

SHRIVENHAM PARISH COUNCIL

Minutes of Monthly meeting held on Wednesday 1st November 2023 at 7pm

In the Main Hall at the Memorial Hall

Present: Cllr Richard Bartle, Chair (RB), Cllr Elaine Ware (EW), Cllr Julia Jones (JJ), Cllr Claire Winfield (CW), Cllr Bob Sheldon (RS), Cllr Simon Howell (SH), Cllr Lucy Brown (LB), Cllr Gerard Pearson

In Attendance: Julia Evans, Lyn Frape

County Councillor: Cllr Yvonne Constance

District Councillors: Cllr Viral Patel

Public: 5 Members of the public

23/252	APOLOGIES FOR ABSENCE Cllrs Watson, Woodhouse and Coffey. District Cllr Foxhall.	
23/253	DECLARATIONS OF INTEREST None.	
23/254	MINUTES OF THE PREVIOUS MEETING The minutes of the Parish Council meeting held on 4 th October 2023 were approved. Proposed Cllr Bartle, Seconded Cllr Sheldon. RESOLVED. The minutes were signed.	
23/255	<p>MATTERS ARISING FROM LAST MEETING NOT ITEMISED ON THE AGENDA</p> <p>a) 23/228 - 23/199 (23/173 - 23/145 – 23/121 – 23/66 – 23/14). Parking on the High Street. Cllr Howell had circulated a paper on the options available. There were pros and cons for each option. Other matters needed to be considered when making a decision for example the cost of parking permits, business deliveries and disabled bays. Cllr Howell recommended option 1 with modifications: Parking restrictions Mon-Fri 8am – 5pm. resident parking permits, removal of yellow lines as far as possible allowing gaps for residents driveways and making half spaces into motorcycle bays. Further work was needed on parking for bus users. The next step was for the council to inform OCC of the chosen option so that the plan could be developed and sent out for formal consultation. The cost of the resident's permits was discussed along with the possibility of free passes for those who worked in the High Street. Further work was required on these matters. It was agreed to accept Cllr Howell's recommendation. Proposed Cllr Howell, Seconded Cllr Bartle. RESOLVED. Cllr Howell to report back to OCC.</p> <p>b) 23/228 (23/200) – 20mph Speed limit issues. There had been a number of complaints about the 20mph speed limit. Cllr Bartle pointed out that this was an OCC initiative that the Parish Council supported because of the speed of vehicles in the village. Cllr Bartle had written to the Police and Crime Commissioner about the problems of speeding in the village and had asked for police help. The response was unhelpful. All the measures suggested were already in place. The residents close to the proposed sites for the SID poles had been consulted. One person has objected to the position of the pole in their area.</p> <p>c) 23/228 (23/200) – Planning enforcement matter. Cllr Patel did not have an update from the case officer. Work was still going on. Enforcement action was ongoing. Cllr Patel to follow this up.</p> <p>d) 23/228 (23/202) – Vale policy on waste bins. Cllr Patel had spoken to the waste team. The waste bin project started in 2021 and was due to complete next year. Vale were prioritising broken bins and bins that were not in a useful place. He asked parishes to take photos of areas with litter</p>	<p>SH</p> <p>RB</p> <p>Clerk</p> <p>VP</p>

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	<p>problems and send them to him along with a map so that he could progress this with waste team.</p> <p>e) 23/228 (23/208) – Community Transport Grant. C/F</p> <p>f) 23/229 – Parking at the new school. Cllr Bartle had written to OCC about this. The response stated that OCC opposed the provision of parking areas outside schools because they wanted to discourage people bringing children to school by car. Cllr Bartle felt it was not possible to take this matter any further. Cllr Constance agreed that OCC would not go back on their policy.</p> <p>g) 23/235 – Compost from the Defence Academy. Sustainable Shrivvenham wanted to sell compost from the Defence Academy. The plan was to put it by the bin store for people to collect.</p>	<p>VP</p> <p>SC</p> <p>CLOSED</p> <p>BW</p>
23/256	<p>PUBLIC REPRESENTATION</p> <p>a) Parking Proposals. Mr Jenkins gave resident feedback on the parking proposals. He expressed concern over the hazards of removing the yellow lines. Parking in this area sometimes prevented access to resident's driveways. He urged the Council to reconsider the proposal to remove yellow lines. Cllr Howell agreed to take on board the resident's concerns. It was noted that people had complained about enforcement of the yellow lines.</p> <p>b) Allotment improvements. Mr Lloyd reported that recommendations for allotment improvements had been sent to the Parish Council along with budget proposals over next 3 years. He requested feedback on the proposals.</p> <p>The members of the public were thanked for attending.</p>	
23/257	<p>COUNTY COUNCILLORS REPORT</p> <p>Cllr Constance had sent a written report which had been circulated. At the meeting she reported that</p> <p>a) There was a state of no overall control at OCC.</p> <p>b) The County had overspent and had borrowed significantly. There had been disagreements on the process for SEN provision.</p> <p>c) The HIF1 scheme was due to be heard by Public Enquiry, probably in February. The project needed to be completed by 2026 or there would be a penalty of £30m.</p> <p>d) The local bus service from Faringdon to Wantage via Longcot and Uffington was to be reintroduced.</p> <p>e) Two new people have been employed to work on Climate Change.</p> <p>Cllr Contance felt that any parking scheme would need to consider a park & ride option. Cllr Ware pointed out that there was to be a 1000 car park & ride at Acorn Bridge.</p> <p>Cllr Constance was thanked for attending.</p>	

