

**MINUTES OF THE MEETING OF THE VISCOUNTES BARRINGTON'S MEMORIAL HALL AND RECREATION GROUND TRUST
HELD IN THE MEMORIAL HALL, SHRIVENHAM
ON TUESDAY 5TH MAY 2009**

PRESENT: Councillor Mrs S Day (Chairman)
Councillor Mrs C Dawson
Councillor K Downton
Councillor S Howell
Councillor C Holman
Councillor Mrs P Mullin
Councillor S Spencer
Councillor G Tidmarsh

In attendance Mr D Pratt Secretary to the Trustees

Apologies: Councillors P Saunders, B Watson, R Bartle

1033 ELECTION OF CHAIRMAN:

On the proposition of Cllr. Downton, seconded by Cllr. Mrs Dawson, Cllr. Mrs Day was unanimously re-elected as Chairman for the ensuing year.

1034 ELECTION OF VICE CHAIRMAN:

On the proposition of Cllr. Mrs Dawson seconded by Cllr. Holman, Cllr Watson was unanimously re-elected as Vice Chairman for the ensuing year.

1035 MINUTES OF THE PREVIOUS MEETING

The minutes of the Meeting of 6th April 2009 were approved and signed.

1036 MATTERS ARISING

1024/1019/1009/995/985/973/958/940/935 Fire Doors: Nothing further to report.

1024/1019/1009/995/985/977 Cricket Club. No further information.

1024/1019/1009/1000 Shrivenham Book. The Chairman had visited the Post Office but had not received a positive reply.

1037 ACCOUNTS

Cheques paid in April and for payment were approved.

1038 INTERNAL AUDIT REPORT:

The Chairman explained that there had very few points raised by the Auditor and no criticisms. The Trustees accepted the internal audit report.

1039 HALL LIGHTING

The two estimates from the previous contractors to include supply of light fittings had been received:

J P Larkin	£8,357.00
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Austin Electrical £8,107.46

On the proposition of Cllr. Spencer seconded by Cllr. Downton, it was **resolved** to accept Messrs Austin Electrical estimate.

Cllr Spencer urged that the Contractor be asked to supply a programme of maintenance and a five year safety check, whilst Cllr Howell suggested that the Trust negotiate for a support work contract. Cllr Spencer further proposed that Mr Austin be asked informally for his opinion on the new system and whether there were elements of the regular maintenance the Trust could carry out. He was also concerned that there was a continuity of supply for replacement bulbs etc. Cllr Tidmarsh was concerned that the work was carried out at a time when the Hall was free.

1040 FOOTBALL CLUB:

Contrary to the letter from Mr Lloyd, the reason for the delay in completing the fence works was due to a car being parked in a strategic position. However Trustees were concerned at the number of vehicles parked along the track for social events at the Club House. Only vehicles making deliveries and cars for disabled should have access along the track. Cllr Howell offered to check with the Club when he attended a Junior Club event. Cllr Tidmarsh reminded the meeting that since the erection of the fence, there were two donated benches which no longer afforded a view of the Football pitch. The Chairman replied that this was a matter for the Club to attend to. She was impressed at the manner in which Club officials had managed the car parking on the recreation ground for the Cup match on May Day. Cllr Tidmarsh agreed stating now that the Club had proved they could steward car parking arrangements, the Trust could look leniently on further requests.

1041 HALL BOOKING SOFTWARE

Cllr Howell had nothing further to report but had a few more ideas which he was confident would save time and money.

1042 STAFF MATTERS

Confidential

1043 HALL ROOF

The Chairman had arranged to meet Mr Morse, the Roofing Contractor the following day to discuss the progress of the work.

1044 HALL PICTURES:

The Chairman had received a disc containing the final 14 photographs and would report at the next meeting on their quality and suggestions for mounting and framing.

The meeting closed at 9.30pm.