

**D R A F T**

**MINUTES OF THE MEETING OF THE  
VISCOUNTESS BARRINGTON'S MEMORIAL HALL  
AND RECREATION GROUND TRUST**

**HELD IN THE MEMORIAL HALL, SHRIVENHAM ON MONDAY 2<sup>nd</sup> FEBRUARY 2009**

**PRESENT:** Councillor R Bartle  
Councillor Mrs C Dawson  
Councillor Mrs S Day (Chairman)  
Councillor K Downton  
Councillor C Holman  
Councillor S Howell  
Councillor P Saunders  
Councillor S Spencer  
Councillors G Tidmarsh  
Councillor B Watson

In attendance Mr D Pratt

Apologies: Cllr Mrs P Mullin

**1008 MINUTES OF THE PREVIOUS MEETING-**

The minutes of the Meeting of 5<sup>th</sup> January 2009 were approved and signed.

**1009 MATTERS ARISING**

**995/985/973/958/940/935 Fire Doors.** It was hoped the Listed Buildings officer would be visiting the hall in the near future.

**995/985/977 Cricket Club.** The Secretary understood that the Club committee had ruled out a share option with the Tennis Club and were researching grants to assist in building a possible pavilion.

**1000 Shrivenham Book.** It was agreed that the Chairman would call on the Post Master with regard to purchasing a quantity of the Shrivenham book.

**1004 Access Track.** A certain amount of correspondence had been generated by this item with the Viscountess Barrington's Homes Trust but the Secretary believed that they now understood that the Trustees were content with the existing surface and that in future any further repairs would be divided equally between the VB Homes Trust and the Football Club.

**1010 ACCOUNTS**

Cheques paid in January and for payment were approved.

**1011 CHAIRMANS ANNOUNCEMENTS**

The Chairman announced that she would be attending a meeting of the District Council's Licensing Committee on 12<sup>th</sup> February to plead the case for an extension for outside use from 11 pm to 12 midnight.

**1012 REVIEW OF HALL CHARGES**

The Trustees agreed to increase the hourly Hall Charges as follows:

Large Hall	£17.00
Small Hall	£8.50
Large Kitchen	£7.50
Barrington Room & Small Kitchen	£10.00
Weekend Rate LH/SH	£21.00
“ “ LH/SH/LK	£27.00
LH/Small Kitchen (Child Party 2 hours)	£35.00

They also agreed to introduce a “Commercial Rate” as follows:

Large Hall	£20.00
Small Hall	£10.00
Large Kitchen	£ 9.00
Barrington Room and Small Kitchen	£15.00

The Wedding package booking to be increased to £475.

There was some discussion regarding a deposit for larger events such as weddings or anniversaries and with regard to holding a deposit for one month after a large event and it was decided to discuss this matter further at the March Meeting.

### **1013 HALL ROOF**

Cllr Watson reminded Trustees of the report received from Paul Morse and of his subsequent approach to other roofing companies. The two roofing companies had not provided full reports but rather maintenance work with some minor repairs. Both these estimates were similar of between £10,000 - £15,000. He had written a draft letter for both the architect and the roofing company which had been sent to our Solicitor for comment and onward transmission. In his opinion if the Trust were to pursue the previous architect and roofing company, we would need a full independent report to base any subsequent claim. Cllr Tidmarsh agreed, stating that the Trust should be seen to be trying to recover the cost of the roof repairs. Both Councillors Holman and Downton were of the opinion that the Trust should wait until the Solicitor’s response before making any decisions. Cllr Tidmarsh replied that an independent surveyor’s report was required in order to make a decision regarding the repairs and maintenance. Cllr Watson proposed waiting for the Solicitor’s response before taking a decision at the next meeting. There was an argument that the Trust should set aside an annual figure for roof maintenance as the type of maintenance required should be an ongoing process. Cllr Spencer proposed that the Trust should write directly to Eric Cole and Partners drawing their attention to the roof problems and urging them to arrange a meeting with the Trustees and their insurers. Cllr Watson agreed and stated he would modify his original draft letter to Eric Cole & partners.

### **1014 CHESTNUT TREES ANNIVERSARY**

The Trustees unanimously agreed to allow the pre-school free use of the hall on the day of their 40<sup>th</sup> anniversary celebrations.

### **1015 HALL PICTURES**

It was agreed that the Chairman would look at the slides and make a short list for Trustees approval. Cllr Howell would try to make digital copies for display on computer screen. The Trustees further agreed to mount the existing photographs of the Barrington family in the Barrington Room.

AOB

**1016 Recreation Ground Extension.** regard to the land north of the Football pitch in the light of the current economic climate. Cllr Howell proposed that a fresh approach be made to Dr Hickson through the land agent seeking clarification with

**1017 Website Hall Bookings.** Cllr Howell had looked at an automated system for hall Bookings and reminded Trustees that this would be expensive to install. Cllr Spencer realised it would be difficult to install a fully automatic system but believed it was required in order to make booking more accessible to the general public. The current manual system was way out of date and caused a great deal of work for the staff.

The Meeting closed at 9.55 pm.