

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 4th October 2023 at 7pm

In the Main Hall at the Memorial Hall

Present: Cllr Richard Bartle, Chair (RB), Cllr Nathan Woodhouse (NW), Cllr Elaine Ware (EW), Cllr Julia Jones (JJ), Cllr Claire Winfield (CW), Cllr Bob Sheldon (RS), Cllr Simon Howell (SH), Cllr Bjorn Watson (BW), Cllr Lucy Brown (LB)

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance

District Councillors: Cllr Katherine Foxhall

Public: 9 Members of the public

23/225	<p>APOLOGIES FOR ABSENCE Cllrs Pearson and Coffey. Cllr Bartle sent apologies for being late. Cllr Sheldon opened the meeting.</p>	
23/226	<p>DECLARATIONS OF INTEREST None.</p>	
23/227	<p>MINUTES OF THE PREVIOUS MEETING The minutes of the Parish Council meeting held on 6th September 2023 were approved. Proposed Cllr Ware, Seconded Cllr Jones. RESOLVED. The minutes were signed.</p>	
23/228	<p>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</p> <p>a) 23/199 (23/173 - 23/145 – 23/121 – 23/66 – 23/14). Parking on the High Street. A meeting had been held with OCC. It had been positive and a number of options had been put forward. These were to be examined over the next few weeks.</p> <p>Cllr Bartle took the Chair.</p> <p>b) 23/199 (23/173 - 23/145 - 23/121 - 23/74) –Weight restrictions on the High Street. There had been no response to the letter sent to OCC.</p> <p>c) 23/200 – 20mph Speed limit issues. Cllr Bartle had written to Matthew Barber (Police and Crime Commissioner) asking for something to be done about the speeding in the village. Cllr Constance reported that it was unlikely that the requested buffer zone between the 20mph and 60mph limits would be implemented.</p> <p>d) 23/200 – Request for pedestrian refuge on Highworth Road. OCC had stated that the road was not wide enough to accommodate a pedestrian refuge. It was noted that work on the new crossing was to start in November,</p> <p>e) 23/200 – Planning enforcement matter. The case officer had been contacted and a response was awaited. The enforcement team were working with developers on the Townsend Road site to stop work until the outstanding issue had been resolved.</p> <p>f) 23/202 – Vale policy on waste bins. A meeting was to be held with the Vale about this.</p> <p>g) 23/208 – EV Microhubs. Interest in the scheme had been registered.</p> <p>h) 23/208 – Landscape Character Study. Cllr Watson had responded to the consultation on behalf of the Parish Council,</p>	<p style="text-align: center;">SH</p> <p style="text-align: center;">CLOSED</p> <p style="text-align: center;">RB</p> <p style="text-align: center;">CLOSED</p> <p style="text-align: center;">VP</p> <p style="text-align: center;">CLOSED</p>

