

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 10th May 2023 at 7pm

In the Sports Pavilion

Present: Cllr Richard Bartle, Chair (RB), Cllr Bjorn Watson (BW), Cllr Julia Jones (JJ), Cllr Claire Winfield (CW), Cllr Bob Sheldon (RS), Cllr Gerard Pearson (GP), Cllr Lucy Brown (LB)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance

District Councillors: Cllr Katherine Foxhall

Public: 1 Member of the public

23/118	APOLOGIES FOR ABSENCE Cllr Coffey and Mrs Frape sent their apologies.	
23/119	DECLARATIONS OF INTEREST Cllr Brown for agenda item 14a (i).	
23/120	MINUTES OF THE PREVIOUS MEETINGS The minutes of the Parish Council meetings held on 3 rd April 2023 and 19 th April 2023 were approved. Proposed Cllr Pearson, Seconded Cllr Sheldon. RESOLVED. The minutes were signed.	
23/121	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA <ul style="list-style-type: none"> a) 23/66 (23/38 - 23/11-22/240 - 22/214 - 22/188 - 22/167) - Village Dinner 2023. The hog roast and ice-cream van had been booked and costs were outlined. Invitations were to be sent out in the next week. b) 23/14 – Parking on the High Street – A petition had been set up in the shops in the High Street, Cllr Bartle urged people to sign it. c) 23/66 (23/33) – No Cold Calling Zones. Leaflets and stickers were to be available from IV Florist and the Post Office. Cllr Jones suggested people contact her if further information was required. d) 23/69 – Report on voluntary groups supporting minorities. Cllr Coffey had responded to the consultation. e) 23/74 – Engagement on area weight restrictions. Cllr Bartle reported that there was not much that could be said on the questionnaire. A resident had asked him if there could be a weight restriction in the High Street. Cllr Constance warned that the High Street was a detour route during emergencies. She had previously introduced a weight restriction in Burford but this had been revoked. There was an intention to impose freight management across the county but this would take some time. Cllr Constance advised Cllr Bartle to submit the application. Cllr Brown suggested liaising with businesses regarding deliveries before taking action. f) 23/74 – S106 funding for Public Art. No progress. 	<p>LF/JE</p> <p>Mr Howell</p> <p>CLOSED</p> <p>CLOSED</p> <p>RB/CW</p> <p>JE</p>
23/122	PUBLIC REPRESENTATION Nothing raised.	

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	The member of the public was thanked for attending.	
23/123	<p>COUNTY COUNCILLORS REPORT Cllr Constance was to a written report. At the meeting she reported that</p> <ol style="list-style-type: none"> a) There was concern over the amount of money being spent in Oxford City. b) There had been issues over the Spare Seats scheme for school transport. Free school transport for children in Childrey was still to be decided. c) Much of Shrivenham's needs over her time in office had been related to transport although there was still no answer to the speed humps on Townsend Road. d) The new roundabout had been achieved thanks to the Parish and District Councillors, who had also supported the fight for the new school. e) Civil Parking Enforcement had been introduced and Cllr Bartle commented that people had been caught by it. f) Speedwatch was running well. g) There may be complaints about the 20mph scheme. <p>Cllr Constance praised the relationship with the Parish Council and thanked the outgoing District Councillors for their service over the years.</p> <p>Cllr Constance was thanked for her service to the village over the last four years.</p>	
23/124	<p>DISTRICT COUNCILLORS REPORT Cllr Bartle welcomed Cllr Foxhall and thanked Mrs Ware and Mr Howell for their work over the years. Cllr Foxhall report that</p> <ol style="list-style-type: none"> a) Sewage was an issue that she had been working on for a while. She wanted to ensure that Grampian conditions were applied to new developments with regard to sewage. b) Items that were coming up in the near future were the Townsend Road planning application and the Waste Contract renewal. c) The Health Contract was to be reviewed. This was not a District Council policy but there would be the opportunity to comment. d) Negotiations were ongoing regarding the use of MOD housing for the Afghan resettlement scheme. e) She would be chairing the Scrutiny Committee. <p>Cllr Foxhall was thanked for attending.</p>	
23/125	<p>CLIMATE EMERGENCY ACTIONS Cllr Watson wanted to see a closer relationship with the Climate Emergency Committee at the Vale and to receive reports from them. Sustainable Shrivenham had a successful volunteer day. Friends of Tuckmill were to initiate spot testing of the water in Tuckmill Brook with regard to the sewage issues.</p>	BW
23/126	CHAIRMAN'S ANNOUNCEMENTS.	

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	<p>a) District Councillors. Mrs Ware and Mr Howell were thanked for their work over the last 12 years and praised for their achievements during this time. Cllrs Foxhall and Patel were welcomed.</p> <p>b) Co-Option. There were three seats vacant on the Parish Council which would be advertised as widely as possible. Applications were to be made to the Clerk. Co-option would take place at the July meeting.</p> <p>c) Update on the sale of Pennyhooks Lane. No bids were received, and the sale was not made.</p> <p>d) Cross Trees Park Phase 2 street names. The Parish Council's suggestions had been selected. The new streets would be named Bingham Turner Way, Benfield Avenue, Clements Way, Chambers Lane, Forty Green, Wintle Court, Woodham Place and Wyatt Gardens.</p> <p>e) 20 mph Scheme. It had been confirmed that Shrivenham had been accepted for the Scheme. Cllr Bartle suggested obtaining a mobile SID. Cllr Pearson to look into this. Afternote: The Clerk had sent recommended suppliers to Cllr Pearson.</p> <p>f) Crossing on Highworth Road. Cllrs Bartle and Watson had been working on this for a long time and it had finally been approved thanks to the efforts of Cllr Constance and Elaine Ware.</p> <p>g) Party on the Rec. This had been a real success. Cllr Bartle to write and thank the fete committee for such a wonderful event.</p> <p>h) The Coronation. Cllr Watson had attended the coronation at Westminster Abbey. Also, an officer from the Defence Academy had participated in the parade. It was a great honour for the village that two people from the community had taken part in this historic event.</p>	<p style="text-align: center;">GP</p> <p style="text-align: center;">RB</p>
23/127	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) O&F Committee – The minutes of the O&F Committee held 4th May had been circulated. The only matter discussed that was not on the agenda for this meeting was the replacement of cash payments. The bank had given a short reprieve until July. It had been agreed to look into taking card payments.</p>	
23/128	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>None.</p>	
23/129	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>None.</p>	
23/130	<p>FINANCIAL MATTERS</p>	