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23/258	<p>DISTRICT COUNCILLORS REPORT Cllr Foxhall had sent a written report which had been circulated. At the meeting Cllr Patel reported that:</p> <ul style="list-style-type: none"> a) A planning application had been received for a life sciences park at Wicklesham Quarry. An Environmental Impact Assessment was not required. Cllr Constance noted that the application was for pre-application advice. b) Closed churchyards were being reviewed. c) There had been a meeting with Elm Tree Surgery. The main issue was the impact the increase in population was having on the surgery. A suitable site for a larger surgery was being sought. d) The Vale was looking to lease properties in the area where refugees could be housed. Cllr Patel was liaising with the MOD about this. e) Thames Water had been contacted to request the Shrivenham be included in discharge monitoring. f) Two local projects had been awarded grants from the Climate Action fund: Sustainable Shrivenham and Watchfield. g) The Real Living Wage motion was passed and was to be extended to contractors as well as staff, <p>Cllr Patel was thanked for attending.</p>	
23/259	<p>CLIMATE EMERGENCY ACTIONS No report.</p>	BW
23/260	<p>CHAIRMAN'S ANNOUNCEMENTS. None.</p>	
23/261	<p>TO RECEIVE AND CONSIDER REPORTS AND MINUTES OF COMMITTEES AND WORKING GROUPS</p> <ul style="list-style-type: none"> a) O&F Committee – The O&F Committee meeting scheduled for 31st October had been cancelled. b) Planning Committee – The Planning Committee met on 20th October 2023. Applications considered were: <ul style="list-style-type: none"> i. P23/V2166/HH – 25 Stainswick Lane. Dormer to rear elevation. The Parish Council had submitted an objection. ii. P23/V2155/HH – 30 Charlbury Road. Two storey side extension, single storey extension to front porch and demolition of existing conservatory. There were no objections. 	
23/262	<p>TO RECEIVE SUCH COMMUNICATIONS AS THE PERSON PRESIDING MAY WISH TO LAY BEFORE THE COUNCIL</p> <ul style="list-style-type: none"> a) Request for 8 street names for Highworth Road phase 2. Councillors were asked to send ideas to the Clerk as soon as possible. 	All Councillors
23/263	<p>TO RECEIVE REPORTS FROM COUNCILLORS ATTENDING MEETINGS ON BEHALF OF THE COUNCIL</p> <ul style="list-style-type: none"> a) Meeting with Cala. It was reported that Phase one was due for completion by the end of the year. The first occupations on 	

