

VISCOUNTESS BARRINGTON'S TRUST

Meeting 6th September 2023 at approx. 9 pm

31st August

Dear Trustee

You are summoned to attend the meeting of the Meeting of the Viscountess Barrington's Trust to be held in the Main Hall on **Wednesday 6th September 2023 at approx. 9pm**

Yours sincerely,
Julia Evans
Secretary, Viscountess Barrington's Trust

AGENDA

1. Apologies for absence
2. Declarations of interest
3. To approve the minutes of the meetings of the Viscountess Barrington's Trust held 5th July 2023.
4. Matters arising from the minutes of the VBT meeting held on 5th July 2023
5. To allow members of the public to make representation, answer questions and give evidence in respect of any item of business.
6. To receive any comments or questions that the person presiding may wish to lay before the meeting.
 - a. To consider replacement rope lights for the Memorial Hall
7. Chairman's Announcements.
 - a. Update on Platinum Jubilee fund application
 - b. Update on Energy Audit
 - c. Update on Sports Pavilion snagging works
8. To receive reports from Committees and Working Groups
 - a. HMG – 31st August 2023
 - b. Publicity & Fundraising – 4th September
9. To receive reports from Trustees attending meetings on behalf of the Trust.
10. Financial Matters
 - a. To receive the bookings report
 - b. To receive the Financial Statements for June and July 2023
 - c. To approve payments to be made for July and August 2023
 - d. To appoint the internal auditor for 2023/24
11. Recreation Ground Matters – BW
 - a. To receive the 2023 RoSPA report
 - b. Update on Mini MUGA
 - c. Laurel bush on Manor Lane boundary
12. To consider a village survey to assist in the development of community events and activities provided by the Trust at the Memorial Hall and Recreation Ground - CW
13. Any business to be put on the agenda for the next meeting
14. Date of next meeting – Wednesday 4th October 2023