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	<p>referring to the views expressed in the Neighbourhood Plan. He had also attended a workshop about the study which was related to the development of the Vale Joint Local Plan.</p> <p>i) 23/208 – Community Transport Grant. Cllr Coffey had contacted surrounding parishes with a view to a joint venture.</p>	<p>CLOSED</p> <p>SC</p>
23/229	<p>PUBLIC REPRESENTATION</p> <p>a) Presentation from SAGA. Cllr Sheldon was thanked for his help with the allotments. Mr Lloyd gave a brief presentation on SAGA, giving the background to the association and hopes for the future. It was noted that the gates still needed attention. The main issue was unkempt plots.</p> <p>b) Parking in the High Street. A complaint was raised regarding the parking space next to crossing by One Stop. It was not possible to park in this space without vehicles putting their wheels on the pavement. Cllr Howell suggested that the comment be taken on board as part of the wider parking project.</p> <p>c) Cross Trees Park - parking around the school. Concerns were raised about lack of parking spaces around/on the school site. The Parish Council was asked to ensure that proper provision was made to avoid impacting local residents. Cllr Bartle outlined the new OCC parking standards. Cllr Howell pointed out that parents should be educated not to drive to school. Cllr Constance had spoken to a number of officers about this matter. Nothing had yet been agreed with the road agreements team. Cllr Bartle agreed to pass on comments from the complainants to OCC.</p> <p>d) Defibrillator Training – to be held on 12th October at the Memorial Hall.</p> <p>e) Litter Bins – Mr Lloyd urged the Parish Council to approve the proposed moving of the litter bin.</p> <p>f) Website – Mr Lloyd requested a separate page on the Parish Council website for the allotments.</p> <p>The members of the public were thanked for attending.</p>	<p>RB</p>
23/230	<p>COUNTY COUNCILLORS REPORT</p> <p>Cllr Constance had sent a written report which had been circulated. At the meeting she reported that</p> <p>a) Better attitudes were required to the current traffic issues,</p> <p>b) She would press for Shrivenham to be included in the weight restriction program.</p> <p>c) The issues with 20mph schemes were national. We were unlikely to get a buffer zone on Highworth Road.</p> <p>Cllr Constance was thanked for attending.</p>	
23/231	<p>DISTRICT COUNCILLORS REPORT</p> <p>Cllr Foxhall had sent a written report which had been circulated. At the meeting she reported that:</p> <p>a) There was to be an audit on the maintenance of all closed churchyards with a view to re-establishing maintenance schedules.</p> <p>b) There was to be a scrutiny meeting for the integrated care board. This would be a public meeting.</p> <p>c) There was a large amount of sewage being discharged into watercourses in the Vale. The situation in Shrivenham was especially</p>	

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	<p>bad. She was to write to Thames Water asking them to look at reducing the impact in the village.</p> <p>d) There had been an objection from a resident about a planning application.</p> <p>e) The planning application for the care home had been withdrawn.</p> <p>f) The application for Wicklesham Quarry was likely to be resubmitted.</p> <p>Cllr Howell asked about the Vale's living wage policy that had been mentioned in the written report.</p> <p>Cllr Foxhall was thanked for attending.</p>	
23/232	<p>CLIMATE EMERGENCY ACTIONS</p> <p>Nothing to report.</p>	BW
23/233	<p>CHAIRMAN'S ANNOUNCEMENTS.</p> <p>a) Update of the Neighbourhood Plan. Work was to start on this shortly. It was dependent upon the Vale Joint Local Plan.</p>	
23/234	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <p>a) O&F Committee – The O&F Committee meeting scheduled for 27th July had been cancelled. The next meeting was held on 29th August. Everything discussed was covered in this meeting.</p> <p>b) Planning Committee meeting. The minutes of the meeting held on 27th July had been circulated and were received by the Council.</p> <p>c) O&F Committee – The minutes of the meeting held on 26th September had been circulated. The following matters were considered:</p> <ol style="list-style-type: none"> i. SID – the locations for the poles had been put forward. There were to be consultations with those householders who were near to them. ii. Cemetery railings and gravel – this was being progressed. iii. Tree Survey – quotes being obtained. iv. Hand driers – it had been agreed that hand driers would not be installed in the changing rooms at the pavilion for the time being. v. Car park surface and drainage. Awaiting a quote for new gravel. 	
23/235	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <p>a) Request to move litter bin from Station Road to High Street bus stop. Agreed. Proposed Cllr Bartle, Seconded Cllr Brown. RESOLVED.</p> <p>b) Request to remove litter bin from Stocks Island. It was agreed to leave this in place. Proposed Cllr Bartle, Seconded Cllr Brown. RESOLVED.</p> <p>c) Overgrown hedges at Martens Road car park. Cllr Howell proposed writing to the resident concerned. Cllr Bartle seconded. RESOLVED.</p> <p>d) Compost from the Defence Academy. The academy had offered to share this with the village but needed somewhere to store it for collection. A location within the village was to be sought and a plan for dealing with unused compost to be developed. Cllr Watson to take this forward.</p>	<p>Clerk</p> <p>BW</p>

