

**MINUTES OF THE MEETING OF THE VISCOUNTESS BARRINGTON'S  
MEMORIAL HALL AND RECREATION GROUND TRUST  
HELD AT THE MEMORIAL HALL ON 1<sup>ST</sup> MARCH 2010.**

**PRESENT:**

Councillor R Bartle  
Councillor Mrs C Dawson  
Councillor Mrs S Day (Chairman)  
Councillor Downton  
Councillor S Howell  
Councillor Mrs P Mullin  
Councillor P Saunders  
Councillor G Tidmarsh  
Councillor C Holman  
Councillor S Spencer  
Councillor B Watson

In attendance Mr D B Pratt Secretary to the Trust

**1139 MINUTES OF THE PREVIOUS MEETING:**

The Minutes of the meeting held on 1<sup>st</sup> February 2010 were approved and signed.

**1140 MATTERS ARISING**

**1132/1127 Hall Roof** The contractor is awaiting the dry weather before attempting a repair.

**1129 Hall Systems** Cllr Howell reported that the system was working reasonably well but that he will be carrying out some necessary tweaks during the coming week.

**1138 Lighting Grants** The Secretary was pleased to report that a further £8,000 had been received from TOE meaning that the Hall lights had been completely paid for by grant funding.

**1141 ACCOUNTS**

Accounts were approved but one cheque for A J Parker was withheld pending the rectification of a problem with the cupboard doors.

**1142 CHAIRMAN'S ANNOUNCEMENTS**

In order to comply with grant providers' requirements, the Chairman will be holding a reception on March 9<sup>th</sup>, prior to the performance of "Loving April". After the reception there will be a short ceremony to 'switch-on' the Hall lights.

**1143 HALL ROOF**

Trustees had been circulated with a copy of a Barrister's opinion regarding the unsatisfactory work on the hall roof. In it was a recommendation to send initial letters outlining the Trust's

concerns to both the contractor and the supervising architects. This would have the effect of “flushing out” additional paperwork from these sources. The Chairman was waiting for an indication from the Solicitor as to whether a satisfactory response had been received from Paul Morse. She proposed that it was too early to employ an independent surveyor as there could be a settlement out of court. Cllr Spencer, having read the barrister’s response most carefully, stated that it would be more likely to obtain an out of court settlement if the specification had stated “Lead Valleys”. Cllr Watson agreed but in the absence of this specification it could be argued that either the specification was wrong or the supervision was at fault. There was some discussion regarding British Standards but as this was unlikely to apply to Cotswold stone roofing it was agreed to go ahead and agree to the initial letters being sent by the Solicitors. Cllr Watson warned that the Trust must be prepared to pay for an independent surveyor’s report in the long term.

#### **1144 MAINTENANCE PROGRAMME**

Cllr Watson presented an outline of a proposed maintenance programme for both inside and outside the Hall. He pointed out that because of the necessity of hiring a scissor lift to carry out lighting maintenance, it would be cheaper to change all the bulbs at one time. Austin’s had given an approximate cost of £400 - £500 for this work but he was sure there would be other companies prepared to give estimates for this work.

#### **1145 FLAT LOFT INSULATION**

Mr & Mrs Twitchen are prepared to install insulation provided the material is paid for by the Trust. Cllr Spencer suggested the Trust looks at various options currently available from British Gas etc to provide rolls of insulation at £1.

#### **1146 RECREATION GROUND MATTERS**

It was noted that the last seven trees had been felled and the replacement trees will be planted in the next month. A report had been received that the senior Football Team had trained on the outfield twice and this would be discussed at a meeting with both Football and Cricket Clubs.

The meeting closed at 9.35 pm