

SHRIVENHAM PARISH COUNCIL

Minutes of meeting held on Monday 7th January at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr David Pratt (DP), Cllr Julia Jones (JJ), Cllr John Lloyd (JL), Cllr Chris Hand (CH) , Cllr Bjorn Watson (BW), Cllr Gerard Pearson, Cllr Penny Hockley (PH)

In Attendance: Julia Evans

County Councillor: Cllr Yvonne Constance (YC)

District Councillor: Cllr Simon Howell (SH), Cllr Elaine Ware (EW)

Public:

19/1	APOLOGIES FOR ABSENCE Cllrs Church, Jenkins and Saunders.	Action:
19/2	DECLARATIONS OF INTEREST None.	
19/3	MINUTES OF THE MEETINGS HELD ON 3rd DECEMBER 2018 Cllr Hockley had a query on minute reference 18/228. It was agreed that the minutes were correct. Cllr Pratt proposed approving the minutes. Cllr Jones seconded. RESOLVED. The minutes were signed.	
19/4	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 18/220 (18/202) – Heavy Traffic in Damson Trees. Cllr Constance reported that the issue had been dealt with.	CLOSED
19/5	PUBLIC REPRESENTATION None.	
19/6	COUNTY COUNCILLORS REPORT Cllr Constance had sent a written report which had been circulated. She reported: - Bus Shelter. Cllr Constance sought to understand our requirements; Cllr Hand explained. Cllr Constance reported that there had been a re-organisation of the S106 team at OCC. However, the request for funds for the bus shelter will come from the Parish Council to the Vale, who will then release the funds to OCC. Cllr Hand explained that a deviation order will be required; Cllr Constance stated that this will be a major undertaking. - School. This is progressing. - Road Repairs. Damson Trees is listed under provisional schemes for this year. Cllr Constance has also requested repairs to the High Street. It was reported that 47,000 pot holes were fixed in Q2 and Q3. - Budgets. Progressing. - Zero Emissions. A programme is being developed for a zero emissions zone in Oxford. - Community Risk Action Plan. Cllr Constance has asked for this to be circulated to Parish Councils. A response is due by 1 st February. Cllr Pratt asked whether OCC had any comments on the Wanborough proposal; the answer was no. Cllr Constance was thanked for attending.	
19/7	DISTRICT COUNCILLORS REPORT Cllrs Ware and Howell reported: - LPP2: The inspector has responded with proposed modifications. Once these have been made there will be a consultation on the revised plan. - L&G: Development was due to start today. Approval has been received for a temporary access off the A420 for construction traffic only. - Bovis: A new application has been received for a change of housing	

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	<p>Cllr Jones seconded. RESOLVED.</p> <p>c) Request for Grant for the Sustainable Living Event – It was suggested that the organisers consider other grant opportunities in the first instance. The Vale Festival grant was suggested. Cllr Ware also mentioned the Vale Green Team.</p> <p>d) St Andrew’s Church restoration project – A request was received, carried forward from last month, seeking funding to help cover the losses incurred during a recent fundraising event. Although the Parish Council was unable to support this, it had previously been agreed to consider a donation to the church restoration fund. Cllr Lloyd proposed a donation of £150. Cllr Pratt seconded. RESOLVED. This will come from the S137 grant pot.</p>	
<p>19/13</p>	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <ol style="list-style-type: none"> 1. P18/V2916/LDP – 40 Sandhill. Proposed single storey rear extension. This is a permitted development application and is for information only. 2. P18/V2964/FUL – Memorial Hall, Highworth Road. Erection of multi-use sports pavilion and associated parking. Response due by 8th January. Cllr Hand proposed supporting the application. Cllr Lloyd seconded. RESOLVED. Clerk to establish whether the Parish Council is permitted to respond to this application. 3. P18/V2957/N4A – The Wharf, Station Road. Proposed conversion of the building to residential use. This is a permitted development application and is for information only. 4. P18/V2848/FUL – Land off Townsend Road. Variation of condition 1 – drawings on application. Response due by 12th January. This is a change of design to some of the houses. Cllr Bartle proposed objection. Cllr Pratt seconded. RESOLVED. Cllr Bartle to develop the response. Cllr Ware noted that a new discharge of conditions had been received for this site. 4. S/OUT/18/1943 – Inlands Farm, The Marsh, Wanborough. A hybrid planning application for a Science Park and associated works. Cllr Bartle proposed objection. Cllr Pratt seconded. RESOLVED. Cllr Bartle to develop the response. <p>PLANNING MATTERS – DECISIONS</p> <ol style="list-style-type: none"> 1. Deadline 30th November – P18/V2762/FUL – Land at The Old Surgery, Northford Close. Demolition of former surgery and erection of two bed dwelling. Awaiting determination. 2. Deadline 29th October – P18/V2228/HH – 55 Stallpits. Proposed two storey side extension, single storey rear extension and loft conversion with Velux terrace system. No objections. Awaiting determination. 3. Deadline 30th October – P18/V2493/HH – 33 Vicarage Lane. Erection of single storey front and side extension and new double garage and some internal alterations. Permission granted. 4. Deadline 2nd November – P18/V2557/HH – 38 Colton Road. Two storey side and rear extension & single storey side kitchen extension. Permission granted. 5. Deadline 8th November – P18/V2587/FUL – Broadlease Farm, Longcot Road. Conversion of agricultural barn to dwelling with associated garden and parking areas, boundary 	<p>Clerk</p> <p>RB</p> <p>RB</p>

