Minutes of meeting held on Monday 7th January at 7pm

Present: Cllr Richard Bartle, Chair (RB), Cllr David Pratt (DP), Cllr Julia Jones (JJ), Cllr John Lloyd (JL), Cllr Chris Hand (CH), Cllr Bjorn Watson (BW), Cllr Gerard Pearson, Cllr Penny

Hockley (PH)

In Attendance: Julia Evans

County Councillor: Cllr Yvonne Constance (YC)

District Councillor: Cllr Simon Howell (SH), Cllr Elaine Ware (EW)

Public:

19/1	APOLOGIES FOR ABSENCE	Action:
	Cllrs Church, Jenkins and Saunders.	
19/2	DECLARATIONS OF INTEREST	
	None.	
19/3	MINUTES OF THE MEETINGS HELD ON 3 rd DECEMBER 2018	
16,6	Cllr Hockley had a query on minute reference 18/228. It was agreed that	
	the minutes were correct.	
	Cllr Pratt proposed approving the minutes. Cllr Jones seconded.	
	RESOLVED. The minutes were signed.	
19/4	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON	
	THE AGENDA	
	a) 18/220 (18/202) - Heavy Traffic in Damson Trees. Cllr Constance	
	reported that the issue had been dealt with.	CLOSED
19/5	PUBLIC REPRESENTATION	0_00_0
10,0	None.	
19/6	COUNTY COUNCILLORS REPORT	
	Cllr Constance had sent a written report which had been circulated. She	
	reported:	
	- Bus Shelter. Cllr Constance sought to understand our requirements; Cllr	
	Hand explained. Cllr Constance reported that there had been a re-	
	organisation of the S106 team at OCC. However, the request for funds	
	for the bus shelter will come from the Parish Council to the Vale, who will	
	then release the funds to OCC. Cllr Hand explained that a deviation order	
	will be required; Cllr Constance stated that this will be a major	
	undertaking.	
	- School. This is progressing.	
	- Road Repairs. Damson Trees is listed under provisional schemes for	
	this year. Cllr Constance has also requested repairs to the High Street. It	
	was reported that 47,000 pot holes were fixed in Q2 and Q3.	
	- Budgets. Progressing.	
	- Zero Emissions. A programme is being developed for a zero emissions	
	zone in Oxford.	
	- Community Risk Action Plan. Cllr Constance has asked for this to be	
	circulated to Parish Councils. A response is due by 1 st February.	
	Cllr Pratt asked whether OCC had any comments on the Wanborough	
	proposal; the answer was no.	
10/7	Cllr Constance was thanked for attending.	
19/7	DISTRICT COUNCILLORS REPORT	
	Cllrs Ware and Howell reported: - LPP2: The inspector has responded with proposed modifications. Once	
	these have been made there will be a consultation on the revised plan.	
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	 L&G: Development was due to start today. Approval has been received for a temporary access off the A420 for construction traffic only. 	
	- Bovis: A new application has been received for a change of housing	

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	style. All interested parties should review the proposals and comment.	
	- Grants: the New Homes Bonus scheme is now active.	
	- Parking Enforcement: This is ongoing.	
	- Vale for Business awards: Nominations open on 18 th January.	
	Cllr Bartle asked whether SPC should be concerned with the South	
	Oxfordshire local plan. Cllr Ware thought not.	
	Cllr Howell and Ware were thanked for attending.	
19/8	CHAIRMAN'S ANNOUNCEMENTS:	
	None.	
19/9	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF	
	COMMITTEES AND WORKING GROUPS	
	a) Minutes of the O&F Working Group – The minutes of the O&F	
	Working Group held on 18 th December were not available. Cllr Bartle	
	outlined the highlights of the meeting:	
	- Localities grant: still awaiting another quote for the work on the	
	allotments.	
	- Grass and Hedge cutting: BGG are to be offered another year.	
	- Replacement Lime Tree: Mrs Allen has offered to replace it with a	
	memorial tree for Don Allen.	
19/10	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON	
	PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL	
	Proposals for Wanborough Science Park. The Chairman of	
	Wanborough Parish Council has written requesting support for an	
	objection to the proposals. Cllr Hand proposed replying with the details of	
	the Parish Council's response to the Planning Application. A meeting is	RB
	not necessary. Cllr Pratt seconded. RESOLVED. Cllr Bartle to develop a	
	response.	
	BBOWT Membership. Cllr Pratt proposed NOT renewing the	
	membership as they no longer manage the SSSI. Cllr Lloyd seconded.	
	RESOLVED. It was agreed that should the future managers request	
	support this will be considered.	
	The Old Surgery. A letter from a resident raising concerns about the	
	Parish Council's response to this planning application was read out. Cllr	
	Ware reported that the application has been called in. It was agreed to	
	wait upon the Vale's response before considering any action. Clerk to	Clerk
	reply to the resident.	
	Vandalism and Burglaries. A letter had been received from a resident.	
	This was passed on to Cllr Ware who will liaise with the Police.	
	Cllr Lloyd reported that he has evidence of substance abuse which he	
	has passed on to the Police. Cllr Ware reported that the Police are aware	
	of the issues at the Pocket Park. Cllr Pratt reported on the vandalism at	
	the Memorial Hall and suggested sending the CCTV footage to the	
	Police. Cllr Hand stated that they would not deal with it. Cllr Howell	
	suggested putting a note in Parish Jottings about the incident. Cllr Bartle	RB
	to do this. Cllr Hand has circulated advice on security in the home. Cllr	
	Ware reported that the new model policing at TVP has not worked so	
	they will be reverting back to the old model.	
19/11	TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING	
	MEETINGS ON BEHALF OF THE COUNCIL	
	None.	
19/12	FINANCIAL MATTERS	
	a) Finance Reports –November 2018 – The reports were presented and	
	approved. Proposed: Cllr Hand, Seconded: Cllr Pratt. RESOLVED.	
	b) December Payments – Cllr Pratt proposed approving the payments.	

