



MINUTES OF 5th STEERING GROUP PLANNING MEETING

Monday 17th October 2016, 2016 7.00-9.00

Version : DRAFT 1

Attendees : Pam Berridge (PB) chair, Penny Hockley (PH), David Jenkins (DJ), Maggie M Smith (MMS), Bjorn Watson (BW), Julia Jones - notes (JJ) Vic Clements (VC)

1. Apologies for Absence

None

2. Note previously approved minutes.

Noted

3. Matters Arising from previous minutes.

No matters arising

4. Identification of development sites additional to the strategic sites already identified.

VC reminded the SG that it was agreed in the SG Mandate that we were precluded from looking at additional sites to the strategic sites already identified.

After a brief discussion it was agreed by the committee that the first mission statement would be retained.

Mandate had been agreed by Parish Council.

PB and VC Can use information from last year's fete regarding design.

5. Consultation with developers and landowners

It was also decided that the policies would be developed before liaising with the developers.

6. Discussion of 2011 housing survey and its validity for supporting data.

Members agreed that there was a need to update the 2011 Housing Needs Survey by ORCC.

BW would undertake to find out the costs involved and report back to the group. This would compliment the Shrivenham Community Survey 2014. BW would look in PC offices for related questionnaires.

LMS suggested that a more recent survey could be done online if needed.

7. Production of Draft Policies for all policy areas.

We need to produce draft policies for all policy areas before BW takes them to the developers.

8. Develop template for policy areas

VC agreed to undertake writing a template for the policy areas.

9. Identification of topics and timetable for Public Engagement.

Transport and Getting About.

As public participation is essential it was decided that there would be a public meeting in the Memorial Hall. If the hall is available on 17th November there would be two public meetings one at 2.00pm and another at 7.30pm. PH to book the Memorial Hall and to advertise it in next month's Parish Magazine. The meeting is called Getting About Without A Car and to raise the issues that concern pedestrians, cyclists, wheelchair users, non motorised vehicles and push chair users in the village. PB is going to ask Lew Lawton (Mobile Cycle Medic) to come and talk to the public. Also talk to Tony Crabtree, Richard Placio, Pete Norton and Trevor Johns who has a guide dog and will be able to give guidance re disabled inhabitants. DJ offered to talk at the meeting.

Points to be raised at the meeting are to be emailed to JJ who will collate them and send out to committee members. These will be discussed at the next meeting on 3rd November.



Environment

VC to circulate draft policy.

LMS has volunteered to look at the various surveys to see if there are any trends, if any questions are similar and valuable.

10. AOB

PH handed more traffic survey forms into PB.

BW suggested that contact was made with the new man from the Vale Will Sparling who is responsible for dealing with Neighbourhood Plans. PB will contact him to make sure SG is going along the right lines.

PB to send Design Day results for analysis to VC.

JJ Confirmed that the PC on the SG will report back to the Parish Council at the next meeting on 7th November.

S11. Confirmation of day and time of next meeting

Next meetings are Thursday 3rd November and 14th November 7.00pm Parish Council Offices

SHRIVENHAM NEIGHBOURHOOD PLAN (NP)
STEERING GROUP

