

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 3rd April at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr David Pratt (DP), Cllr Julia Jones (JJ), Cllr Vic Clements (VC), Cllr Liz Jenkins (LJ), Cllr Olly Church (OC), Cllr Peter Saunders (PS), Cllr John Lloyd (JL), Cllr Chris Hand (CH), Cllr Bjorn Watson (BW), Cllr Penny Hockley (PH)

In Attendance: Julia Evans

County Councillor:

District Councillor: Cllr Elaine Ware, Cllr Simon Howell

Public: Two members of the public

18/62	APOLOGIES FOR ABSENCE County Cllr Constance.	Action:
18/63	DECLARATIONS OF INTEREST None.	
18/64	MINUTES OF THE MEETINGS HELD ON 5th FEBRUARY 2018 Cllr Saunders proposed approving the minutes subject to an amendment. Cllr Pratt seconded. RESOLVED. The minutes were signed.	
18/65	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 18/24 (18/4 - 17/226 - 17/205 - 17/186 - 17/166 - 17/146 - 17/125 - 17/106 - 17/71 – 17/50 – 17/28 – 17/4 & 17/8 – 16/283) – Parking in the High Street. No progress. Cllr Hockley reported that Mr Hockley is unlikely to be able to spend any time on this during the coming year. Problems with parking on Manor Lane were reported. Staff at The Barn have contacted the Police. No progress on a resolution to the problem. b) 18/45 (18/26) - Potholes. Cllr Bartle has written to Cllr Constance, but there has been no progress on a resolution. Cllr Lloyd reported that the standard of repair is very poor. He also commented on problems with street lights and road drains. Cllr Bartle to discuss all these issues with Cllr Constance. Cllr Ware reported that both she and Cllr Howell were very busy on Good Friday attempting to get the dangerous pothole at Acorn Bridge repaired. c) 18/49 – Parish Council meeting dates. It was agreed to continue to hold the Parish Council meetings on the first Monday of the month, due to difficulties in finding a convenient alternative. d) 18/49 – Shrivenham Primary School. Cllr Bartle has been unable to arrange a meeting with the School. There has been no further progress.	RB CLOSED RB/LJ
18/66	PUBLIC REPRESENTATION Mrs Otter discussed the Pennyhooks Autism Centre. She was pleased that Pennyhooks Farm had been included in the local character assessment plan. She expressed concern that the Autism had not been mentioned. The centre requires more funding. Cllr Bartle suggested she include regular updates about the centre in The News. Mrs Otter was thanked for attending.	
18/67	COUNTY COUNCILLORS REPORT No report.	
18/68	DISTRICT COUNCILLORS REPORT Cllrs Ware and Howell reported: NPPF – The revised National Planning Policy Framework has been published and is currently being consulted on. The consultation deadline is 10 May. The Clerk to include on the May agenda. Oxford-Cambridge Expressway – The Vale has written to the Secretary of State for Transport requesting that there be more public engagement	

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 3rd April at 7pm

	<p>to ensure that all impacts are considered and decisions are made openly and publicly.</p> <p>Local Plan Part 2 was submitted to the Secretary of State for independent examination inspection on 23 February. The inspector has been appointed and we await confirmation of the dates and venue when the inspection will take place.</p> <p>Appeals Five appeals in the Ward were registered to be considered by the Planning Inspectorate. Three of these have been dismissed. The decision for the Gypsy and Traveller site on Compton Road Shrivenham is awaited. The appeal for the Badbury Hill (Great Coxwell) site will be held in due course. All representations to be submitted to the Planning Inspectorate by 16 April 2018.</p> <p>Legal & General – The Reserved Matters application for Phase 1 is expected in the next few weeks. Phase 2 is expected towards the end of this year.</p> <p>Bovis – Townsend Road – Bovis has submitted a revised RM application which addresses many issues that have been raised by the Parish Council and local residents. The consultation for the revised plan ends on 12 April. If there are no further objections then Cllrs Howell and Ware will withdraw the call in which has remained since the original RM submission.</p> <p>Taylor Wimpey - Longcot Road – The Vale Enforcement Team and OCC Highways are dealing with numerous issues and breaches of planning conditions that have been raised. The application for additional dwellings was considered by the Vale Planning Committee on Wednesday 7 March and permission granted. There will now be 63 dwellings rather than the 59 that were approved at appeal. It was noted that building work took place over the bank holiday weekend. Cllr Bartle questioned whether the road repair had been properly inspected. Cllr Ware agreed to follow up on both issues.</p> <p>Land South of Steeds Farm Gt. Coxwell – An Outline application for a further 125 dwellings has been submitted to the Vale. This application is in addition to the 200 that are already being constructed on part of this strategic site. Concerns have been raised by both Gt. Coxwell Parish Council and Faringdon Town Council as well as local residents. The deadline for comments passed on 15 March and the decision target date is scheduled for 2 May 2018. This application will be considered by the full Planning Committee.</p> <p>Swindon Eastern Villages – A new application is to be considered by SBC for 370 homes on the Redland Airfield Site. This application is in addition to the 2380 for Rowborough and South Marston and the 1800 at Great Stall.</p> <p>Unitary – The submission made last year by OCC, the Vale and South Oxfordshire is still with the Secretary of State. However, the Leader of the Vale has written to him renewing the call for a Unitary Council.</p> <p>Growth Deal – The Government formally signed off the Growth Deal last week. The next stage will be to create the Statutory Spatial Plan by 31 July 2018 for the County to improve a joined up approach to planning. The Vale has made it clear that the plan must not allocate housing sites and will put no pressure on the Vale before 2031. Further consultation on this plan will follow in due course.</p> <p>Fly Tipping – The Vale has had another successful prosecution for fly-tipping. The latest was for dumping of waste in the same place on three different occasions and caught on camera. The offender was fined and</p>	EW
--	--	----

