

D R A F T

**MINUTES OF THE MEETING OF THE  
VISCOUNTESS BARRINGTON'S MEMORIAL HALL AND RECREATION GROUND TRUST  
HELD IN THE MEMORIAL HALL, SHRIVENHAM ON MONDAY 3<sup>rd</sup> NOVEMBER 2008**

**PRESENT:**

Councillor Mrs C Dawson  
Councillor Mrs S Day (Chairman)  
Councillor K Downton  
Councillor C Holman  
Councillor S Howell  
Councillor Mrs P Mullin  
Councillor P Saunders  
Councillor S Spencer  
Councillor B Watson

In attendance Mr D Pratt

**APOLOGIES:** Councillors G Tidmarsh, R Bartle

**972 MINUTES OF THE PREVIOUS MEETING**

The minutes of the Meeting of 6<sup>th</sup> October 2008 were approved and signed.

**973 MATTERS ARISING**

**958/940/935 Fire Doors.** Cllr Holman informed the meeting that he would be carrying out a Fire Door Survey during the coming week.

**962 Football Club Lease.** Clerk had consulted with the Trust's Solicitor regarding an opinion whether increase vehicular traffic movements were sufficient grounds to ask for a contribution towards the maintenance of the access track. In the Solicitor's opinion as the Homes Trust have not previously paid this charge the Trust would be unable to seek a contribution.

**965 Hall Lighting.** Having consulted with the District Council regarding possible changes to the internal lighting it was confirmed that Listed Building Consent was not required.

**974 ACCOUNTS**

Cheques paid in October and for payment in November were approved with the addition of

Rose Hill Furniture Group	Oct	Chair Trolley	£135.13	Chq	300054
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**975 CHAIRMANS ANNOUNCEMENTS**

The Chairman had attended the Village Hall meeting hosted by ORCC at Stanford-in-the-Vale. A number of points had come out at the meeting of which the most important for Trustees was that Declarations of Interest should be made known when items which concerned their membership of a Society using the Hall were discussed. It had also been made clear that all village hall committees had banned 18<sup>th</sup> Birthday parties.

**976 CHESTNUT TREES PRE SCHOOL**

A request had been received asking for the names and addresses of staff employed at the hall. This was an Ofsted requirement and in the opinion of Cllr Holman could not be avoided. Several Trustees voiced disapproval and Cllr Spencer believed that the "premises" referred to was the School Room only. It was agreed that the information should be made available to Chestnut Trees but clarification be sought on "premises" and that the Management of Chestnut Trees treat the information as confidential.

**977 CRICKET CLUB**

An informal approach had been made by the Chairman of the Cricket Club seeking Trustee's views on the possibility of the Cricket Club building a separate pavilion. Trustees were not hostile to this thought and proposed that the Cricket Club be asked to provide a more detailed proposition but that the Club consider approaching the Tennis Club as a possible shared pavilion.

**978 FOOTBALL CLUB LEASE**

Trustees were circulated with the minutes of the meeting held on 23<sup>rd</sup> October 2008 and resolved to accept the amendments to the Lease. In the Chairman's opinion the access track was adequately surfaced and Trustees agreed that a letter be sent to the Home's Trust confirming that the current surface was adequate.

**979 FAIR TRADE PRODUCTS**

Trustees discussed the request made by SWIFT to encourage hall users to use Fair Trade products. The Trustees believed they were already encouraging users to use these products but there were instances where some products were not available locally and did not necessarily suit all tastes.

**MEMORIAL HALL MATTERS****980 HALL LIGHTING**

Cllr Watson was hopeful that a proposal would be ready for the next meeting.

**981 PICTURE HANGING**

The Chairman had received a number of slides from Mr Penny and these would be shown to Trustees at the next meeting to enable them to make decisions regarding displays of suitable photographs.

**RECREATION GROUND MATTERS****982 FLOODLIGHTING FOR MUGA**

The Chairman informed Trustees that the final quotation from Southern Electric for the sum of £12,800 included trenching and cable works. She queried who would use the Bounce Box once flood lighting was installed and pointed out that users would still need to walk through the unlit recreation ground. Cllr Howell urged the meeting to defer a decision until the results of the Village Plan Survey had been analysed.

**983 CAR PARK**

The Chairman in the light of Cllr Watson's report sought Trustee's guidance as to whether a legal opinion should be sought with regard to taking further action. Cllr Spencer pointed out that an action would need to be taken out against all three contractors involved in the Car Park works. In his opinion the Trust would need an estimate for taking up the car park and re-laying and, on the result of this estimate take a view as to whether it was worth making a claim. Cllr Mrs Mullin enquired what the results would be if the relaying was not carried out properly. Cllr Watson reminded the meeting that the problem had occurred twice in two years and that he recommended a decision be referred until the next season. Cllr Spencer stated there were three options.

1. Take up the car park surface and put down a sand layer, relay and replace any damaged blocks.
2. Take up the existing surface and lay a loose gravel surface.
3. A tarmac surface.

Cllr Watson could not recommend a tarmac surface, as this would require proper drainage to be installed. In his opinion the issue was whether the Trust would have a viable claim. Cllr Spencer was sure there were sufficient grounds to make a claim but that in the event of a judgement against the Trust the costs would be extremely high. Cllr Saunders proposed that a decision be deferred until another summer season had been experience. The Trustees agreed.

The meeting finished at 9.50pm