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	<p>treatment, landscaping and hard surfacing. Permission granted.</p> <p>6. Deadline 21st November – P18/V2614/A – Unit 1 Northford Close. Retrospective application for new signage. Permission granted.</p> <p>7. Deadline 20th November – P18/V2662/LB – Becket House, Defence Academy. Listed building consent for repairs to Roofs, Dormers and Stonework. Awaiting determination.</p> <p>8. Deadline 22nd November – P18/V2592/HH – 43 Highworth Road. Tarmac the green highway verge to the front of property and drop the kerb on to Highworth road for improved vehicular access. It was agreed not to objection to this application. Awaiting determination.</p> <p>PLANNING MATTERS – MAJOR DEVELOPMENTS Deadline 24th May – P18/V0862/RM – Land at Highworth Road. Amended plans have been received. Permission granted.</p>	
19/14	<p>SIGNAGE ON A420 This was discussed at length. Cllr Bartle suggested Shrivenham North for the roundabout sign and just Shrivenham for the other junctions. Cllr Hockley felt that the sign should also include reference to Highworth. Cllr Lloyd suggested that the Planning Committee be given the power to make this decision and that Lee Turner be invited to meet with them to discuss. This was agreed. Clerk to set up the meeting.</p>	Clerk
19/15	<p>NEIGHBOURHOOD PLAN UPDATE Cllr Watson reported that the pre-submission consultation was now closed. The next steps are to complete a Basic Conditions Statement and a Consultation Statement, and to have a Health Check on the plan. The Consultant who will carry out the Health Check has been appointed. A target of mid February has been set for submission to the Vale.</p>	
19/16	<p>S106 FUNDING Cllr Hand is to inform OCC where we want the bus stops funded by the Highworth Road development. The Football Club S106 application has been sent back with a request for further information. This is in hand. Cllr Hand has invited the S106 team to a meeting in order to explain our future projects. L&G are happy to release their funds now; index linking has increased the funds available. Feedback from the Vale legal team is still outstanding. Funds from other developments is now starting to come through to the Vale. Cllr Hand has spoken to the new president of the Bowls Club about S106 funding.</p>	CH
19/17	<p>Community Art Project Cllr Hockley reported that there has been no progress on this.</p>	
19/18	<p>REPORT ON ENVIRONMENTAL MATTERS Cllr Lloyd reported that cylinders have been found at the end of Stainswick Lane. This was reported to Biffa, but a resident has since cleared them up. Cllr Lloyd reported that he would like to establish a Litter Warden scheme. There is a leak at the cemetery tap stop cock. This is being worked on. Bus Stop island trees still need work. Cllr Lloyd is liaising with OCC.</p>	

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	<p>The VAS on Townsend Road needs cleaning and repair. Clerk to identify supplier and get a quote.</p> <p>Cllr Lloyd complained about the mess around the Memorial Hall left by the Thames Water works. Clerk to contact OCC about this.</p> <p>The street cleaner is required to clear up after the water leak in the High Street. Cllr Ware to speak to Biffa.</p> <p>Cllr Lloyd to log the damaged Kill Your Speed sign on fix my street.</p> <p>Cllr Lloyd raised the issue of the vacated allotment plot which has not been cleared of chicken paraphernalia. He requested that an invoice to clear the plot be sent to the Defence Academy to be forwarded on to the ex-tenant. Cllr Lloyd to draft a covering letter. A copy to be sent to the Station Commander.</p> <p>Cllr Lloyd presented two quotes to clear a tree stump on an allotment plot. Cllr Bartle proposed accepting the quote for £40. Cllr Pratt seconded. RESOLVED.</p>	<p>Clerk</p> <p>Clerk</p> <p>EW</p> <p>JL</p> <p>Clerk</p>
19/19	<p>PROPOSAL FOR A PARISH DIARY</p> <p>Mark Woodman is looking into this.</p>	
19/20	<p>CONSIDERATION OF A PARISH COUNCIL FACEBOOK PAGE</p> <p>It was reported that the page is up and running. Cllr Bartle has posted a welcome message.</p>	CLOSED
19/21	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.</p> <p>None.</p>	
19/22	<p>DATE OF NEXT MEETING</p> <p>Monday 4thFebruary at 7pm.</p>	

The meeting closed at 8.47pm