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	<p>e) Parking – Following a meeting with OCC three options had been put forward, the main complaint from residents was the double yellow lines at the western end of the High Street. Every option included the removal of these lines. Cllr Bartle to circulate the details. The way forward to be considered at the next meeting.</p>	RB
23/236	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <p>a) Defence Academy Meeting. Cllr Ware had attended the Defence Academy community liaison meeting. Shrivenham was the only Parish Council that attended. Cllr Ware was to circulate the minutes when they were available. Highlights of the meeting:</p> <ol style="list-style-type: none"> i. 21 houses had been reserved for Afghan refugees in Watchfield. The Vale would be responsible for their upkeep. The first families may move in before Christmas. ii. The Station Commander has offered tours of the college. Cllr Ware to organise for those interested. iii. The Community Larder was still going strong. Many people were using it for company and a hot drink. iv. The Defence Academy were carrying out a tree survey and there could be a few boundary discrepancies. v. Park and ride on site had been dismissed due to construction work. Cllr Ware to ask the about a traffic management plan. vi. The next meeting was to be in February. <p>b) School time capsule event. Cllrs Watson and Jones had attended the event at the new school.</p>	EW
23/237	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – August 2023. These had been reviewed at the O&F and were approved. Proposed Cllr Sheldon, Seconded Cllr Ware. RESOLVED.</p> <p>b) September Payments – The payments had been reviewed at the O&F and were approved. Proposed Cllr Sheldon, Seconded Cllr Watson. RESOLVED.</p> <p>c) Request for grant from the Wilts and Berks Canal Trust. Carried forward. Deputy Clerk to establish how much had been awarded previously.</p>	LF
23/238	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P23/V2132/FUL – 11 High Street. First floor rear extension to a public house. Conversion of the public house to form a single, two storey dwelling. Response due by 17th October 2023. The Parish Council had objected to the previous application for this site which had been approved. There were no objections.</p> <p>b) P23/V2122/DIS – Land north of Shrivenham, Highworth Road. Discharge of condition 2 (Electric Vehicle Charging Points) on planning application P21/V0773/RM. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, landscaping, layout and scale for a development of 275 dwellings along with associated public open space and other associated highways works. For information only.</p> <p>c) P23/V2118/HH – 22 Cleycourt Road. A Single storey rear and side extension. There were no objections.</p>	

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	d) P23/V2166/HH – 25 Stainswick Lane. Dormer to rear elevation. Response date 20 th October. To be considered at a planning committee meeting.	
23/239	PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA None.	
23/240	PLANNING MATTERS – DECISIONS a) P23/1944/HH – 3 Stallpits Road. Demolition of existing conservatory and erection of single storey rear extension on a similar footprint. Awaiting determination. b) P23/V1903/HH – 33 Ballingers. Proposed rear extension and porch. Awaiting determination. c) S/23/0438 - Lotmead Site, Eastern Villages Swindon. Revised documents. Awaiting determination. d) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination. The Parish Council had objected on the grounds of reduced parking spaces. The Vale had asked the Parish Council to consider withdrawing the objection. This was not done. It will go to the Vale planning committee.	
23/241	PLANNING MATTERS – MAJOR DEVELOPMENTS a) Cala Development, Highworth Road. The meeting had been postponed to 19 th October.	
23/242	BURIAL GROUND POLICY The Policy had been circulated and comments received. The policy was adopted. Proposed Cllr Jones, Seconded Cllr Bartle. RESOLVED.	
23/243	GRASS AND HEDGE CUTTING CONTRACT Carried forward.	c/f
23/243	PARISH COUNCIL WEBSITE Councillors had been asked to send in their comments about the current website. Cllr Howell to work with Cllr Winfield to work through the comments received.	SH/CW
23/244	SCHOOL LIAISON Cllr Jones had attended a meeting with the head. The new crossing had been discussed. The Head had agreed to send the school travel plans to the Parish Council when they were available. There was to be an open day for parent to look around the new building. The Head was keen for the school to participate in the centenary celebrations. They also wanted a stall at the next village fete.	JJ/RS
23/245	COMMUNITY SPEEDWATCH Cllr Pearson had sent a written report in which he noted that 20 sessions had been held in September. 505 vehicles had been reported to TVP and DVLA. The highest speed in the 20 mph zones was 44mph and in the 30mph it was 46 mph.	GP
23/246	S106/CIL FUNDING	BW/Clerk

