

D R A F T

**MINUTES OF THE MEETING OF THE
VISCOUNTESS BARRINGTON'S MEMORIAL HALL AND RECREATION GROUND TRUST
HELD IN THE MEMORIAL HALL, SHRIVENHAM ON MONDAY 9TH JUNE 2008**

PRESENT: Councillors R Bartle
Councillor Mrs S Day (Chairman)
Councillor K Downton
Councillor C Holman
Councillor S Howell
Councillor P Saunders
Councillor G Tidmarsh
Councillor B Watson

In attendance Mr D Pratt

APOLOGIES: Cllrs Mrs C Dawson, Mrs P Mullin, S Spencer

916 MINUTES OF THE PREVIOUS MEETING

The minutes of the Meeting of 6th May were approved and signed.

917 MATTERS ARISING

908 Dog Policy. Trustees were shown examples of the new "Dogs on Leads" signs which will be erected in the very near future.

910 Safety Inspections. The Secretary confirmed that staff had been trained in the discharge of fire extinguishers by Mr D Day. Mr Day had also commented that the steel ladder proposed for the office was not suitable.

914 Manor Lane Entrance. The Secretary had contacted both Mr Gay and Mr Muir and was awaiting a firm date to carry out the installation.

915 Chair Trolley. The Secretary had had insufficient time to find a supplier but hoped to be in a position to give information at the next meeting.

918 ACCOUNTS

Cheques paid in May and for payment in June were approved.

919 CHAIRMAN'S ANNOUNCEMENTS

The Chairman reported a meeting with Mr Harris of Highworth Road concerning excessive noise from the Hall twice in one month. The final event, a Ruby Wedding, had caused considerable annoyance, as it was 1.45 am before the party had dispersed.

A letter of complaint had been sent to the District Council and Councillor Saunders warned that the licence could eventually be rescinded. It was proposed by the Chairman that a compliments slip be sent to hirers giving finishing times for music and the bar. Cllr Saunders proposed that Mrs Twitchen be sent on the next available licensing course. The Chairman considered that encouraging smokers to use the rear doors would have an effect on noise levels as the front door would not be open. Cllr Saunders volunteered in his capacity as Licence Holder, to visit the Hall as and when required at an event.

920 LOANS FROM PARISH COUNCIL

On the proposition of Cllr Howell, seconded by Cllr Saunders, it was resolved to pay back the £9,000 loaned by the Parish Council for staff arrears of pay. It was further proposed and agreed that the remaining capital of £41,000 be deposited in the Bank of Ireland until such time as the Trust required additional capital funds.

921 WEB SITE

Cllr Howell reported that the Site had received 1,100 visits during the past month and there were now 6,000 pages connected to the site. The first featured advertisement had been sold. Cllr Tidmarsh had heard that other groups in the village had been looking to have links to the site. Cllr Howell proposed that the on-line booking system be left until the autumn.

MEMORIAL HALL MATTERS

922 Roof Repairs. The Chairman reported that the roof above the Pre-School cupboard was still leaking and that her phone call to Steele Davis had not been returned. Cllr Watson requested a site meeting with Steele Davis but that he would inspect the roof prior to that meeting. Cllr Bartle reported a pool of water in the loggia on a particularly wet day. It seemed likely that rain had been blown under the windowsill.

The Chairman also proposed that curtains be made up for the storeroom and that a blind be manufactured for the loggia. The Trustees agreed.

923 Light for Disabled Ramp. The Secretary reported that he had requested an estimate from Messrs J P Larkin.

924 Cycle Racks. Examples of cycle racks as supplied to Oxfordshire County Council were shown to the Trustees. Cllr Tidmarsh was concerned that the wall-mounted racks could buckle cycle wheels and he proposed that the green hoop-type be purchased. The Secretary was instructed to obtain an estimate for the installation of this type of rack.

925 Car Park. Cllr Watson had met with Dean Spencer to discuss the bumps reappearing in the car park. In his opinion, the cause could only be expansion and that once the grids rose up from the gravel, they became self ratcheting and impossible to replace. He suggested that cones be placed around the bumps for safety. Cllr Bartle enquired whether the riding of motorcycles around the car park had anything to do with this problem. Cllr Watson felt it might have been the original cause. In the meantime, Dean Spencer would contact the suppliers to inspect the surface but warned that some expense may be incurred by the Trust.

RECREATION GROUND MATTERS

926 Footpath The Chairman reported that it seemed likely that a pedestrian crossing would be installed on Highworth Road following a positive response from the County. TOE administers a fund to help the footpath networks and once information was received from TOE, the Chairman will report back to the meeting.

927 MUGA Lights The Chairman had found that South Eastern Electric Contractors supplied and installed Club lights at Stanford in the Vale. She had been unable to contact them but would persist in her enquiries. Cllr Howell enquired whether the Football Club lighting poles could be used as they are close to the MUGA. It was suggested that the football Club be approached for permission to contact their suppliers to see if the poles were suitable. Cllr Holman suggested that J P Larkin be approached for information and prices.

The meeting closed at 9.50 pm