

VISCOUNTESS BARRINGTON TRUST

Minutes of meeting held on Monday 3rd April 2017 at 9pm

Present: David Pratt, Chair (DP), Richard Bartle (RB), Peter Saunders (PS), Bjorn Watson (BW), Penny Hockley (PH), Ollie Church (OC), John Lloyd (JL), Julia Jones (JJ), Chris Hand (CH)

Secretary: Julia Evans (JE)

17/38	APOLOGIES FOR ABSENCE Vic Clements sent his apologies.	Action:
17/39	DECLARATION OF INTERESTS None.	
17/40	MINUTES OF MEETINGS HELD ON 6th MARCH 2017 The minutes were approved and signed. Proposed: JJ; Seconded: JL.	
17/41	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA a) 17/28 - 17/15 - 17/4 - 16/110 - 16/88 – Graffiti We are still waiting for Mr Holman. BW to chase. b) Vandalism – RB raised the issue of petty vandalism. An item to be placed in The News.	C/F: BW
17/42	PUBLIC REPRESENTATION No members of the public were present.	
17/43	CHAIRMAN'S ANNOUNCEMENTS: Cllr Lloyd reported on a meeting with Viscountess Barrington Homes. Virgin Media request permission to lay cable to 6 houses. Graham Vizor is OK with this. DP asked whether Virgin will be paying wayleave. It was agreed to discuss this with them. DP/JL to arrange a meeting.	DP/JL
17/44	TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS Hall Management Group – The minutes of the Hall Management Group meeting held on 16 th March were not available. DP outlined the matters that were considered. PH and PS have visited a supplier to discuss additional catering equipment. The proposal is to purchase a 2 nd hand mobile table, a 3 tier trolley and 150 cutlery sets. RB proposed approving the purchase. JL seconded. RESOLVED. The caretaker and Mr Jones have been looking at the lighting and sound equipment. It was confirmed that the hearing loop is working. New energy contracts have been taken out with British Gas. Two quotes have been received for remote control of the hall heating. CH proposed accepting the Hive quote of £450. JJ Seconded. RESOLVED. The scope of works for the Vic Day ceiling has been produced. To be sent out to tender. DP suggested that a special meeting of the trustees may be required on select the contractor. Wez Dowell has submitted a quote of £835.41 to carry out the lighting work in the main hall. RB proposed accepting the quote. JJ seconded. RESOLVED. Hall blinds – Most broken blinds have now been fixed. It was proposed to accept Charisma's quote to install new blinds on the fire doors. Proposed: PH; Seconded: JL. RESOLVED. Storage – this is ongoing. The wedding chairs are now all stored in the print room.	PH BW/JE
17/45	TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL DP informed the meeting of the new charges for private events. He also reported that fire safety equipment had been purchased for the Caretaker's	

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17/46	FINANCIAL MATTERS Budget Monitoring Report and Balance Sheet – The report for the end of February was reviewed and approved. Proposed: RB; Seconded: JL. RESOLVED. March Payments – The payments were reviewed and approved. Proposed: CH, Seconded: RB. RESOLVED. Regular Payments – The meeting approved the regular payments as set out on the list filed with the agenda. Proposed: RB; Seconded: JL. RESOLVED. CFO Subscription – This has increased to £50. The meeting agreed unanimously to continue with membership.	
17/47	HEALTH AND SAFETY REPORT This is ongoing.	JE
17/48	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTHS AGENDA None.	
17/49	DATE OF NEXT MEETING Tuesday 2 nd May at 9pm.	

Meeting closed at 9.15pm