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	Cllr Jones seconded. RESOLVED.	
	c) Request for Grant for the Sustainable Living Event – It was	
	suggested that the organisers consider other grant opportunities in the	
	first instance. The Vale Festival grant was suggested. Cllr Ware also	
	mentioned the Vale Green Team.	
	d) St Andrew's Church restoration project – A request was received,	
	carried forward from last month, seeking funding to help cover the losses	
	incurred during a recent fundraising event. Although the Parish Council	
	was unable to support this, it had previously been agreed to consider a	
	donation to the church restoration fund. Cllr Lloyd proposed a donation of	
	£150. Cllr Pratt seconded. RESOLVED. This will come from the S137	
40/42	grant pot.	
19/13	PLANNING MATTERS - NEW APPLICATIONS 1. P18/V2916/LDP – 40 Sandhill. Proposed single storey rear	
	extension. This is a permitted development application and is for	
	information only.	
	2. P18/V2964/FUL – Memorial Hall, Highworth Road. Erection of	
	multi-use sports pavilion and associated parking. Response due by 8 th	
	January. Cllr Hand proposed supporting the application. Cllr Lloyd	
	seconded. RESOLVED. Clerk to establish whether the Parish Council is	Clerk
	permitted to respond to this application.	3.2
	3. P18/V2957/N4A – The Wharf, Station Road. Proposed conversion	
	of the building to residential use. This is a permitted development	
	application and is for information only.	
	4. P18/V2848/FUL – Land off Townsend Road. Variation of condition	
	1 – drawings on application. Response due by 12 th January. This is a	
	change of design to some of the houses. Cllr Bartle proposed objection.	
	Cllr Pratt seconded. RESOLVED. Cllr Bartle to develop the response. Cllr	RB
	Ware noted that a new discharge of conditions had been received for this	
	site.	
	4. S/OUT/18/1943 – Inlands Farm, The Marsh, Wanborough. A	
	hybrid planning application for a Science Park and associated works. Cllr	DD
	Bartle proposed objection. Cllr Pratt seconded. RESOLVED. Cllr Bartle to	RB
	develop the response. PLANNING MATTERS – DECISIONS	
	1. Deadline 30 th November – P18/V2762/FUL – Land at The Old	
	Surgery, Northford Close. Demolition of former surgery and	
	erection of two bed dwelling. Awaiting determination.	
	2. Deadline 29 th October – P18/V2228/HH – 55 Stallpits.	
	Proposed two storey side extension, single storey rear	
	extension and loft conversion with Velux terrace system. No	
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	objections. Awaiting determination.	
	3. Deadline 30 th October – P18/V2493/HH – 33 Vicarage	
	Lane. Erection of single storey front and side extension and	
	new double garage and some internal alterations. Permission	
	granted.	
	4. Deadline 2 nd November – P18/V2557/HH – 38 Colton	
	Road. Two storey side and rear extension & single storey	
	side kitchen extension. Permission granted.	
	5. Deadline 8 th November – P18/V2587/FUL – Broadleaze	
	Farm, Longcot Road. Conversion of agricultural barn to	
	dwelling with associated garden and parking areas, boundary	
	awoning with associated garden and parking areas, boundary	

