

**MINUTES OF THE
MEETING OF SHRIVENHAM PARISH COUNCIL
HELD IN THE MEMORIAL HALL, SHRIVENHAM
ON MONDAY 5 DECEMBER 2011 AT 7.00PM**

PRESENT:

Councillor Mrs S Day (Chairman)
Councillor K Downton (Vice-Chairman)
Councillor R Bartle
Councillor C Holman
Councillor Mrs C Dawson
Councillor S Howell
Councillor Mrs P Mullin
Councillor D Pratt
Councillor Mrs E Ware
Councillor B Watson

In attendance: Mr P Anderson and one member of the public.

2361: APOLOGIES FOR ABSENCE

An apology was received from Cllr P Saunders.

2362: DECLARATIONS OF INTEREST

None.

2363: MINUTES

RESOLVED

That the Minutes of the meeting held on 7 November 2011 and of the Extraordinary meeting held on 17 November 2011 be approved and signed as a correct record.

2364: MATTERS ARISING

2340 2323: Coppidthorne Meadow. It was reported that the protective guards for the trees had been removed and they had since been collected and taken away from the site.

2365: PUBLIC PARTICIPATION

Mr Tony Crabtree presented photographs taken at the Volunteering in the Vale lunch when had received his award, and thanked those people responsible for nominating him.

2366: COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL

None.

2367: COMMUNICATIONS

None.

**2368: REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS:
ORGANISATION AND FINANCE WORKING GROUP**

(a) May Day Committee

The Council received the Minutes of the meeting of the May Day Committee held on 16 November 2011. This was the last meeting of the Committee which was winding up. The Committee had debated what should happen to the remaining funds.

RESOLVED

(i) that the remaining funds of £1,024.68 be donated to the Fete Committee to help stage the children's entertainment during the Jubilee Celebrations in June 2012;

(ii) that the Fete Committee be asked to be mindful that the Viscountess Barrington's Trust would be more than delighted to receive future donations towards its fund raising targets.

(b) Planning Committee

The Council received the Minutes of the meeting of the Planning Committee held on 16 November 2011. Cllr Holman reported that he had attended a Seminar on the draft Interim Housing Supply Policy. This was being introduced because the District Council had not met its previous housing supply target. The new provisions suggested a total of 68 new dwellings in the Parish, some of which could be sited on land immediately adjacent to the existing curtilage of the village. These provisions would only be in force for one year, which put pressure on developers to make progress with their plans, after which the previously existing policies would come back into force. Cllr Holman commented that, of the Parish Council representatives that he had met, Shrivenham was the only one to have carried out a housing needs survey.

Cllr Mrs Day reported that she had attended a District Council/Parish Council liaison evening about core planning and neighbourhood planning. The latter, this would be very helpful to a Parish but, because it would be a statutory document, it would cost approx. £40,000 for Shrivenham to introduce. In the light of this information it was agreed that there was no need for the Planning Committee to consider this issue any further.

2369: REPORTS FROM THE CLERK AND RFO

Accounts and items included in the Agenda.

2370: BALANCE SHEET AND FINANCE REPORT

The Council received the reports of the Assistant Clerk (Finance), which set out the position as at the end of the previous month. The Council considered the difficulties being caused to the Assistant Clerk (Finance) by the Clerk system, which was a bolt on reporting system to the Sage accounts package. This was not working in the way that had originally been advised and was resulting in reports that were confusing and misleading. Cllr

Holman stated that he intended investigating this matter and that he would report back to the Council. Cllr Watson asked to be included in these enquiries. Cllr Pratt had asked that the RBS system which had previously been successfully used by the Parish Council should also be included in the investigations.

2371: PAYMENTS

The Council ratified payments made in November and authorised payments to be made in December, 2011, as set out in the Agenda. In response to a point raised by Cllr Pratt, the Clerk said that he would investigate further the payment made to DCK Beavers Ltd for VAT Partial Exemption 2010/11, and whether such payments had been made in the past.

2372: REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL.

Cllrs Mrs Day and Mrs Ware had attended the Defence Academy liaison evening. It appeared that the College was streamlining and yet expanding at the same time. There had been discussion about the cycle path between Shrivenham and Watchfield, and £50,000 funding for teaching English for foreign children at Watchfield School. There was concern that the heritage part of the College might be forgotten, so an appeal had been made for old photographs of soldiers at the College.

