

SHRIVENHAM PARISH COUNCIL (SPC)

4th September 2017

30th August 2017

Dear Councillor

You are summoned to attend the annual meeting of Shrivenham Parish Council to be held in the Chestnut Room, Memorial Hall on **Monday 4th September at 7.00pm**

Yours sincerely
Julia Evans
Clerk

AGENDA

1. **To receive apologies for absence**
2. **To receive any declarations of interest**
3. **To approve the minutes** of the Parish Council meeting and the confidential session held on 3rd July 2017
4. **Any matters arising from the last meeting and not itemised on this agenda:**
 - a. 17/146 (17/125 -17/106 - 17/71 - 17/50 - 17/28 -17/4 & 17/8 – 16/283) – *Parking in the High Street*
 - b. 17/146 (17/127) – *Highways Issues*
 - c. 17/146 (17/131) – *Abandoned Vehicles in Martens Road Car Park*
 - d. 17/146 (17/131) – *Bus Shelter, Townsend Road*
 - e. 17/150 - *Letter from Shrivenham and Ashbury Benefice regarding road signs*
5. **To allow members of the public to make representation, answer questions and give evidence in respect of any item of business**
6. **To receive a report from the County Councillor**
7. **To receive a report from the District Councillor**
8. **Chairman's Announcements**
9. **To receive and consider reports and minutes of committees and working groups**
 - a. O&F WG – 31st August 2017
 - b. Planning Group meeting – 4th August 2017
10. **To receive such communication as the person presiding may wish to lay before the Council**
 - a. To consider nominations for the Community Unsung Heroes award
 - b. To consider a requests for a grant from:
 - i. Be Free YC
 - ii. Soldiers of Oxfordshire museum

iii. Home Start Southern Oxfordshire

11. To receive reports from Councillors attending meetings on behalf of the Council

- a. Report from Chairmanship Training – Cllr Jones
- b. Report on plans for the Welcome event – Cllr Jones

12. Financial Matters

- a. To receive the Finance Reports for June and July 2017
- b. To approval payments to made for August 2017
- c. To consider Parish Councillor's allowances
- d. To consider renewal of CPRE subscription

13. Planning Matters

a. New Applications to consider

- i. **Deadline 26th August 2017 - P17/V2133/FUL – 1 Stainswick Lane.**
Refurbishment & conversion of house into two flats with a ground floor extension. Garden wall to be partially demolished and new off road parking space to be created with access to the adjacent highway.
Recording the Parish Council's response.
- ii. **Deadline 18th August 2017 – P17/V1955/LB – 40 High Street.** To Install Gas mains and central heating. Recording the Parish Council's response.

b. Decisions

- i. **Deadline 30th June 2017 – P17/V0922/DIS and Deadline tbc - P17/V1080/DIS – Longcot Road.** Amendment to Traffic Management Plan and revised Phasing Plan. **Approved.**
- ii. **Deadline 16th May - P17/V0976/FUL – Field east of former coal yard, Station Road** - Farm store with apron. **Permission Granted.**
- iii. **Deadline 31st May - P17/V0421/LB – 49 High Street** – Listed building consent for various internal alterations and repainting of outside of building. **Permission Granted.**
- iv. **Deadline 12th June - P17/V1349/HH – 13 Colton Road** – Single storey rear extension and internal alterations. **Permission Granted.**
- v. **Deadline 12th June - P17/V1297/HH – 23 Curtis Road** – New front porch, roof light on rear elevation and external alterations. **Permission Granted.**
- vi. **Deadline tbc – P17/V1414/HH – 24 Fairthorne Way** - Two storey side and rear extensions and single storey rear extension. **Permission Granted.**

c. Up-date on Major developments

- i. **Deadline 28th April 2017 – P17/V0800/RM – Land off Townsend Road.**
Reserved matters application following outline planning permission. The Parish Council objected to this application. **Not yet determined.**

14. To consider statistics on the usage of Highworth Library – Cllr Jones

15. To receive an update on the VAS project – Cllr Church

16. To receive an update on the progress of the Neighbourhood Plan – Cllr Jones

- a. To consider comments returned from the Neighbourhood Plan questionnaire
- 17. **To receive an update on S106 funding – Cllr Hand**
- 18. **To consider Community Emergency Plan Toolkit**
- 19. **Any other business to be added to next month's agenda**