

## SHRIVENHAM PARISH COUNCIL

### Minutes of meeting held on Monday 3<sup>rd</sup> December at 7pm

**Present:** Cllr Richard Bartle, Chair (RB), Cllr David Pratt (DP), Cllr Julia Jones (JJ), Cllr Penny Hockley (PH), Cllr John Lloyd (JL), Cllr Peter Saunders (PS), Cllr Liz Jenkins (LJ), Cllr Chris Hand (CH), Cllr Bjorn Watson (BW)

**In Attendance:** Julia Evans

**County Councillor:** Cllr Yvonne Constance (YC)

**District Councillor:** Cllr Simon Howell (SH), Cllr Elaine Ware (EW)

**Public:** 2 members of the public

<b>18/217</b>	<b>APOLOGIES FOR ABSENCE</b> Cllrs Pearson and Church.	<b>Action:</b>
<b>18/218</b>	<b>DECLARATIONS OF INTEREST</b> CllrHockley for agenda item 12e.	
<b>18/219</b>	<b>MINUTES OF THE MEETINGS HELD ON 5<sup>th</sup> NOVEMBER 2018</b> Cllr Lloyd proposed approving the minutes of the meeting held on 5 <sup>th</sup> November. Cllr Pratt seconded. Cllr Pratt proposed approving the minutes of the Confidential Session held on 5 <sup>th</sup> November. Cllr Hand seconded. <b>RESOLVED.</b> The minutes were signed.	
<b>18/220</b>	<b>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</b> a) 18/199 (18/181 - 18/163 - 18/137 - 18/117 - 18/93 - 18/65 - 8/24 -18/4 - 17/226 - 17/205 -17/186 - 17/166 - 17/146 -17/125 - 17/106 - 17/71 – 17/50 – 17/28 – 17/4 & 17/8 – 16/283) – <b>Parking in the High Street.</b> This matter has been postponed until the spring. It was agreed to close it. b) 18/199 (18/163 – 18/152) – <b>Roman Way Play Area.</b> Cllr Jenkins has tried to contact the developers by has received no response. It was agreed to close this matter. c) 18/202 – <b>Heavy Traffic in Damson Trees.</b> This matter has been reported to the planning enforcement team. Cllr Constance asked whether the issue was only with construction traffic. Cllr Ware agreed to follow this up. Cllr Jenkins has asked people to take photos of the large vehicles and will forward them to Cllr Ware.	<b>CLOSED</b>  <b>CLOSED</b>  <b>EW/LJ</b>
<b>18/221</b>	<b>PUBLIC REPRESENTATION</b> Mr and Mrs Haslett outlined their plans for redevelopment of The Old Surgery at Northford Close: The site has been used for storage and the application is for a dwelling. They pointed out that their environmental review has stated that the site is not in a flood risk zone and the environment agency has accepted this. The County Engineer has not objections on flood risk or Highways safety. The applications felt that the site is brown field and asked the Parish Council to support the application. Cllr Bartle asked the applicants views on the pre-application advice. The applicants stated they believed there was no flood risk and they disagree with the policy statement.	
<b>18/222</b>	<b>COUNTY COUNCILLORS REPORT</b> Cllr Constance had sent a written report which had been circulated. She reported: - Oxford-Cambridge expressway. The proposals should relieve pressure on the A34 but could cause problems for the A420 as there are no plans for changes to the A420. It may become necessary to consider weight restrictions on the A420. - Highways defects. OCC is now working on large scale resurfacing projects.	