Cllr Mrs Ware reported that Faringdon Community College and two local Primary Schools were applying for triple Academy status.

2373: PLANNING

(a) Application. The Council considered the following planning applications and agreed comments for forwarding to the District Council:

(i) Application Ref: 11/02674. 18 Manor Close. Demolition of single storey side extension and single storey rear conservatory. Erection of a two storey side and rear extension. Addition of mono-pitched roof to flat roof bay at the front. Decision: No objections.

(ii) 11/02735/FUL. 5 Cleycourt Road. Erection of a single storey rear extension. Decision: No objections.

(b) Decisions.

(i) Application No. 11/01986/FUL. Proposed side extension. 12 Martens Close. Decision: Permission subject to conditions.

2374: PROPOSED HOUSING DEVELOPMENT, EAST SIDE OF HIGHWORTH ROAD

The Council discussed the outline details of a proposed housing development on land off Highworth Road. These had been presented and discussed at a previous meeting between those Members of the Parish Council who were available and representatives of the developers. The developers had asked the Parish Council to indicate its support for the proposal.

RESOLVED

The Parish Council notes that the proposed development on Highworth Road meets the requirements identified in the Housing Needs Survey and the Village Plan and recommends that the proposal goes to Public Consultation.

2375: BONFIRES ON ALLOTMENTS

The question of whether bonfires should be allowed to continue at the allotments was discussed. This practice was causing annoyance to some adjoining house holders. Members did not feel inclined to ban bonfires but it was

RESOLVED

That a paragraph be inserted in the licence renewal letter to all allotment holders asking that, if they have to have bonfires, this should only be for burning allotment waste and nothing else.

2376: 20MPH SPEED LIMIT

Cllr Holman reported that a 20mph speed limit had been introduced in the town of Cricklade and that no speed bumps etc had been installed as part of this. When this had previously been considered by the Parish Council, the County Council had advised that these would be required but that it could not proceed for some time because the outcome of an experiment in Oxford was awaited. Members contrasted the apparently different approaches between Wiltshire and Oxfordshire to this matter and it was suggested that S106 monies arising from one of the proposed housing developments in the village might fund the scheme.

RESOLVED

That the idea of a 20mph speed limit for the High Street be investigated further.

2377: FIRE PROOF CONTAINER FOR DEEDS ETC

Cllr Holman reported that he had a couple of ideas for this and that he would report back.

2378: QUOTATIONS FOR WORKS TO TREES ETC.

The Council considered quotations for works in the cemetery and to trees in Church Close.

RESOLVED

(a) that the following quotations from Ben Gristwood be accepted:

1. To strim back unkempt areas around the edge of the Cemetery to the hedge line, to take out all saplings, to clear unkempt graves and gravestones, to remove various blackthorns and to remove a small straggly red leafed Cherry on Avenue. £450.00

2. To reduce the height of trees and hedges around the Garden of Remembrance in the Cemetery, including removal of dead branches from the adjacent oak tree. £180.00

3. To clear scrub etc from the unkempt area at the rear of the Garden Of Remembrance. £230 with the stump is to be ground out;

(b) that the quotation from Tony Craddock in the sum of £380 to pollard 16 lime trees in Church Walk be accepted.

2379: PLANTERS IN THE HIGH STREET

It was reported that, in discussion with a County Highways officer about the installation of bollards in the High Street to prevent car parking on the pavement, it had been suggested that the Parish Council might consider installing planters instead. The County Council might be willing to provide these. Cllr Watson had approached the Gardening Club to see if they would be willing to participate in the maintenance of the planters and they had requested further details about watering arrangements etc. Some Members considered that planters would make the village look more attractive, that local businesses might be willing to sponsor planters, and that their use in the area of the Barrington Arms for example might assist in slowing traffic down. Others were concerned that they would be a target for vandalism.

RESOLVED

That further details of the design of the planters and how many will be available be obtained.

2380: ANY OTHER BUSINESS

Cllr Mrs Ware reported on a proposal to make Shrivenham and Watchfield a no cold-calling zone and on the publication of a book called "52 things to do in the Vale".

Cllr Pratt reported that he did not like to wording of the item in the Agenda regarding public speaking.

Meeting rose at 8.25pm