pre-Christmas to 7,000 during January. OCC has drafted in more staff to carry out inspections and contractors Skanska are sending out more teams to carry our repairs. An | |

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| | <p>additional Dragon Patcher is now in action on the road network travelling round on an 'inspect and fix' basis on the rural network. There is also almost £1m in extra funding from the Department for Transport in recognition of damage done to the roads by bad weather. This money will be spent on road patching later this year as that will give longer lasting benefits and better value for money. Defects that make roads hazardous will be dealt with within 24 hours as usual.</p> <p>OXFORDSHIRE'S LIBRARIES ARE THRIVING Libraries Minister Michael Ellis MP attended the official opening of Oxfordshire County Library in February. The newly refitted facility welcomed more than 100 guests including staff, volunteers and community groups who have helped ensure the county's 43 branches have a bright future.</p> <p>CARE QUALITY COMMISSION (CQC) REVIEW IN OXFORDSHIRE The Care Quality Commission (CQC) visited Oxfordshire in November 2017 to carry out one of 20 targeted reviews taking place in England. Across all areas of health and social care, an above-average proportion of services achieve a 'good' or 'outstanding' CQC rating in Oxfordshire, compared to the national average. However, there remain significant challenges to join up services across organisations in Oxfordshire. The final report has provided areas of action for senior managers in the NHS, social care and other bodies to act upon to make the whole health and care system work better. CQC inspectors found the problems of recruiting care staff in Oxfordshire were holding back improvement. Incompatible computer systems also hampered integration of services. The inspectors did find that Oxfordshire had made progress in tackling 'delayed transfers of care'. Health and social care leaders from the five organisations involved in the inspection have already met with the CQC to develop an action plan.</p> <p>PLASTIC POLLUTION IN OXFORDSHIRE Residents in Oxfordshire have been amongst the best at recycling (including plastics) and composting for a few years now, and the countywide recycling rate is around 60%, one of the best in the country. However, the ambition is to do better. Plastic is a topical target. The OCC Recycling Team has put together top tips to kick the plastic habit. All the councils in Oxfordshire are working together to seek views on reducing waste and increasing recycling.</p> | |
| 18/48 | <p>DISTRICT COUNCILLORS REPORT Cllrs Ware and Howell reported: Local Plan Part 2 was submitted to the Secretary of State for independent examination inspection on 28 February. The Vale now waits for a Planning Inspector to be named and a date to be set for examination. Appeals There are a number of appeals in the Ward that are being considered by the Planning Inspectorate. These are considered either in writing or by public examination. The next application is the Gypsy and Traveller site on Compton Road. The hearing will be held in Shrivenham Memorial Hall on Tuesday 13 March. Legal & General Consultation – Shrivenham residents were invited to attend a public exhibition held on Tuesday 20 February. The exhibition gave residents the opportunity to discuss the type and design of dwellings with representatives from the company. Initially L & G propose to build 240 homes on the Phase 1 allocated site which is located directly behind the Blue Cedar development to the east of Highworth Road. This</p> | |

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| | <p>Phase also includes land for a new primary school. It is anticipated that a Reserved Matters application will be submitted within the next couple of months. The Phase 2 Reserved Matters application for 265 dwellings is expected to be submitted before the end of this year. Concerns were expressed regarding access to the Phase 1 site during construction and L & G indicated that they may build a temporary access road from the A420. This is to be confirmed with the County Council.</p> <p>Bovis – Townsend Road – The Vale is still waiting for Bovis to address the many issues that have been raised by the Planning Officer including those of residents. A resident has noted that representatives from Bovis visited the site recently. Cllr Bartle has received an offer of a meeting. Date to be arranged. The new plan will go before the Vale Planning Committee in May.