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 3rd April at 7pm

	made to pay costs and compensation which amounted to over £1500. Public Realm Team – Included in the Vale’s budget is an allocation of £250,000 pa over the next three years for delivering improvements throughout the district. The project is in its initial stages and more details will be published shortly. Cllrs Ware and Howell were thanked for attending.	
18/69	CHAIRMAN’S ANNOUNCEMENTS: None.	
18/70	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS a) Minutes of the O&F Working Group – The minutes of the O&FWG meeting on 27 th March were reviewed. The following matters were raised: 1) Tender Opening. The tenders received for the design stage of the Sports Pavilion were formally opened. Three responses were received. Cllr Watson is reviewing them. 2) Hall update. The fire proofing work has been completed. A problem has been identified underneath the Vic Day floor. Still awaiting a third quote for the new boilers. 3) Finance. The Scottish widows account has now been closed, as has the Paypal account. 4) Website. Advertising policy and charges are under review.	BW Clerk
18/71	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL a) Proposals for changes to airspace regulations. A letter has been received from the Gliding Club expressing concern over the proposals. Cllr Bartle to write a response to the consultation on behalf of the Parish Council, supporting the concerns raised by the Gliding Club. b) Diversion of footpath FP6. A letter giving notice of the proposal to divert FP6 was read out. No action is required.	RB
18/72	TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL Cllr Bartle and the Clerk attended the GDPR course and are now working on ensuring compliance by 25 th May. Cllrs Bartle, Pratt and Jones attended the opening ceremony for the Queens Crescent affordable homes. All the homes are available for rent at very good rates. The development meets village requirements and Councillors were very pleased with the homes.	
18/73	FINANCIAL MATTERS a) Finance Reports – February 2018 – The reports were presented. The Clerk explained the situation regarding amalgamation of salary cost centres. The reports were approved. Proposed: Cllr Saunders, Seconded: Cllr Pratt. RESOLVED. The reports were signed. b) March Payments – Cllr Church proposed approving the payments. Cllr Hand seconded. RESOLVED.	
18/74	PLANNING MATTERS - NEW APPLICATIONS Deadline 12th April 2018 – P17/V0800/RM – Land off Townsend Road. Amended plans have been reviewed. A meeting with residents has been held. The Planning Group recommends approval and the withdrawal of previous objections. Proposed: Cllr Jones, Seconded: Cllr Saunders. Agreed unanimously. RESOLVED. Deadline 5th April 2018 – P18/V0597/HH – 13 The Green. Single storey rear extension and new ground floor side window. The Planning Group recommended no objections. Proposed: Cllr Hand, Seconded: Cllr	