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18/225	<p><b>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</b></p> <p><b>a) Minutes of the O&amp;F Working Group</b> – The minutes of the O&amp;F Working Group held on 30<sup>th</sup> November were circulated. Cllr Bartle outlined the highlights of the meeting:</p> <ul style="list-style-type: none"> <li>- Localities grant: still awaiting a third quote for the work on the allotments.</li> <li>- Tree Management Software: the work is complete. Cllr Lloyd was thanked for his mammoth effort on this.</li> <li>- Thames Water meeting: They have been asked to provide suitable dates. No reply yet.</li> <li>- Sports Pavilion: the planning application has been submitted.</li> <li>- Trees: one of the lime trees has been sawn off and removed. It was noted that this has also happened in the Pocket Park. This behaviour is totally unacceptable.</li> <li>- Cllr Lloyd is dealing with the other environmental items.</li> </ul>	
18/226	<p><b>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</b></p> <p><b>Local Council elections.</b> The nominations open on 26<sup>th</sup> March. It was agreed to publish details at the end of February. Proposed: Cllr Lloyd, Seconded: Cllr Bartle. Agreed unanimously. RESOLVED.</p> <p><b>Sustainable living event.</b> The organisers are seeking a grant toward the cost of the hall hire. Clerk to circulate the email and put on the January agenda. Cllr Hockley suggested they apply for a festival grant.</p> <p><b>Pump Island.</b> This is now registered with the Land Registry. The registration will be absolute in 12 years time.</p>	<b>Clerk (agenda)</b>
18/227	<p><b>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</b></p> <p><b>a) L&amp;G Stakeholder meeting:</b> Highlights of the meeting were:</p> <ul style="list-style-type: none"> <li>- Planning application now granted.</li> <li>- Meeting held with all local residents who live around the site.</li> <li>- There will be a temporary change to the Public Right of Way near Pennyhooks Lane.</li> <li>- Some construction vehicles will need to use Highworth Road temporarily.</li> <li>- There will be a marketing suite instead of a show house.</li> <li>- Street names – further to the complaint by the Parish Council L&amp;G confirmed that the naming was not their decision, but the Vale's. L&amp;G have agreed to take the matter up with the Vale but it may be too late to change anything now. Cllr Bartle to write to Sally Worsley.</li> <li>- The archaeologists have finished on the phase 1 site. They will be talking to the Heritage Centre about their findings in April.</li> <li>- There has been no progress on the school.</li> <li>- Discussions are ongoing regarding the retail unit on phase 2.</li> <li>- There will be a public consultation for phase 2.</li> <li>- Cllr Hand asked Cllr Ware to chase up the S106 legal agreement.</li> </ul> <p><b>b) Meeting with RBS:</b> Cllr Bartle, JE and Lyn Frape attended a meeting with RBS to review their allotments and asset management packages. Both applications have been ordered. It will improve the efficiency in the office. It was noted that the office PCs need to be replaced regularly. It was also reported that our IT support supplier has declined to continue working with the Parish Council due to other commitments. Clerk to seek a new support supplier.</p> <p><b>c) Tree planting ceremony:</b> A new tree was purchased. Cllrs Jenkins,</p>	<p><b>RB</b></p> <p><b>EW</b></p> <p><b>Clerk</b></p>

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	<p>Jones and Lloyd were thanked for helping to organise the event, which was attended by representatives from the school, the military and the church. Cllr Lloyd was also thanked for supplying the 'Tommy'. Cllr Hockley asked if the child's name and poem could be included in the post-event publicity. Cllr Jenkins to investigate.</p>	LJ
18/228	<p><b>FINANCIAL MATTERS</b></p> <p><b>a) Finance Reports –October 2018</b> – The reports were presented and approved. Proposed: Cllr Jones, Seconded: Cllr Watson. RESOLVED.</p> <p><b>b) November Payments</b> – Cllr Lloyd proposed approving the payments. Cllr Pratt seconded. RESOLVED.</p> <p><b>c) Funding for a second Defibrillator</b> – A grant of £1000 has been received toward the cost of a second defibrillator. Another £1000 is required. Cllr Howell suggested that the fete committee might consider making a grant toward this. Cllr Hand suggested that it may be possible to install it on the side of the tennis club. Cllr Hockley noted that the bowls club are also considering the purchase of a defibrillator. It was agreed that a second defibrillator is required. Proposed: Cllr Lloyd, seconded: Cllr Bartle. The approval is for the principle of a second defibrillator; the location and the type of unit is yet to be decided. The clerk is obtaining quotes.</p> <p><b>d) 2019/20 Budget proposal</b> – This had been circulated. A precept of £91,500 was proposed. Proposed: Cllr Pratt, Seconded: Cllr Saunders. Agreed unanimously. RESOLVED.</p> <p><b>e) St Andrew's Church restoration project</b> – A request was received seeking funding to help cover the losses incurred during a recent fundraising event. The Parish Council agreed that it was unable to support this request. However, it was agreed to consider a donation to the church restoration fund at the January meeting.</p> <p><b>f) Request for a donation from the Wantage Independent Advice Centre.</b> The meeting agreed not to make a donation. Proposed: Cllr Bartle, Seconded: Cllr Pratt. RESOLVED.</p>	<p>Clerk</p> <p>Clerk (agenda)</p>
18/229	<p><b>PLANNING MATTERS - NEW APPLICATIONS</b></p> <p><b>1. Deadline 30<sup>th</sup> November – P18/V2762/FUL – Land at The Old Surgery, Northford Close.</b> Demolition of former surgery and erection of two bed dwelling. Following a detailed discussion Cllr Pratt proposed supporting the application. Cllr Lloyd seconded. There were 7 votes for the proposal and two abstentions. RESOLVED. Cllr Hockley volunteered to draft a support statement. Cllr Howell noted that the District Councillors have called the application in.</p> <p><b>PLANNING MATTERS – DECISIONS</b></p> <p><b>1. Deadline 29<sup>th</sup> October – P18/V2228/HH – 55 Stallpits.</b> Proposed two storey side extension, single storey rear extension and loft conversion with Velux terrace system. No objections. Awaiting determination.</p> <p><b>2. Deadline 30<sup>th</sup> October – P18/V2493/HH – 33 Vicarage Lane.</b> Erection of single storey front and side extension and new double garage and some internal alterations. Permission granted.</p> <p><b>3. Deadline 2<sup>nd</sup> November – P18/V2557/HH – 38 Colton Road.</b> Two storey side and rear extension &amp; single storey side kitchen extension. Permission granted.</p> <p><b>4. Deadline 8<sup>th</sup> November – P18/V2587/FUL – Broadlease</b></p>	PH

