

SHRIVENHAM PARISH COUNCIL (SPC)

2nd May 2017

28th April 2017

Dear Councillor

You are summoned to attend the annual meeting of Shrivenham Parish Council to be held in the Memorial Hall on **Tuesday 2nd May 2017 at 7.00pm**

Yours sincerely

Julia Evans

Clerk

AGENDA

1. To elect a Chairman
2. To receive the Chairman's declaration of acceptance of office
3. To elect a Vice Chairman
4. To receive apologies for absence
5. To receive any declarations of interest
6. Appointment of Councillor with special responsibilities for financial matters
7. Appointment of Councillor with special responsibilities for environmental matters
8. Appointment of Councillors to sit on the Planning Working Group
9. Appointment of Councillors to sit on the Neighbourhood Plan Steering Group
10. Appointment of Councillors to sit on the Personnel Committee
11. Appointment of Councillors to sit on the Disciplinary and Grievance Committee
12. Appointment of Councillors to sit on the Village Project Working Group
13. Appointment of Councillors to sit on the Organisation and Finance Working Group
14. **To approve the minutes of the following Parish Council meetings:**
 - a. held on 3rd April 2017
15. **Any matters arising from the last meeting and not itemised on this agenda:**
 - a. 17/71 (17/50 – 17/28 - 17/4 – 16/264 – 16/240) – *Issues with Virgin Media – actions on Mr Doyle*
 - b. 17/17 (17/50 - 17/28 -(17/4 & 17/8 – 16/283) – *Parking in the High Street*
 - c. 17/81 – *Shop Frontages on the High Street*
 - d. 17/82 – *Proposal for new residents letter*

16. To allow members of the public to make representation, answer questions and give evidence in respect of any item of business

17. To receive a report from the County Councillor

18. To receive a report from the District Councillor

19. Chairman's Announcements

20. To receive and consider reports and minutes of committees and working groups

a. O&F WG – 27th April 2017

21. To receive such communication as the person presiding may wish to lay before the Council

a. Briefing from OALC on dispute resolution

22. To receive reports from Councillors attending meetings on behalf of the Council

23. Financial Matters

a. To receive the Annual Accounts for 2016/17

b. To approve the Annual Return for 2016/17

c. To approval payments to made for April 2017 as set out at the end of this agenda

d. To sign the contract with OCC for Shrivenham Grass cutting

24. Planning Matters

a. **New Applications to consider**

i. **Deadline 28th April 2017 – P17/V0800/RM – Land off Highworth Road.**

Reserved matters application following outline planning permission.

Recording the Parish Council's response.

ii. **Deadline 4th May 2017 – P17/V0823/HH – Twin Tiles Cottage, Longcot Road.** Single Storey rear extension.

iii. **Deadline 5th May 2017 – P17/V0596/HH – 7 Alexandra Way.** Amended plans.

iv. **Deadline 10th May 2017 – P17/V0922/DIS – Land at Longcot Road –** Construction Traffic Management Plan.

v. **Deadline 12th May 2017 – P17/V1040/LB – 16 High Street –** Retrospective application for new colour scheme to existing signage and gates

b. **Decisions**

i. **Deadline 25th March 2017 - P17/V0529/HH – 6 Stainswick Lane.** Part garage conversion; single storey rear extension; replacement link extension; reconfigured garage roof; re-built & enlarged rear extension; reconfiguration of existing ground floor windows. **Not yet determined.**

ii. **Deadline 27th March 2017 – P17/V0514/HH – 1 Canon Hills Gardens.** Two Storey rear extension, single storey side/rear extension and garage conversion. **Permission Granted.**

iii. **Deadline 5th April 2017 – P17/V0422/HH – 65 High Street.** Proposed extension to the front of the property to provide a bathroom and

increased hall at the ground floor level, and additional storage at first floor level access from main bedroom. **Not yet determined.**

- iv. **Deadline 11th April 2017 – P17/V0731/HH – 11 Sandy Lane.** Rear two storey extension and single storey extension. **Not yet determined.**
- v. **Deadline 15th April 2017 – P17/V0781/HH – Allsorts, 10 Cleycourt Road.** Internal alterations to form utility room. **Not yet determined.**
- vi. **Deadline 10th March 2017 - P17/V0366/HH – Viewlands, Stainswick Lane.** Erection of double garage with bedroom above. **Not yet determined.**
- vii. **Deadline 10th March 2017 – P17/V0115/HH and P17/V0116/LB – 29 High Street.** Single storey rear extension. **Not yet determined.**
- viii. **Deadline 8th March 2017 – P17/V0341/O – 18 Sandhill.** Outline application (all matters reserved) for a single detached dwelling. **Application withdrawn.**
- ix. **Deadline 07/04/17 – P17/V0152/O – Wayside, Townsend Road.** Erection of 2 new dwellings and alteration to existing access. **Not yet determined.**

c. Up-date on Major developments

- i. **Deadline – 09 August 2016 – P13/V1810/O – Land East of Highworth Road, Shrivenham** – outline application for up to 240 dwellings and a site for a primary school along with associated public open space and highways works. **Permission Granted.**
- ii. **To consider street names for the Longcot Road development**

25. To receive an update on the VAS project – Cllr Church

26. To receive an update on the progress of the Neighbourhood Plan

27. Update on S106 Contributions – Cllr Hand

28. To consider Community Emergency Plan Toolkit

29. Any other business to be added to next month's agenda

