Minutes of meeting held on Monday 3rd September at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr David Pratt (DP), Cllr Olly Church (OC), Cllr Peter Saunders (PS), Cllr Julia Jones (JJ), Cllr John Lloyd (JL), Cllr Penny Hockley (PH), Cllr Bjorn

Watson (BW), Cllr Chris Hand (CH)

In Attendance: Julia Evans

County Councillor: Cllr Yvonne Constance (YC)
District Councillor: Cllr Simon Howell (SH)

Public:

18/160	APOLOGIES FOR ABSENCE	Action:
	Cllr Jenkins sent her apologies. District Cllr Ware also sent her	
	apologies.	
18/161	DECLARATIONS OF INTEREST	
	None.	
18/162	MINUTES OF THE MEETINGS HELD ON 2 nd JULY AND 21 ST	
	AUGUST 2018	
	Cllr Lloyd proposed approving the minutes of the meeting held on 2 nd July	
	and the extra ordinary meeting held on 21 st August. Cllr Jones seconded.	
10/100	RESOLVED. The minutes were signed.	
18/163	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON	
	THE AGENDA	
	a) 18/137 (18/117 - 18/93 - 18/65 - 8/24 - 18/4 - 17/226 - 17/205 - 17/186 -	
	17/166 - 17/146 -17/125 - 17/106 - 17/71 – 17/50 – 17/28 – 17/4 & 17/8 – 16/283) – Parking in the High Street . Cllr Pratt circulated a draft	
	questionnaire for the bus survey. He asked for volunteers to help carry	
	out the survey. He suggested that information be put in The News for in	DD/DU
	September and the survey to be carried out in October. Proposed: Cllr	DP/PH
	Lloyd, Seconded: Cllr Hockley. RESOLVED. Cllr Hockley volunteered to	
	organise the rota.	0/5 01 1
	Investigation of agency agreements was carried forward.	C/F: Clerk
	b) 18/137 (18/117 - 18/93 - 18/65 - 18/45 -18/26) - Potholes. Cllr	
	Constance has sent a letter regarding road repairs indicating that money	
	is now available. She asked that the letter be published in The News. Cllr Bartle suggested that the letter was too long for publication. Cllr	VO
	Constance agreed to provide a precis.	YC
	It was noted that a resident has suffered a broken ankle as a result of a	
	pothole. This matter has been passed to OCC for action.	
	c) 18/137 (18/117 - 18/93 - 18/65 -18/49) — Shrivenham Primary	C/F: LJ
	School. Cllr Jenkins is to become a member of the school working group	C/F: LJ
	which will start in September.	
	d) 18/137 (18/117 - 18/99) – Bus Shelter by the allotments. This project	
	is awaiting feedback from L&G and also confirmation of a grant from the	
	OCC Localities fund. e) 18/137 (18/122) – Repair to Pump House roof. Complete.	CLOSED
	f) 18/137 (18/123) – Correspondence from Fyfield and Tubney Parish	CLUSED
	Council regarding the A420. The report has been completed and sent	CLOSED
	to Fyfield and Tubney Parish Council.	CLUSED
	g) 18/143 – Letter from the Vale regarding complaint. The response	
	from the stage 2 investigation has been received. It suggested that the	
	matter be taken to the Ombudsman. However, at the moment the	
	Ombudsman will not deal with Parish Council complaints. Cllr Bartle has	
	sent a copy of the letter to the residents concerned. Cllr Church noted	
	that we need to understand how to prevent these issues in future. Cllr	

