

VISCOUNTESS BARRINGTON TRUST

Minutes of meeting held on Monday 5th November 2018 at 8.55pm

Present: David Pratt, Chair (DP), Richard Bartle (RB), Penny Hockley (PH), Julia Jones (JJ), Liz Jenkins (LJ), Chris Hand (CH), Gerard Pearson (GP)

Secretary: Julia Evans (JE)

Other:

18/159	APOLOGIES FOR ABSENCE Olly Church, Bjorn Watson, Peter Saunders, John Lloyd.	Action:
18/160	DECLARATION OF INTERESTS None.	
18/161	MINUTES OF MEETINGS HELD ON 1st OCTOBER 2018 The minutes were approved and signed. Proposed: RB; Seconded: CH.	
18/162	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 18/148 (18/133 - 18/103 - 18/87 - 18/70 - 18/50 - 18/34 - 18/22) – Track across the Recreation Ground. BW to inspect the lane. JE to discuss with the Solicitor. b) 18/148 (18/133 - 18/103 - 18/91) – Drainage problems – MUGA/Football pitch. No progress. c) 18/148 (18/133 -18/103 - 18/91) – Use of Cricket outfield for junior football. Agreement has been signed. Football club have been asked to move the pitch to avoid wear and tear on the grass. d) 18/148 (18/133 - 18/103 – 18/78) Shooting Club building. PH reported that the range requires repair and renovation after the tree work has been carried out. She noted that membership of the club had increased. PH presented a written report which outlined suggestions for improvements to the general area, including the installation of a container for storage to be used by the fete committee and the football club. PH presented a letter requesting a donation toward the cost of the tree work. She suggested that each party (i.e. Shooting club, football club, fete committee and VBT) pay an equal share of the cost. PH to obtain three like-for-like quotes.	<p style="margin-top: 0;">BW/JE</p> <p style="margin-top: 100px;">CLOSED</p> <p style="margin-top: 100px;">PH</p>
18/163	PUBLIC REPRESENTATION No members of the public present.	
18/164	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL Church Restoration Fund: PH reported that no one turned up for this event and requested a refund of some of the hall hire cost. Following consideration it was agreed that no refund would be given. Proposed: DP, Seconded: RB. RESOLVED. It was suggested that the Church apply to the Parish Council for a donation toward their project.	
18/165	CHAIRMAN'S ANNOUNCEMENTS: None	
18/166	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS Hall Management Group – The minutes of the Hall Management Group meeting held on 25 th October were circulated. DP presented highlights of the meeting: Looking into registration for Gift Aid, although there were only two donations last year; BW is looking at outside lighting at the hall; the deep clean is being carried out a room at a time and scaffolding will be hired for the high level work in the main hall; PH is looking into curtains for the Chestnut Room; the next stage of the electrical work has been given the go ahead; the new boilers have been installed and the conservation officer has	

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	been consulted regarding the flues; a plumber has been appointed to carry out work to the cold water system in the main kitchen; the fire evacuation procedures are complete; PAT testing is complete; there is a build up of pine needles in the valley on the hall roof; the H&S report has been presented and noted (refer to the HMG minutes for more detail); the ashtray is to be removed from the porch and no smoking signs installed; a fire grab bag is to be provided for the office; a comfort station is to be provided for the handyman; pre-application advice has been received on the pavilion plans, which will need to be changed and a transport statement provided.	
18/167	TO RECEIVE REPORTS FROM TRUSTEES ATTENDING MEETINGS ON BEHALF OF THE TRUST None.	
18/168	FINANCIAL MATTERS Financial Statement for September 2018 – The Financial statement was reviewed and approved. It had been signed at the O&F meeting. Proposed: RB, Seconded: CH. October Payments – The payments were reviewed and approved. Proposed: RB, Seconded: JJ Wedding Advertising – JJ requested £250 to be spend on advertising weddings at the Memorial Hall. This will be for wedding leaflets and advertising at 3 wedding fairs. Proposed: JJ, Seconded: RB.	
18/169	UPDATE ON SPORTS PAVILION The QS has re-priced with the new materials. This needs to be discussed with BW. The lease has gone to the Cricket Club for review.	JE/BW
18/170	RECREATION GROUND MATTERS Playground upgrade – The application for S106 funds has been submitted. A response to queries has been sent. The aim is to have the new equipment installed and ready for an opening at Easter. Holes and weeds on the outfield. No progress.	LJ JE
18/171	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA Sports Festival: CH to discuss.	JE (agenda)
18/172	DATE OF NEXT MEETING Monday 3 rd December at 9pm.	

Meeting closed at 9.45pm