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	treatment, landscaping and hard surfacing. Permission	
	granted.	
	6. Deadline 21 st November – P18/V2614/A – Unit 1 Northford	
	Close. Retrospective application for new signage.	
	Permission granted.	
	7. Deadline 20 th November – P18/V2662/LB – Becket House,	
	Defence Academy. Listed building consent for repairs to	
	Roofs, Dormers and Stonework. Awaiting determination.	
	8. Deadline 22 nd November – P18/V2592/HH – 43 Highworth	
	Road. Tarmac the green highway verge to the front of	
	property and drop the kerb on to Highworth road for improved	
	vehicular access. It was agreed not to objection to this	
	application. Awaiting determination.	
	PLANNING MATTERS – MAJOR DEVELOPMENTS	
	Deadline 24 th May – P18/V0862/RM – Land at Highworth Road.	
	Amended plans have been received. Permission granted.	
19/14	SIGNAGE ON A420	
	This was discussed at length. Cllr Bartle suggested Shrivenham North for	
	the roundabout sign and just Shrivenham for the other junctions. Cllr	
	Hockley felt that the sign should also include reference to Highworth. Cllr	
	Lloyd suggested that the Planning Committee be given the power to	
	make this decision and that Lee Turner be invited to meet with them to	Clerk
40/45	discuss. This was agreed. Clerk to set up the meeting.	
19/15	NEIGHBOURHOOD PLAN UPDATE	
	Cllr Watson reported that the pre-submission consultation was now closed. The next steps are to complete a Basic Conditions Statement and	
	a Consultation Statement, and to have a Health Check on the plan. The	
	Consultant who will carry out the Health Check has been appointed. A	
	target of mid February has been set for submission to the Vale.	
19/16	S106 FUNDING	
	Cllr Hand is to inform OCC where we want the bus stops funded by the	CH
	Highworth Road development.	
	The Football Club S106 application has been sent back with a request for	
	further information. This is in hand.	
	Cllr Hand has invited the S106 team to a meeting in order to explain our	
	future projects. L&G are happy to release their funds now; index linking has increased	
	the funds available. Feedback from the Vale legal team is still	
	outstanding. Funds from other developments is now starting to come	
	through to the Vale.	
	Cllr Hand has spoken to the new president of the Bowls Club about S106	
	funding.	
19/17	Community Art Project	
	Cllr Hockley reported that there has been no progress on this.	
19/18	REPORT ON ENVIRONMENTAL MATTERS	
	Cllr Lloyd reported that cylinders have been found at the end of	
	Stainswick Lane. This was reported to Biffa, but a resident has since	
	cleared them up. Cllr Lloyd reported that he would like to establish a Litter Warden scheme.	
	There is a leak at the cemetery tap stop cock. This is being worked on.	
	Bus Stop island trees still need work. Cllr Lloyd is liaising with OCC.	
L	1 220 235 lotation mode can flood work. On Eloya to haloning with 000.	<u> </u>

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	The VAS on Townsend Road needs cleaning and repair. Clerk to identify supplier and get a quote.	Clerk
	Cllr Lloyd complained about the mess around the Memorial Hall left by the Thames Water works. Clerk to contact OCC about this.	Clerk
	The street cleaner is required to clear up after the water leak in the High Street. Cllr Ware to speak to Biffa.	EW
	Cllr Lloyd to log the damaged Kill Your Speed sign on fix my street. Cllr Lloyd raised the issue of the vacated allotment plot which has not been cleared of chicken paraphernalia. He requested that an invoice to	JL
	clear the plot be sent to the Defence Academy to be forwarded on to the ex-tenant. Cllr Lloyd to draft a covering letter. A copy to be sent to the Station Commander.	Clerk
	Cllr Lloyd presented two quotes to clear a tree stump on an allotment plot. Cllr Bartle proposed accepting the quote for £40. Cllr Pratt seconded. RESOLVED.	
19/19	PROPOSAL FOR A PARISH DIARY Mark Woodman is looking into this.	
19/20	CONSIDERATION OF A PARISH COUNCIL FACEBOOK PAGE It was reported that the page is up and running. Cllr Bartle has posted a welcome message.	CLOSED
19/21	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA. None.	
19/22	DATE OF NEXT MEETING Monday 4thFebruary at 7pm.	

The meeting closed at 8.47pm