

SHRIVENHAM PARISH COUNCIL

Minutes of Annual Meeting of Shrivenham Parish Council

held on Wednesday 10th May 2023 at 7pm

In the Sports Pavilion

Present: Cllr Richard Bartle, Chair (RB), Cllr Bjorn Watson (BW), Cllr Julia Jones (JJ), Cllr Claire Winfield (CW), Cllr Bob Sheldon (RS), Cllr Gerard Pearson (GP), Cllr Lucy Brown

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance

District Councillors: Cllr Katherine Foxhall

Public: 1 Member of the public

23/96	DECLARATIONS OF ACCEPTANCE OF OFFICE. All present signed a Declaration of Acceptance of Office.	
23/97	APPOINTMENT OF CHAIR OF THE PARISH COUNCIL Cllr Bartle was nominated. Proposed Cllr Watson, Seconded Cllr Sheldon. RESOLVED. Cllr Bartle signed the Declaration of Acceptance of Office.	
23/98	APPOINTMENT OF VICE-CHAIR OF THE PARISH COUNCIL Cllr Sheldon was nominated. Proposed Cllr Jones, Seconded Cllr Watson. RESOLVED. Cllr Sheldon signed a Declaration of Acceptance of Office.	
23/99	APPOINTMENT OF ORGANISATION AND FINANCE COMMITTEE Cllrs Bartle, Watson, Sheldon, Jones, Pearson and Brown were appointed.	
23/100	APPOINTMENT OF PERSONNEL COMMITTEE Cllrs Bartle, Sheldon, Watson, Jones and Brown were appointed.	
23/101	APPOINTMENT OF DISCIPLINARY AND GRIEVANCE COMMITTEE Cllrs Bartle, Sheldon, Watson and Jones were appointed.	
23/102	APPOINTMENT OF PLANNING COMMITTEE Cllrs Bartle, Watson, Jones, Sheldon, Pearson and Winfield were appointed.	
23/103	PLANNING COMMITTEE DELEGATED POWERS Authority was delegated to the Planning Committee to submit responses to planning applications on behalf of the Parish Council. Proposed Cllr Bartle, Seconded Cllr Sheldon. RESOLVED.	
23/104	MEMBER WITH SPECIAL RESPONSIBILITY FOR FINANCE Cllr Bartle was appointed.	
23/105	MEMBER WITH SPECIAL RESPONSIBILITY FOR ENVIRONMENT Cllr Watson was appointed.	
23/106	MEMBER WITH SPECIAL RESPONSIBILITY FOR TRANSPORT Cllr Coffey was appointed.	
23/107	DEFIBRILLATOR GUARDIAN Mr John Lloyd agreed to continue as Defibrillator Guardian.	
23/108	EMERGENCY PLAN Mr Lewis Hilsdon, Hall Manager, agreed to continue to be responsible for the Emergency Plan. It was suggested that a member of the Council be appointed to assist with this. To be discussed at a future meeting.	Clerk (Agenda)
23/109	MEMBER WITH RESPONSIBILITY FOR SPEEDWATCH AND THE NEIGHBOURHOOD ACTION GROUP (NAG) Cllr Pearson was appointed.	
23/110	MEMBER WITH RESPONSIBILITY FOR THE ALLOTMENTS Cllr Sheldon was appointed.	

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23/111	MEMBER WITH RESPONSIBILITY FOR CLIMATE EMERGENCY Cllr Watson was appointed.	
23/112	MEMBER WITH RESPONSIBILITY FOR BUSINESS LIAISON Cllr Winfield was appointed.	
23/113	MEMBER WITH RESPONSIBILITY FOR SCHOOL LIAISON Cllr Jones was appointed.	
23/114	MEMBERS WITH RESPONSIBILITY FOR SOCIAL MEDIA Cllrs Brown and Jones were appointed.	
23/115	GENERAL POWER OF COMPETENCE The Clerk confirmed that the Council was eligible to adopt the General Power of Competence. Adoption proposed by Cllr Sheldon, Seconded Cllr Pearson. RESOLVED.	
23/116	INSURANCE 2023/24 Details had been circulated. The quote was approved. It was agreed to enter into a three year long term agreement. Proposed Cllr Brown, Seconded Cllr Bartle. RESOLVED.	
23/117	COUNCIL MEETING DATES 2023/24 It was agreed to change meeting days to the first Wednesday of each month, except August. Proposed Cllr Bartle, Seconded Cllr Watson. RESOLVED. The meeting dates for the coming year are 7 th June, 5 th July, 6 th September, 4 th October, 2 nd November, 6 th December, 3 rd January 2024 (tbc), 7 th February 2024, 6 th March 2024, 3 rd April 2024, 1 st May 2024.	

The meeting closed at 19.30