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 3rd April at 7pm

	<p>Watson. Agreed unanimously. RESOLVED. Deadline 17th April 2018 – P18/V0393/HH – 4 Youghal Close. Single storey side extension. Cllr Hand proposed No Objection. Cllr Lloyd seconded. Agreed unanimously. RESOLVED.</p> <p>PLANNING MATTERS – DECISIONS Deadline 25th January 2018 – P17/V3296/FUL - Co Op Supermarket, High Street. Existing bank to be incorporated into the existing Co Op supermarket with relocation of access road. Permission granted. It was noted that work is unlikely to start until next year. Cllr Hand reported that the old deli will become a hairdressing salon. Deadline 10th February 2018 – P18/V0062/HH & P18/V0165/LB - 3 Longcot Road. Replace wooden shed with a stone walled outhouse/shed. To match existing outhouse adjacent, making a continuous roof to match current roof. Permission granted. Deadline 14th January – P17/V3135/FUL - Southeast Shrivenham Off Longcot Road - Full planning application for the development of 9 dwellings (2 x 2 bedroom, 4 x 3 bedroom and 3 x 3 bedroom) and associated parking, landscaping and external works. Application relates to outline planning permission P13/V1514/O and Reserved Matters approval P16/V2868/RM. Access to site as per previous consent. Permission granted. Deadline 5th January - S/OUT/17/1990 - Great Stall East, Eastern Villages Swindon. Outline Planning Application for up to 1,800 homes; 10 form entry secondary school and a 2 form entry primary school with sports pitches; a sports hub, green infrastructure; a local centre up to 1000sqm (use classes A1, A2, A3, A4, A5 and D1 and associated works. Awaiting determination</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS Issues at the Longcot Road site Residents are concerned that the enforcement team are not dealing with the issues effectively. It was suggested that Cllr Bartle write to the Leader of the VWHDC expressing concern over the way the issues are being handled. Proposed: Cllr Lloyd, Seconded: Cllr Pratt. RESOLVED. The Persimmon site was discussed. It was suggested that the developer should be invited to speak with the Parish Council before problems occur. Cllr Jenkins to keep an eye on the situation. Issue with fencing adjacent to the Football Club. The fence that has been erected by the developer is not according to the agreed plans. Emily Hammerton has confirmed that quotes for appropriate fencing are being obtained.</p>	<p>RB</p> <p>LJ</p>
<p>18/75</p>	<p>GDPR Cllr Bartle reported that compliance should be in place by 25th May when the new regulations come into force. All Councillors must have a Council email address and any emails that are retained must be secure. Councillors should not, in general, need to retain paper documents. Any paper records should be stored in the office. Cllr Jones and Cllr Hockley have sent out a data audit email to the Neighbourhood Plan team and the Councillors. Quidne IT to set up the new email accounts.</p>	<p>Clerk/JJ/PH</p>
<p>18/76</p>	<p>NEIGHBOURHOOD PLAN UPDATE Cllr Watson reported that the next Steering Group meeting is on Tuesday 10th April. The Environmental and Character assessments have been received. It is hoped that a draft plan will be ready to go to the Vale by the</p>	

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 3rd April at 7pm

	<p>end of April. This will include draft policies. It is expected that additional consultancy support will be required to help with the development of the plan. Cllr Watson is investigating grant funding options. Cllr Hand pointed out that the lack of a Neighbourhood Plan is costing money in the loss of CiL contributions. The situation is to be reviewed at the May Parish Council meeting.</p> <p>It was suggested that Cllr Watson be given the authority to proceed with grant applications. Proposed: Cllr Bartle, Seconded: Cllr Jones. RESOLVED.</p>	BW
18/77	<p>S106 FUNDING</p> <p>Cllr Hand reported that architects will be interviewed next week with regard to the design work for the proposed pavilion. Other funding options for the pavilion are being investigated. A meeting has been scheduled with Legal and General to discuss S106 options. The Cricket Club agreement is with the Solicitor.</p> <p>A meeting has been held with the Community Arts officer regarding S106 funds for art. Village entrance features are being considered.</p>	
18/78	<p>REPORT ON ENVIRONMENTAL MATTERS</p> <p>Cllr Lloyd reported that he had received one quote for work to the trees in the cemetery and was awaiting a second. He noted that OCC were not keen on using bollards to protect Bus Stop island; they prefer rubber 'bells'. The Parish Council would need to pay for this. Cllr Lloyd is waiting for a quote. Regarding camper vans in Martens Road car park, Cllr Lloyd reported that one had now gone. The clerk reported that the other van is legal although it has been parked there for a while. It was suggested that the police be informed as they are parking without permission.</p> <p>The Your Community bins in Martens Road car park are not legitimate. Cllr Lloyd has asked the organiser to remove them.</p> <p>The bus shelters are being cleaned this month. The Biffa deep clean took place last month. Although they didn't cover everywhere that was requested, they did clean the worst areas.</p> <p>The annual allotment meeting was held and there was a record attendance. Cllr Lloyd thanked Shrivenham Fencing for the allotment clearing.</p> <p>The next litter pick will take place on 14th April.</p>	
18/79	<p>COMMUNITY EMERGENCY PLAN</p> <p>Cllr Lloyd reported that it is hoped that a draft plan will be sent to the Vale very soon. He will be handing out leaflets at the Memorial Hall on 9th April. Regarding the SSE grant, Cllr Lloyd noted that SSE are not keen on generators, so he will be applying for a grant for a second defibrillator, a salt spreader, snow shovels etc.</p>	JL
18/80	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</p> <p>Consideration of a bus shelter by the allotments to be added to next months agenda.</p>	Clerk (agenda)
18/81	<p>DATE OF NEXT MEETING</p> <p>Tuesday 8th May 2018 at 7pm. This will also be the AGM.</p>	

The meeting closed at 8.40pm