

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 7th June 2023 at 7pm

In the Vic Day Hall

Present: Cllr Richard Bartle, Chair (RB), Cllr Bjorn Watson (BW), Cllr Gerard Pearson (GP), Cllr Julia Jones (JJ), Cllr Claire Winfield (CW), Cllr Bob Sheldon (RS), Cllr Lucy Brown (LB), Cllr Stu Coffey (SC)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance

District Councillors: Cllr Katherine Foxhall, Cllr Viral Patel

Public: 5 Members of the public

Before the meeting Cllr Bartle made a statement regarding Mr David Pratt and displayed a memorial tankard to be presented to him.

23/142	APOLOGIES FOR ABSENCE None.	
23/143	DECLARATIONS OF INTEREST None.	
23/144	MINUTES OF THE PREVIOUS MEETINGS The minutes of the Parish Council meeting held on 10 th May 2023 were approved. Proposed Cllr Pearson, Seconded Cllr Sheldon. RESOLVED. The minutes were signed.	
23/145	MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA <ul style="list-style-type: none"> a) 23/121 (23/66 - 23/38 - 23/11-22/240 - 22/214 - 22/188 - 22/167) - Village Dinner 2023. An update was provided. There was still space for more guests. b) 23/121 (23/66 - 23/14) – Parking on the High Street – 200 signatures had been received so far. Petition was to close in ten day's time. It was to be presented to OCC at their July meeting. c) 23/121(23/74) – Engagement on area weight restrictions. No progress d) 23/108 – Appointment of Member with responsibility for Emergency Planning. Cllr Coffey was appointed. e) 23/126 – Purchase of a mobile SID. Clerk to obtain quotes. OCC have agreed to install the posts. 	<p>LF/JE</p> <p>Mr Howell</p> <p>RB</p> <p>Clerk</p>
23/146	PUBLIC REPRESENTATION <ul style="list-style-type: none"> a) Allotments. A member of the public complained about the condition of a neighbouring plot and asked that the tenant be evicted. It was explained that the plot had been reallocated, but the new tenant had not yet started work. The Handyman was to strim the plot later in the week. Debris was to be looked into. The complainant also asked that chicken permits be revoked due to issues with rats. To be investigated. b) Speeding. A member of the public complained about speeding on Highworth Road and difficulties crossing the road. It was pointed out that a crossing was due to be installed on Highworth Road. A 'no entry' sign was requested on the slip road at the junction with Townsend Road. It 	<p>RS</p>

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	<p>was explained that this was not possible. It was thought that the 20mph speed limit might help the situation.</p> <p>The members of the public were thanked for attending.</p>	
23/147	<p>COUNTY COUNCILLORS REPORT</p> <p>Cllr Constance had sent a written report which had been circulated. At the meeting she reported that</p> <ol style="list-style-type: none"> a) The County Council was very Oxford centric. b) A public appeal had been started to raise funds to oppose the low traffic arrangement in Oxford. c) The new school was due to open in January or February 2024. d) The new crossing would happen but there was not yet an installation date. e) The 20mph speed limit was coming and would include Highworth Road. f) OCC no longer installed speed bumps as they did cause problems for buildings. Cushions were installed instead. The proposal for humps on Townsend Road had received objections and were unlikely to be implemented. g) There was a public consultation on waste tips. Although leases were running out on some of them there were no plans to do anything to Stanford tip. Tip use was not increasing which was due to good waste management. h) A planning application for a large solar farm near Cumnor was to be submitted soon. She would be looking at this carefully. <p>Cllr Constance was thanked for attending.</p>	
23/148	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllr Foxhall had sent a written report which had been circulated. At the meeting she reported that:</p> <ol style="list-style-type: none"> a) Discharge into Tuckmill Meadows from the Cala site had been registered by the EA as a level 2 incident. After discussion with Cala it was discovered that they had a permit to do this. A multi-agency meeting was to be arranged to discuss the situation. b) An EIA screening request for Wicklesham Quarry had been submitted in March. The application was likely to be for a science and business park. This was being monitored. c) A conference was to be held on Friday on the proposed solar farm near Cumnor and there was to be an open day on Saturday. <p>Cllr Patel reported that the new planning application submitted for Townsend Road was exactly the same as the previous one which had been refused.</p> <p>Cllrs Foxhall and Patel were thanked for attending.</p>	
23/149	<p>CLIMATE EMERGENCY ACTIONS</p> <p>No update.</p>	BW

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23/150	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <p>a) Waste Collections. The issue with waste collections at the Memorial Hall was explained. A second waste collection per week in the summer months was proposed. Proposed Cllr Bartle, Seconded Cllr Sheldon. RESOLVED.</p> <p>b) Grass cutting. BGG were not cutting the grass according to the schedule. The O&F Committee had recommended that Cllr Bartle should write to them. This was agreed. Proposed Cllr Coffey, Seconded Cllr Sheldon.</p>	<p>JE</p> <p>RB</p>
23/151	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) O&F Committee – The minutes of the O&F Committee held on 6th June were not available. Matters for discussion were:</p> <ol style="list-style-type: none"> i. the purchase of a Sumup machine for the Parish Council. One had already been purchased for VBT, but the auditor had recommended having one for each company. The purchase was approved. Proposed Cllr Bartle, Seconded Cllr Pearson. RESOLVED. ii. Projects for the coming year were discussed and the following suggested: Purchase of a mobile SID, New gravel at the entrance to the cemetery, replacement of dead tree in the cemetery. It was noted that the rowan trees outside the memorial hall were looking poorly. Dead branches to be removed. Consideration was also given to a tree condition survey which would enable to Council to manage risks and understand what action needs to be planned for the trees in the parish. A final project for consideration was the purchase of allotment plot markers. Projects to be agreed at the next O&F committee meeting. <u>Afternote:</u> SAGA had suggested that allotment markers were not really necessary. 	JE/LF
23/152	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>None.</p>	
23/153	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>None.</p>	
23/154	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – May 2023. These were not yet available.</p> <p>b) April Payments – The payments had been reviewed at the O&F and were approved. Proposed Cllr Bartle, Seconded Cllr Sheldon. RESOLVED.</p>	
23/155	<p>PLANNING MATTERS – DECISIONS FOR RATIFICATION</p> <p>a) P23/V1020/LB – 5 Longcot Road. Straight replacement of deteriorated Wooden Front porch doors (glazed) and frame with new hardwood doors using restoration glass. No objections. Proposed Cllr Jones, Seconded Cllr Bartle. RESOLVED/</p>	