</p> <p>Gladman – Townsend Road – Phase 2 – Cllrs Ware and Howell wrote to Gladman explaining that the Vale has more than a five year land supply and that the site is not included in either Local Plan Part 1 or in the upcoming Local Plan Part 2 which clearly states that there will be no additional allocated sites in the western vale. There has been no acknowledgement of receipt of the letter.</p> <p>Longcot Road – The Vale Enforcement Team are dealing with numerous issues and breaches of planning conditions that have been raised by local residents. There is particular concern about breaches of the CTMP. The application for additional dwellings will be considered by the Vale Planning Committee on Wednesday 7 March. Cllrs Bartle, Jones and Ware will attend.</p> <p>Swindon Eastern Villages – Cllr Ware recently attended a “drop in” event organised by Swindon Borough Council. The purpose of the event was to highlight the transport proposals for traffic improvements in and around the White Hart Roundabout. The impact of the proposals on the A420 are considerable. Oxfordshire County Council are extremely concerned and meetings between the two authorities are ongoing. Additional events are being held by SBC over the next couple of weeks. Details of the proposals are available on Swindon’s website.</p> <p>Go Active Get Healthy is a new project to help people with diabetes. The aim of the project is to help and advice to the 28,000 registered sufferers in the County. More information is available on the getoxfordshireactive.org website</p> <p>Naming of Food Waste Trucks – Following the consultation the most popular name chosen was Munching Molly. The other names proposed for the trucks were: Chompy, Compost Carl, Monster Munching Michael, Foody Fren and Banana-munch Bob.</p> <p>Growth Deal –Oxfordshire Council Leaders have been working for some months on a deal to provide the necessary infrastructure to support up to 100,000 homes. The Chancellor announced funding of £215m over a five year period for the County in his November 2017 budget. All six Oxfordshire Councils have now approved the deal. The deal would also see the establishment of a Joint Statutory Spatial Plan (JSSP) for the County to improve a joined up approach to planning. The Vale has made it clear that the plan must not allocate housing sites and will put no pressure on the Vale before 2031. Further consultation on this plan will follow in due course.</p> <p>Council Tax 2018/19 At the Vale Council meeting on 14 February the annual budget was approved. The Vale’s element of the Band D Council Tax will be £126.69. This is an increase of £5.00 from last year.</p> | RB |
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| | <p>Fly Tipping – The Vale has had another successful prosecution for fly-tipping. The latest was for dumping household waste in a drainage ditch. The offender was fined, and made to pay costs and compensation which amounted to over £3000. Cllr Bartle noted that charging for waste disposal may be the cause of an increase in fly tipping.</p> <p>Public Realm Team – Included in the Vale’s budget is an allocation of £250,000 pa over the next three years for delivering improvements throughout the district. The project is in its initial stages and more details will be published shortly. Cllr Clements asked what improvements would be covered by this. Cllr Ware reported that the details still need to be discussed.</p> <p>Thames Water Consultation Parish Councils will have been notified that Thames Water is carrying out a public consultation on their proposals for the coming years. Included is a proposal to build a reservoir at Steventon. This proposal has been ongoing for a number of years. Details of the consultation can be found on the Thames Water website. Cllrs Ware and Howell were thanked for attending.</p> | |