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	Bartle asked Clir Howell what could be done. Clirs Howell and Ware to	EW/SH
	look into this for future developments. Cllr Howell suggested looking through the resolutions of Ombudsman's complaints. Clerk to investigate.	Clerk
	h) 18/152 – Roman Way Play Area. Carried forward to October meeting.	C/F: LJ
18/164	PUBLIC REPRESENTATION	0.11
	None.	
18/165	COUNTY COUNCILLORS REPORT	
	Cllr Constance sent a written report which was circulated to councillors. Cllr Constance reported that OCC was doing well on road repairs. The	
	County Council is now in a state of new spend.	
	Cllr Constance reported that she hoped that the funding issues for the	
	new school are now resolved. The issues now revolve around design.	
	She is dealing with L&G about the width of the new cycleway. Cllr	
	Constance has approved the request for a grant to help toward funding	
	for a new bus shelter. She hopes that confirmation of funding will be received by the end of October.	
	Cllr Hockley reported that bus wing mirrors are damaging bus stops. Cllr	YC
	Constance to speak to Stagecoach about this.	10
	Cllr Bartle raised the issue of speed limits on Highworth Road. A letter	
	has been received from residents requesting an extension of the 30mph	
	limit further up the Highworth Road. Cllr Constance agreed to take this	Clerk/YC
	matter forward. Clerk to send an electronic copy of the letter.	
	Cllr Pratt asked how potholes are prioritised. Cllr Constance explained that it depended on how deep they were. However, she hopes that the	
	new funding will enable changes to be made to the process. Going	
	forward there will be patching of larger areas of road rather than just	
	filling holes.	
	Cllr Constance was thanked for attending.	
18/166	DISTRICT COUNCILLORS REPORT	
	An electronic report was received which was circulated to all councillors. Cllr Howell reported that Cycle path widths are the main issue with the	
	L&G development at the moment.	
	Cllr Lloyd asked who was paying for the new council building. Cllr Howell	
	reported that it was the insurance company.	
	Local Plan Part 2 - The Planning Inspector's examination is in progress.	
	Clirs Howell was thanked for attending.	
	Unitary Proposal – The minister for local government will not be making a decision on this for the foreseeable future.	
	On Street Parking enforcement – The Vale is exploring whether to take	
	over on street parking enforcement.	
	Yellow Letters – A letter has been sent to all households. Everyone	
	must respond in order to ensure continued eligibility to vote in future	
18/167	elections. CHAIRMAN'S ANNOUNCEMENTS:	
10/10/	The Parish Dinner 2019 – Dates were considered for the dinner. The	
	available dates were 19 th and 26 th January or 16 th February. It was	
	agreed to hold the Parish dinner on 16 th February 2019.	
	Cllr Lloyd has contacted the Lord Lieutenant of Oxfordshire asking if he	
	would consider being the speaker at the dinner. He confirmed that the	
	Lord Lieutenant was keen to come and was currently available on 16 th	
	February. However, should members of the Royal Family visit Oxfordshire on this date he would need to send a deputy. Cllr Bartle to	RB
	send a formal invitation.	
18/168	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF	

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	COMMITTEES AND WORKING GROUPS	
	a) Minutes of the O&F Working Group – The minutes of the O&F	
	Working Group held on 28 th August were reviewed. Cllr Bartle outlined	
	the highlights of the meeting:	
	- The OCC grant is not to be used for tree work on Station Road island. It	
	is to be used for Allotment work instead. The Clerk is obtaining quotes for	Clerk
	the work.	CIEIK
	- Pear Technology tree management software. Cllr Lloyd is updating the	
	maps with the tree locations.	JL
	- The overspend on CC1140 was due to the VAS payment being made	JL
	after the year end, so there was an equivalent underspend last year.	
	- The grant for the new boilers has been approved and work has been	
	scheduled. Cllr Bartle suggesting applying to the Co Op grant scheme.	Clerk/DP
	The Clerk and Clir Pratt to look into this.	CICINDI
	- Cllr Bartle to put a note in The News about the May elections.	RB
	- Cllr Bartle to contact Thames Water for a follow up meeting as six	KD
	months has passed since the last one.	RB
	- It was noted that the Chairman of the Vale attended the fete in full	
	regalia without contacting the Parish Council. The Clerk has written to	
	her. Cllr Howell noted that a formal response is on the way.	
18/169	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON	
10/103	PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL	
	a) Winter salt. A free cubic metre bag of salt is available. It was agreed	
	to order this. Proposed: Cllr Bartle, Seconded: Cllr Watson. RESOLVED.	Clerk
	Storage location to be established.	Olonk
	b) Free sapling and plaque to commemorate the end of WW1. It was	
	agreed to accept this offer. Proposed: Cllr Bartle, Seconded: Cllr Pratt.	Clerk
	RESOLVED. Clerk to place order. Planting location to be considered,	Ciona
	probably in Coppidthorne Meadow.	
	c) Correspondence regarding the speed limit at Highworth Road.	
	Covered in minute reference 18/165 above,	
	d) Invitation to the Town and Parish Forum. This is being held on 24 th	
	September. Cllr Bartle is to attend. Another place is available should	
	another councillor wish to go.	
	e) Invitation to an event run by CPRE about the JSSP. There was no	
	interest in attending this event.	
18/170	TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING	
	MEETINGS ON BEHALF OF THE COUNCIL	
	Stakeholder meeting with L&G on 16 th August. Cllr Bartle outlined the	
	main points discussed:	
	- There have been some changes to the plans. No significant	
	changes. The Parish Council is to respond to the amendments.	
	 Approval of the reserved matters application is expected by the 	
	end of September.	
	- The school was discussed. Currently still in discussion with OCC.	
	Parking for coaches will be outside the school site.	
	 Temporary construction access off the A420 is to be delivered, 	
	but there will need to be some use of the Highworth Road for	
	construction vehicles. A Construction Traffic Management Plan is	
	to be developed.	
	- There is a lot of good archaeology on the phase 1 site. Many	
	finds from the Iron Age period are coming forward. This will not	
	prevent the development of the site.	
	- The possibility of using some of the S106 funds reserved for bus	