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23/156	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) S/23/0438 - Lotmead Site, Eastern Villages Swindon. Revised documents. Response due by 12th June. Comments on the application had been circulated and were agreed.</p> <p>b) P23/V0160/LB & P23/V0159/HH – Fern House, 3 Manor Lane. Amendments. No objections.</p> <p>c) P23/V1094/FUL – 10 & 11 Manor Close. Addition of pitched roof to existing flat roofed single storey garages/utility rooms. Conversion of garages to living and storage space. Response due by 29th June. It was pointed out that the application stated that no parking spaces would be lost even though the garages were to be converted. There were no objections. Proposed Cllr Jones, Seconded Cllr Sheldon. RESOLVED.</p> <p>d) P23/V1177/FUL – 32 Stallpits Road. Proposed first floor addition; two storey rear extension; first floor window addition; & alterations to existing ground floor windows & doors. Response due by 14th June. There were no objections. Proposed Cllr Sheldon, Seconded Cllr Jones. RESOLVED.</p>	
23/157	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>None.</p>	
23/158	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P23/V0805/O – Land off Townsend Road. Outline planning application for the erection of up to 90 dwellings (including 35% affordable housing) with public open space, landscaping and sustainable drainage system (SuDS) and a vehicular access point. All matters reserved. Awaiting determination.</p> <p>b) P23/V0756/HH & P23/V0757/LB – Swiss Cottage, Northfield Close. Erection of a new linked extension building to provide a master bedroom with en-suite bathroom on ground floor and living/dining/kitchen area with external sunken patio on lower ground floor following removal of window in eastern wall of the listed building's storeroom to create a doorway with new canopy link structure. Granted.</p> <p>c) P23/V0760/HH – 3 Friars Close. Erection of oak framed double carport. Granted.</p> <p>d) P23/0440/FUL – Broadleaze Barn, Longcot Road. Change of use from agricultural land/disused building site to residential garden use. Awaiting determination.</p> <p>e) P23/V0574/LB – 3 Longcot Road. Upgrade 240v electrical wiring circuits to the lights and 13 amp sockets throughout the cottage in order to complete with current safety regulations. Awaiting determination.</p> <p>f) P22/V3010/FUL – Wayside, Townsend Rd. Proposed erection of a new care home (C2 Use Class) and repositioned vehicular access from Townsend Road. Awaiting determination.</p> <p>g) P22/V2221/FUL – Land at Windmill View, Watchfield. Change of use of land for the siting of 27no. Mobile Homes, 26no. Touring Caravans, 9 Utility Rooms, and 15 Dayrooms. Awaiting determination.</p>	

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	<p>h) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p>	
23/159	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS It was reported that two walkers had become stuck in the boggy area between the site and the recreation ground. One person broke their arm. To be investigated.</p>	RB
23/160	<p>SCHOOL LIAISON Cllr Jones had spoken to the Head and hoped to bring a report to the Parish Council meeting each month.</p>	JJ
23/161	<p>COMMUNITY SPEEDWATCH 20 sessions were held in May. 378 vehicles had been reported to the police. One vehicle was found to be doing 42 mph in the 20mph zone in the middle of the day. In the 30mph zone a maximum speed of 48mph was recorded. Almost 2000 vehicles had been reported in just over a year. Although the number of speeding vehicles was high they were reducing. The team had 15 volunteers and one new member had recently been recruited. A meeting was to be held with Lee Turnham of TVP to review the operation.</p>	GP
23/162	<p>S106/CIL FUNDING a) Community Art. Funding was available for public art on the site west of Highworth Road. The funds needed to be spent by the end of April 2024. Cllr Winfield agreed to head up the team to work on this. Cllrs Jones and Brown volunteered to help.</p>	CW
23/163	<p>ALLOTMENTS REPORT Inspections had been completed and letters were to be sent out shortly. The Handyman was to trim the overgrown plots. SAGA had painted the gates. A hawthorn needed to be removed. Four plots were available and there was still a waiting list.</p>	RS
23/164	<p>REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. Friends of Tuckmill had received the equipment to carry out water testing. This will start tomorrow. b) Rewilding the verges. Contact details had been provided but there had been no further progress. Clerk to ask OCC for details of the verges owned by them.</p>	BW LB/Clerk
23/165	<p>ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. The Parish Council recorded its thanks to all outgoing Councillors and welcomed all new members. a) Potholes. Cllr Coffey had reported the potholes on Highworth Road on Fix My Street.</p>	

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	<ul style="list-style-type: none">b) Social Media. Standing item to be included on future agenda.c) Rat problems. To go on the agenda for the next meeting.d) Stocks Island. The damage to the kerbstones had been reported on Fix My Street.e) Broken bench. The bench in Days Ground had collapsed. To be reported to the Defence Academy.f) Training. Clerk to arrange online Councillor training sessions.	
23/166	DATE OF NEXT MEETING Wednesday 5 th July at 7pm.	

The meeting closed at 20.20