| 18/49 | <p>CHAIRMAN’S ANNOUNCEMENTS:</p> <p>a) Parish Council meeting dates – Cllr Bartle proposed changing the day for Parish Council meetings in order to use the Chestnut Room to enable attendance by Parishioners with disabilities. On Monday evenings the use of the main hall for exercise classes makes the Chestnut Room unsuitable for Council meetings. He asked that Councillors consider which days might be suitable. Cllr Hockley suggested listing all the events that go on in the village in order to avoid conflicts. Clerk to look at hall usage.</p> <p>b) Primary School – Cllr Bartle has not yet been able to speak to the school. He will make contact shortly. Cllr Jenkins reported that L&G have offered to build a new school but there is a shortfall in funding. The issues surrounding the building of a new school were discussed. Cllr Hand raised the parking issues around the school. Cllr Jenkins agreed to take this forward.</p> <p>b) Parish Council Photograph – A new Parish Council photograph will be taken on 3rd April in between the SPC and VBT meetings. Clerk to arrange.</p> | <p style="text-align: center;">Clerk</p> <p style="text-align: center;">RB</p> <p style="text-align: center;">LJ</p> <p style="text-align: center;">Clerk</p> |
| 18/50 | <p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) Minutes of the O&F Working Group – The minutes of the O&FWG meeting on 27th February were reviewed. The following matters were raised:</p> <p>1) Land Registry. The main land registration has been completed. The registration of Pump Island will take longer.</p> <p>2) Meeting Chairs. Cllr Lloyd is awaiting a date for collection of the new chairs.</p> | |
| 18/51 | <p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) GDPR. Cllr Bartle and the Clerk are to attend a course on this. The new regulations come into force on 25th May. As a result auditors are recommending that all Councillors have a Parish Council email address.</p> <p>b) Ridgeway Consultation. Clerk to circulate the email to all Councillors. A Parish Council response to be developed. Cllr Hand noted that the police will have a view on this. Cllr Pratt noted that that the National Trails officer is speaking in Faringdon; he may be the best person to speak to</p> | |

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| | <p>on this.</p> <p>c) Bovis – Townsend Road. New plans are available. A meeting to be arranged with Bovis.</p> | |
| 18/52 | <p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>None.</p> | |
| 18/53 | <p>FINANCIAL MATTERS</p> <p>a) Finance Reports – January 2018 – The reports were presented. Cllr Pratt proposed approving them. Cllr Lloyd seconded. RESOLVED. The reports were signed.</p> <p>b) February Payments – Cllr Jones proposed approving the payments. Cllr Pratt seconded. RESOLVED.</p> <p>c) Request for grant from The Scouts Oxfordshire Jamboree Unit 61 – The Parish Council is unable to fund individuals but can fund organisations. It was reported that the fete committee has donated a significant sum. Cllr Lloyd proposed donating £50 to the Scouts Association. Cllr Hockley seconded. RESOLVED.</p> <p>d) GDPR documents – Cllr Bartle approved the purchase of these documents for £30. Cllr Bartle raised the issue of a Data Protection Officer and suggested that initially the Clerk be appointed. If the work becomes too much this may be reconsidered. Cllr Hockley volunteered to help if required. Subsequently, Cllr Jones offered her services as well.</p> <p>e) Oxfordshire Playing Fields Association Subscription – Cllr Bartle proposed renewing the subscription at £35 pa. Cllr Pratt seconded. RESOLVED.</p> | |
| 18/54 | <p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>Deadline 28th February 2018 – P18/V0041/HH. 9 Chestnut Gardens. Erection of 'arctic cabin'. The Parish Council responded with No Objection. <u>Afternote: Permission granted.</u></p> <p>PLANNING MATTERS – DECISIONS</p> <p>Deadline 25th January 2018 – P17/V3296/FUL. Coop Supermarket, High Street. Existing bank to be incorporated into the existing Coop supermarket with relocation of access road. The Parish Council had submitted a holding objection due to design and access issues. This will be removed if these issues are removed. <u>Afternote: Permission granted</u></p> <p>Deadline 30th January 2018 – P17/V2785/O. Shrivenham Park Golf Course. The same comments apply to this amendment as to the previous application. Permission granted.</p> <p>Deadline 31st January 2018 – P17/V3400/LB. Becket House, Defence Academy. Minor works to enable better access for wheelchair users. The Parish Council had no comment. <u>Afternote: Permission granted.</u></p> <p>Deadline 6th February 2018 – P17/V3351/HH. 2 Catherine Close. Demolition of single storey flat roofed garage and erection of two storey side extension. Cllr Lloyd raised the issue of overshadowing, loss of light and car parking space. Cllr Hand proposed a response of no objection but registering concerns on the massing of the proposed building. Cllr Saunders seconded. Permission granted.</p> <p>Deadline 5th January 2018 – P17/V0800/RM. Amendment No.2 to layout for residential development on land off Townsend Road. The Parish Council have objected to this application and requested that it go before the Vale Planning Committee. Awaiting determination.</p> <p>Deadline 9th January 2018 – P17/V3172/FUL. Station Yard, Station</p> | |