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	consultation on 24 th September. Documents are due to go to the printers on 11 th September. Leaflets containing a brief introduction and all the	
10/1/3	Cllr Watson reported that the aim is to start the pre-submission	
18/173	NEIGHBOURHOOD PLAN UPDATE	
	has objected to the application. Awaiting determination.	
	reserved. A meeting was held with the case officer. The Parish Council	
	open space, landscaping and sustainable drainage system. All matters	
	Deadline 30 th May (extension to 29 th June) – P18/V1080/O – Land at Townsend Road. Outline application for up to 85 dwellings with public	
	decision yet. Pendling 30 th May (extension to 30 th June) - P18/V/1080/O - Land at	
	Deadline 24 th May – P18/V0862/RM – Land at Highworth Road. No	
	No update.	
	cesspit is overflowing. This has been reported to the enforcement team.	
	been filled in and the cesspit outlet pipe covered over, therefore the	
	drainage ditch between the Kier development and the football club has	
	Drainage/Sewerage issue behind the shooting club building. The	
	the area.	
	Issues are still ongoing. Cllr Lloyd has asked the site manager to tidy up	
	Issues at the Longcot Road site	
	PLANNING MATTERS - MAJOR DEVELOPMENTS	
	conservatory to the rear. Permission granted.	
	Deadline 5 th July – P18/V1311/HH – 18 Townsend Road. Single storey	
	storey extension with room in the roof. Permission granted.	
	extension and rear two storey extension. Permission granted. Deadline 4th July – P18/V1350/HH – 16 Berens Road. Proposed single	
	Deadline 22 nd June – P18/V0631/HH – 2 Martens Close. First floor side	
	main house. Permission granted.	
	bedroom disabled annexe in rear garden. Ancillary accommodation to	
	Deadline 21 st June – P18/V1203/FUL – 25 Sandhill. Proposed 2	
	PLANNING MATTERS - DECISIONS	
	RESOLVED.	
	had no objection. Proposed: Cllr Bartle, Seconded: Cllr Watson.	
	rear extension with roof lantern to house new kitchen. The Parish Council	
	Longcot Road. Demolition of conservatory and erection of single storey	
	Deadline 5 th September – P18/V1969/HH and P18/V1970/LB – 13	
	Proposed: Cllr Bartle, Seconded: Cllr Watson. RESOLVED.	
	Victorian School building. The Parish Council had no objection.	
	Proposed pitched roof repairs, renewals and alterations to the original	
	Deadline 9 th August – P18/V1646/LB – Shrivenham Primary School.	
18/172	PLANNING MATTERS - NEW APPLICATIONS	
	boilers. Cllr Watson seconded. RESOLVED.	
	EMR funds for Fire Safety to VBT to assist in the payment of the new	
	c) Transfer of EMR – Cllr Lloyd proposed transferring the remaining	
	Watson seconded. RESOLVED.	
	approved. Proposed: Cllr Pratt, Seconded: Cllr Church. RESOLVED.b) August Payments – Cllr Pratt proposed approving the payments. Cllr	
	a) Finance Reports – July 2018 – The reports were presented and	
18/171	FINANCIAL MATTERS	
	 Currently no bungalows are planned for the development. 	
	surgery. L&G are still looking into this.	
	- There was some discussion on an extension to the Doctors	
	- The Co Op has expressed an interest in the shop site in phase 2.	
	considered. L&G are open to the idea.	
	stops to provide a shelter at the stop by the allotments is being	

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	policies will be delivered to every household. Volunteers will be required to help with the delivery. There will be an exhibition in the Barrington Room, which will be open during the day and on Thursday evenings. Councillors were asked to consider local consultees, who need to contacted directly. Once the consultation has ended responses will be analysed and a consultation report produced.	Clerk
18/174	S106 FUNDING	
	Nothing to report this month.	
18/175	REPORT ON ENVIRONMENTAL MATTERS Cllr Lloyd reported that he had received a grant for a second defibrillator and some emergency equipment. He will provide an update on overhanging trees, after which the Clerk will write to the residents concerned. There are significant weeds in the gutters. Cllr Lloyd to inform the Clerk of the locations; she will then arrange for a weed spray. Cllr Bartle asked Cllr Lloyd to investigate areas for the Waste Team deep clean.	JL/Clerk
18/176	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA.	
	None.	
18/177	DATE OF NEXT MEETING	
	Monday 1 st October 2018 at 7pm.	

The meeting closed at 8.45pm