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	<p>a) Finance Reports – Year End 2022/23. The reports were presented and approved. They had been reviewed at the O&F and no issues had been raised. Proposed: Cllr Bartle, Seconded: Cllr Jones. RESOLVED.</p> <p>b) Finance Reports – April 2023. The reports were presents and approved. Proposed Cllr Bartle, Seconded Cllr Pearson. RESOLVED.</p> <p>c) April Payments – The payments had been reviewed at the O&F and were approved. Proposed Cllr Sheldon, Seconded Cllr Pearson. RESOLVED.</p>	
23/131	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P23/V0805/O – Land off Townsend Road. Outline planning application for the erection of up to 90 dwellings (including 35% affordable housing) with public open space, landscaping and sustainable drainage system (SuDS) and a vehicular access point. All matters reserved. Response due by 17th May. Cllr Bartle had circulated a proposal for objection. This was approved. Proposed Cllr Sheldon, Seconded Cllr Watson. RESOLVED. There was one abstention.</p>	
23/132	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>a) P23/V1018/LB – 3 Longcot Road. Replace rotten exterior porch doors with like for like wooden replacements. There were no objections. Proposed Cllr Pearson, Seconded Cllr Sheldon.</p> <p>Cllr Bartle asked Cllr Foxhall to keep the Parish Council updated on the Windmill View application.</p>	
23/133	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P23/V0756/HH & P23/V0757/LB – Swiss Cottage, Northfield Close. Erection of a new linked extension building to provide a master bedroom with en-suite bathroom on ground floor and living/dining/kitchen area with external sunken patio on lower ground floor following removal of window in eastern wall of the listed building's storeroom to create a doorway with new canopy link structure. Awaiting determination.</p> <p>b) P23/V0760/HH – 3 Friars Close. Erection of oak framed double carport. Awaiting determination.</p> <p>c) P23/0440/FUL – Broadleaze Barn, Longcot Road. Change of use from agricultural land/disused building site to residential garden use. Awaiting determination.</p> <p>d) P23/V0489/LB – 17 Manor Lane. Replace existing single glazed front door with new double glazed front door. Granted.</p> <p>e) P23/V0574/LB – 3 Longcot Road. Upgrade 240v electrical wiring circuits to the lights and 13 amp sockets throughout the cottage in order to complete with current safety regulations. Awaiting determination.</p> <p>f) P22/V3010/FUL – Wayside, Townsend Rd. Proposed erection of a new care home (C2 Use Class) and repositioned vehicular access from Townsend Road. Awaiting determination.</p> <p>g) P22/V2221/FUL – Land at Windmill View, Watchfield. Change of use of land for the siting of 27no. Mobile Homes, 26no.</p>	

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	<p>Touring Caravans, 9 Utility Rooms, and 15 Dayrooms. Awaiting determination.</p> <p>h) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p>	
23/134	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS Nothing to report.</p>	
23/135	<p>SCHOOL LIAISON Nothing to report.</p>	
23/136	<p>COMMUNITY SPEEDWATCH 15 sessions had been held. 326 vehicles were reported. Speeds of up to 32mph were recorded in the 20mph zone and speeds of up to 51mph in the 30mph zone. Large numbers of vehicles were being caught in the High Street. As many as 557 vehicles per hour had been recorded in one direction, which was high for a village with a bypass. Two members of the group had reported over 1000 cars each. Cllr Bartle to send them a letter of thanks for their efforts. Cllr Pearson to send contact details. Cllr Winfield suggested installing chicanes but it was noted that this would cause a problem for buses.</p>	<p>GP</p> <p>RB</p>
23/137	<p>S106/CIL FUNDING The funding agreement for the mini MUGA had been sent back to the Vale. Clerk to contact Abi Brown for an update on the S106 money for community art.</p>	BW/Clerk
23/138	<p>ALLOTMENTS REPORT The hawthorn next to the Colton Road gate was rotten and action was required. Tree surgeon to be asked to look at this. The gate posts of the Colton Road gates had started to rot but Cllr Sheldon did not think they needed replacing just yet. SAGA requested another can of creosote for the gates; cost £16. This was approved. Three plots were soon to become available. Plot 98 to be split into two. Inspections to be carried out w/c 22nd May.</p>	RS
23/139	<p>REPORT ON ENVIRONMENTAL MATTERS</p> <p>a) Tuckmill Meadows SSSI. There had been a successful volunteer day. There had been no update on whether the Vale had awarded the management contract.</p> <p>b) Rewilding the verges. There had been no progress. Clerk to check the contact details.</p>	<p>BW</p> <p>LB/Clerk</p>
23/140	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. None.</p>	
23/141	<p>DATE OF NEXT MEETING Wednesday 7th June at 7pm.</p>	

The meeting closed at 20.35