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	<p><b>Farm, Longcot Road.</b> Conversion of agricultural barn to dwelling with associated garden and parking areas, boundary treatment, landscaping and hard surfacing. Awaiting determination.</p> <p>5. <b>Deadline 21<sup>st</sup> November – P18/V2614/A – Unit 1 Northford Close.</b> Retrospective application for new signage. Permission granted.</p> <p>6. <b>Deadline 20<sup>th</sup> November – P18/V2662/LB – Becket House, Defence Academy.</b> Listed building consent for repairs to Roofs, Dormers and Stonework. Awaiting determination.</p> <p>7. <b>Deadline 22<sup>nd</sup> November – P18/V2592/HH – 43 Highworth Road.</b> Tarmac the green highway verge to the front of property and drop the kerb on to Highworth road for improved vehicular access. It was agreed not to objection to this application. Awaiting determination.</p> <p><b>PLANNING MATTERS – MAJOR DEVELOPMENTS</b>  <b>Deadline 24<sup>th</sup> May – P18/V0862/RM – Land at Highworth Road.</b>          Amended plans have been received. Permission granted.</p>	
18/230	<p><b>NEIGHBOURHOOD PLAN UPDATE</b>          Cllr Watson reported that the pre-submission consultation was complete. There had been a number of responses; the Vale response was very helpful. They will now be collated and once this has been completed an extraordinary meeting of the council will be required. Lepus has been asked for an opinion on some of the LCA responses. The next steps are to prepare a Consultation statement and a Basic conditions statement and after this to carry out an independent health check. This is likely to use up the remaining funds. The aim is to submit to the Vale early next year.</p>	
18/231	<p><b>S106 FUNDING</b>          Cllr Hand circulated a written report. A summary of his report follows:</p> <ul style="list-style-type: none"> <li>- Nortoft the leisure consultants for the Vale made the assessment of the parish needs before the strategic sites were agreed to.</li> <li>- the PC had discussions with reference to the hall and potentially an extension to the tennis clubhouse or a new pavilion to house amongst other things the cricket club.</li> <li>- Allocations exist for the football, cricket and tennis clubs. In addition funds for art, community facilities, play area, MUGA and indoor sport. Each of the named clubs is in the process of planning projects to improve their facilities in line with the guidelines. These clubs are already experiencing the impact of new residents increasing the demand for membership.</li> <li>- Both the Bowls and Shooting club were approached by Cllr Hand and he met with them. The principle of s106 and the restrictions of its use were explained in detail.</li> <li>- the PC had agreed that the sports pavilion and the memorial hall were now the priority projects as collectively they will benefit the greatest number of residents in our community.</li> <li>- The pavilion will not just be a home for cricket and therefore the size of the building has little to do with their use. The size is dictated by the other uses for which the building will be used.</li> <li>- The building will free up much sought after space in the Memorial hall.</li> </ul>	

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	- Other projects are under way currently with applications for s106 funds.	
<b>18/232</b>	<b>Community Art Project</b> Cllr Hockley reported that Abi Brown is looking for artists. There has been no feedback yet. Any local artists interested in applying should be submitted to Abi.	
<b>18/233</b>	<b>REPORT ON ENVIRONMENTAL MATTERS</b> Cllr Lloyd reported that residents had been written to regarding overhanging hedges. There is a lot of litter in the village. Cllr Lloyd is considering ways this might be reduced.	
<b>18/234</b>	<b>PROPOSAL FOR A PARISH DIARY</b> Nothing to report.	
<b>18/235</b>	<b>CONSIDERATION OF A PARISH COUNCIL FACEBOOK PAGE</b> Cllr Jenkins reported that the Wanborough facebook page is very successful. Only two people can post to the page – the clerk and a nominated councillor, although anyone can comment on a post. An administrator manages the comments. The page carries factual information only and abusive posts can be blocked. Cllr Jenkins proposed trialling this for 6 months. Cllr Bartle seconded. RESOLVED. Julie Sarsons will be the office contact.	
<b>18/236</b>	<b>PARISH DINNER</b> It was reported that the Lord Lieutenant <i>may</i> send a deputy to speak at the Parish Dinner. Clerk to write advising that a substitute would not be acceptable. Consideration was given to supporting a charity but it was agreed that there would be no charity support this year.	<b>Clerk</b>
<b>18/237</b>	<b>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</b> Letter regarding Wanborough Science Park to be circulated.	<b>Clerk</b>
<b>18/238</b>	<b>DATE OF NEXT MEETING</b> Monday 7 <sup>th</sup> January at 7pm.	

The meeting closed at 9.10pm