

D R A F T

**MINUTES OF THE MEETING OF THE VISCONTES BARRINGTON'S MEMORIAL HALL AND
RECREATION GROUND TRUST
HELD IN THE MEMORIAL HALL, SHRIVENHAM
ON MONDAY 1ST JUNE 2009**

PRESENT: Councillor R Bartle
Councillor Mrs C Dawson
Councillor Mrs S Day (Chairman)
Councillor K Downton
Councillor S Howell
Councillor Mrs P Mullin
Councillor G Tidmarsh
Councillor B Watson

In attendance Mr D Pratt Secretary to the Trustees

Apologies: Councillors P Saunders, C Holman, S Spencer

1045 MINUTES OF THE PREVIOUS MEETING

The minutes of the Meeting of 5th May 2009 were approved and signed.

1046 MATTERS ARISING

1036/1024/1019/1009/995/985/973/958/940/935 The Fire Doors: The Secretary reported that a Carpenter had looked at the Doors and would make a report and give an estimate of cost.

1036/1024/1019/1009/995/985/977 Cricket Club. As there was nothing further to report, it was agreed to remove this item and await the Cricket Club contacting the Trust with further information.

1036/1024/1019/1009/1000 Shrivenham Book. Trustees discussed various options for further sales of the Book which is now 4 years old and taking up a great deal of storage space. Cllr Mrs Dawson suggested that a poster be designed offering the book at £5. Cllr Howell agreed adding that a poster campaign could be launched each year to boost sales. Cllr Tidmarsh suggested sites for Posters in Watchfield such as the Hive and an advertisement in the Community News. Cllr Bartle suggested the College Open Day as a possible opportunity but was informed that the Trust had tried last year and been refused. Cllr Howell thought it more likely that College families would buy a copy when they first arrived in Shrivenham. Cllr Tidmarsh suggested that the Scouts might be persuaded to sell copies of the book at the Music and Fireworks Concert, for a price of £5 with £1 going to Scout funds, Cllr Mrs Mullin put forward the suggestion of having Books for sale at all Council functions such as Plays, Village Dinner, the Heritage Centre opening event and the Village Fete. Cllr Mrs Dawson undertook to produce a Poster and it was agreed to ask Mr Boobyer to once again sell signed copies at the Fete in the Heritage Centre.

1040 FOOTBALL CLUB: The Club Chairman on receipt of Mr Lloyds complaint had checked the Club records and on the date of the photograph was taken, there had not been a Social event that night. Cllr Howell reported that the fence was complete, the Gas junction had been boxed in but, there did not appear to be a moveable section in place. This could prove a problem when contractors and the Fair rides required access onto the recreation Ground. **The Secretary will contact the Club Chairman.**

1047 ACCOUNTS

Cheques paid in May and for payment were approved.

1048 CHAIRMAN'S ANNOUNCEMENTS: The gates at the Manor Lane end of the Recreation Ground were now in place but were not in the position originally agreed. In addition, a mound of concrete had been added to accommodate the drop pin and was possibly a hazard to traffic when entering and leaving the Ground. Cllr Howell suggested that it would be easier for traffic to enter from Highworth Road and exit onto Manor Lane but the concrete mound in the exit would need to be reduced. **The Chairman will meet with the Contractor on site.**

1049 GARAGE: The Garage is currently used by the Parish Council to store equipment for the Village Handyman. The District Council has recently brought in a Council Tax charge for the building and the Parish Council is not paying a rental. **It was unanimously agreed that the cost of Council Tax, Insurance and Maintenance be passed to the Council in the form of an annual rent.**

1050 HALL BOOKING SOFTWARE: Cllr Howell had carried out some further research and was hopeful that he would have a proposal for the Trustees before too long.

1051 SMALL HALL & BARRINGTON ROOM DECORATION: Two estimates had been received for painting both rooms but Trustees were of the opinion that as the Rooms had recently been decorated, **the paintwork apart from the Dado rail would suffice for at least two years.**

1052 HALL LIGHTING: The Designer had recently ordered samples of the fittings to show Trustees. The Contractor had been informed and would wait until such time as the fittings had been inspected.

1053 HALL ROOF: Cllr Watson informed members that as the contractors progressed they had found further examples of bad workmanship. To date, all the valleys had plastic flashing trays and new tiles fitted and additional work was currently being carried above the Lavatories. There was further work to do with some of the lead flashing around windows and it was likely that the total cost would be in the region of £20,000. The Chairman pointed out that the Trust's reserve funds could not be used for this work as it was classed as maintenance and repairs and that the reserves were for Capital Purchases. **The Trustees agreed to write to the Parish Council requesting a grant towards the Roof repairs.**

1054 HALL PICTURES: The Chairman had received a Disc with the Pictures and proposed to have prints made and framed. **It was agreed to have A3 size prints mounted and the Chairman will investigate Frames.**

ANY OTHER BUSINESS

1055 CAR PARK Cllr Dawson reported that the Car Park Grids were lifting in the left hand corner. **Cllr Watson will inspect the area and make recommendations.**

1056 HALL BOOKINGS: Cllr Watson had received a letter from the organisers of the recent "Amore" Concert drawing attention to the fact that they had to pay an additional £110 to have the Grand piano removed from the Hall after the Concert. This had been as result of the Hall being used the next day. This had not been brought to their attention at the time of the booking and this additional cost had been deducted from the proceeds which had been planned to be donated to local Charities. There was discussion as to how the booking system could be improved and whether prospective users would require the whole stage. The wall at the back of the Stage is in a poor state and is currently screened by black panels mounted on a frame. Trustees will look at the possibility of installing a permanent Black Curtain to screen the back wall. On the proposition of Cllr Tidmarsh seconded Cllr Mrs Mullin it was **resolved: to return £50 from the booking fee to the organisers.**

1057 PROSCENIUM ARCH: Cllr Tidmarsh had noted that Proscenium arch was in poor condition having been constructed from pieces of reeded hard board. **Cllr Watson undertook to inspect the Arch and suggest a solution.**

1058 NOISE FROM THE HALL: Cllr Howell had noted that during hot weather, the doors into the large Hall were opened, consequently increasing the noise levels outside the Hall. Trustees agreed to add to the Booking Form a proviso that the front doors must be closed at 9.30pm.

The meeting closed at 9.40pm.