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| | <p>Road. Proposed extension of the existing officers and workshop/storage. The Parish Council had no objection to this application. Permission granted.</p> <p>Deadline 14th January – P17/V3135/FUL. Land at Longcot Road, Shrivenham. Full planning application for the development of 9 dwellings (2x2 bedroom, 4x3 bedroom and 3x3 bedroom) and associated parking, landscaping and external works. Application relates to outline planning permission P13/V1514/O and reserved matters approval P16/V2868/RM. Access to site as previous consent. The Parish Council has objected to this application and requested it go before the Vale Planning Committee. Awaiting determination.</p> <p>Deadline 5th January 2018 – S/OUT/17/1990 – Great Stall East, Eastern Villages, Swindon. Outline planning application for up to 1,800 homes; 10 form entry secondary school and a 2 form entry primary school with sports pitches; a sports hub, green infrastructure; a local centre up to 1000 sqm (use classes A1, A2, A3, A4, A5 and D1 and associated works). An amended application has been received.</p> <p>Deadline 15th November – P17/V2880/P18 – Compton Overbridge. Alterations to parapets and anti-climb works. Cllr Saunders proposed a response on No Objections. Cllr Jenkins seconded. Agreed unanimously. RESOLVED. Permission granted.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>Issues at the Longcot Road site</p> <p>This was discussed in minute reference 18/48 above. Cllr Lloyd expressed concern over how the Enforcement Team are dealing with this.</p> <p>Issue with fencing adjacent to the Football Club. The fence that has been erected by the developer is not according to the agreed plans. This is being dealt with by Emily Hammerton at the Vale. Clerk to chase for an update.</p> | Clerk |
| 18/55 | <p>LAND SURVEY</p> <p>Cllr Jones was thanked for her work on this.</p> | CLOSED |
| 18/56 | <p>NEIGHBOURHOOD PLAN UPDATE</p> <p>Cllr Watson reported that the draft LCS and Village character study have been produced and are being reviewed by the Neighbourhood Plan team. The work needs to be complete by the end of March as policies and the Neighbourhood Plan report are based on this. Cllr Lloyd asked that Local Green Spaces are discussed at the next Steering Group Meeting.</p> | BW |
| 18/57 | <p>S106 FUNDING</p> <p>Cllr Hand reported that the application for the S106 funds has been submitted. A decision should be made on 7th March. Cllr Hand pointed out that there are 'in the vicinity' funds for Watchfield tennis that are due to expire next year. Cllr Ware to speak to Sue Nodder.</p> | EW |
| 18/58 | <p>REPORT ON ENVIRONMENTAL MATTERS</p> <p>Cllr Lloyd reported that the deep clean of the bus shelters is being arranged. Biffa will be carrying out a deep clean in the village in March. The next litter pick is on 14th April. Next year's tree and hedge work will be focussed on the cemetery. The allotments are hereby recorded as a statutory site. The next meeting of Allotment holders is on 22nd March at 7pm in the Barrington Room. There are 7 vacant plots.</p> | |
| 18/59 | <p>COMMUNITY EMERGENCY PLAN</p> <p>Cllr Lloyd reported that the village talk was very good and well attended. Cllr Lloyd was thanked for organising this.</p> | |

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| | Cllr Lloyd has identified people who are able to help in emergency situation. He has ordered some information leaflets which will be distributed with The News. Cllr Lloyd is working on a grant request from SSE to help the community deal with emergency situation. | JL |
| 18/60 | ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. It was reported with sadness that Mr McDonagh had passed away. Mr McDonagh was an ex-Councillor and an ardent supporter of the Parish Council. The Parish Council offered its sincere condolences to Mr McDonagh's family. | |
| 18/61 | DATE OF NEXT MEETING Tuesday 3 rd April 2018 at 7pm | |

The meeting closed at 8.15pm