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	Phase 2 were taking place. Phase 2 was due to be completed next year. The travel plan was outlined, and the footpath issue had been discussed. Cllr Ware pointed out that the roundabout on the A420 would not be opened until more people had moved in and building work had been completed.	
23/264	<p>FINANCIAL MATTERS</p> <p>a) Finance Reports – September 2023. The reports were reviewed and approved. Proposed Cllr Sheldon, Seconded Cllr Ware. RESOLVED.</p> <p>b) October Payments – The payments were reviewed and approved. Proposed Cllr Sheldon, Seconded Cllr Ware. RESOLVED.</p> <p>c) Request for grant from the Wilts and Berks Canal Trust. Carried forward.</p>	
23/265	<p>PLANNING MATTERS - NEW APPLICATIONS</p> <p>a) P23/V2174/FUL – Pennyhooks Farm. Cattle shed with approach track, apron and associated works. Response due by 6th November. There were no objections.</p> <p>b) P23/V2175/FUL – Pennyhooks Farm. Hay barn with (shared) approach track and associated works. Response due by 2nd November. There were no objections.</p> <p>c) P23/V2362/T28 – Stallpits Farm. The replacement of 3no. antennas at 14.00m and installation of associated ancillary equipment on the monopole. The installation of 1no. GPS node and the replacement of 1no. cabinet at ground level. For information only.</p>	
23/266	<p>PLANNING MATTERS - APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THE AGENDA</p> <p>None.</p>	
23/267	<p>PLANNING MATTERS – DECISIONS</p> <p>a) P23/V2132/FUL – 11 High Street. First floor rear extension to a public house. Conversion of the public house to form a single, two storey dwelling. Response due by 17th October 2023. The Parish Council had objected to the previous application for this site which had been approved. Awaiting determination.</p> <p>b) P23/V2118/HH – 22 Cleycourt Road. A Single storey rear and side extension. Granted.</p> <p>c) P23/V2166/HH – 25 Stainswick Lane. Dormer to rear elevation. Awaiting determination.</p> <p>d) S/23/0438 - Lotmead Site, Eastern Villages Swindon. Revised documents. Awaiting determination.</p> <p>e) P21/V1217/RM - Land at Highworth Road. Reserved Matters following Outline Permission (P15/V2541/O) for appearance, layout and scale for the development of a retail unit up to 400 sqm and associated highways works. Awaiting determination.</p>	
23/268	<p>PLANNING MATTERS – MAJOR DEVELOPMENTS</p> <p>a) Cala Development, Highworth Road. Refer to minute reference 23/263 above.</p>	
23/269	EXTENSION OF THE GARDEN OF REMEMBRANCE	

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	A proposed plan had been circulated and was agreed. Proposed Cllr Bartle, Seconded Cllr Brown. RESOLVED.	
23/270	GRASS AND HEDGE CUTTING CONTRACT Options were still being investigated.	Clerk
23/271	PARISH COUNCIL WEBSITE Cllr Howell was developing a map of the website and was trying to identify what needed to be updated.	SH
23/272	SCHOOL LIAISON Cllr Jones had been speaking to the grant officer at BMW to try and obtain a grant to move the school sculpture. She reported that there would be a new head next term. She was working with OCC on the school travel plan.	JJ
23/273	COMMUNITY SPEEDWATCH Cllr Pearson had sent a written report which had been circulated. At the meeting he reported that: a) 18 sessions had been held. b) 560 cars have been reported in the 20mph zone. c) The maximum speed in the 20mph zone was 45 mph. d) More members were required. Cllr Bartle to put a request in The News. This was to be included on the website and the email newsletter. e) Thames Valley Police have noted that over 1400 vehicles have been reported in total. Cllr Ware asked in the location of the speeding could be broken down. Cllr Pearson to send the data.	GP
23/274	S106/CIL FUNDING Nothing to report. a) Community Art. Two proposals had been received from artists. A meeting had been arranged with residents on 13 th November to discuss them.	BW/Clerk CW/JJ
23/275	ALLOTMENTS REPORT The proposals for SAGA had been incorporated into the budget discussions but had not yet been agreed. The trees were to be considered once the tree survey had been completed and would depend on the outcome of the survey. There had been a request for work to be carried out on the hedge at Curtis Road. Cllr Sheldon was looking into this. There had been complaints about two plots. He had investigated and reported that they had improved. The six monthly inspections were due at the end of the month, a) To consider the allotment rents for 2024 . Cllr Brown declared an interest. The water bill had still not been received. It was proposed that the plot rent and water charge remain unchanged for 2024. Proposed Cllr Sheldon, Seconded Cllr Bartle. RESOLVED.	RS c/f
23/276	REPORT ON ENVIRONMENTAL MATTERS a) Tuckmill Meadows SSSI. No report. b) Rewilding the verges. The campaign that supported this initiative had been contacted. The email had been acknowledged and a response was awaiting.	BW LB
23/277	REPORT ON SOCIAL MEDIA Cllr Brown had made a start on the review of the policy. There had been no progress on a Public Service Account on Next Door.	LB

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23/278	ANY OTHER BUSINESS TO BE ADDED TO NEXT MONTH'S AGENDA. a) Cllr Winfield requested a proposal to establish a community engagement committee. Proposed motion to be submitted to the Clerk.	CW
23/279	DATE OF NEXT MEETING Wednesday 6 th December at 7pm.	

The meeting closed at 20.45